



THE DIVISION OF BUSINESS AND ECONOMICS

Is calling for applications for

Master of Business Administration

GRADUATE ASSISTANTSHIP

Applications may be obtained from Diane Thompson in the Barrette Business and Community Center.

The deadline for submitting applications is May 1, 2008.

The job description and duties are outlined below:

Graduate Studies: Guidelines for Graduate Assistantships
Graduate Assistant will work out of Barrette Center.

Grad. Assistants: Receive \$500 per month for 10 months,
August through May (June and July off).
Each graduate assistant may be eligible for
Institutional Scholarships.
Will work 20 hours a week for assistantships.

Duties:

1. Some office work:
Copying, filing, telephone, give directions
and information.
2. Test related duties for undergraduate classes.
3. Library research for professors.
4. Duties as assigned by G.A.'s department.