



Retirement Policy

Preparing for retirement will be one of your biggest career decisions. Carefully plan for your date of retirement by reviewing the Preparing for Retirement guide and speaking with your financial planning, tax, and legal advisors to determine your specific retirement needs.

At Walsh University, an employee is considered retired when both of the following conditions are met:

- At least 10 years of full-time equivalent service. (Does not include time as an intern, graduate assistant or adjunct.)
- At least 55 years of age

Retiree definitions for Emeritus Faculty, Tuition Remission and Tuition Exchange remain unchanged.

Once you have made the decision to retire, you must notify your supervisor or Dean of your retirement date, **in writing**, by the following deadlines:

- July 30th for a retirement date in the ensuing Fall semester
- November 30th for a retirement date in the ensuing Spring semester

Providing your notification timely assists your department in effective planning and allows the University the opportunity to recognize your service. As a retiree, you will receive the following privileges:

- Recognition during Opening Day
- Access to selected performances and lectures
- Continued access to library materials
- Retain access to your Walsh email (*Microsoft Office 365 not included. Requires login and use at least once per semester and compliance with required security trainings*)
- 2 free athletic event tickets. (*Regular season, home athletic events only*)
- Free access to the David Fitness Center (*Retiree only*)
- 10% Discount in the campus bookstore

Access to materials and events will require you to show a valid Walsh Retiree badge.