



## SCHOOL OF BUSINESS

Is calling for applications for

### **Master of Business Administration**

### ***GRADUATE ASSISTANTSHIP***

Applications may be obtained from Diane Thompson in the Barrette Business and Community Center.

The deadline for submitting applications is May 1, 2010.

The job description and duties are outlined below:

**Graduate Studies:** Guidelines for Graduate Assistantships  
Graduate Assistant will work out of Barrette Center.

**Grad. Assistants:** Receive \$600 per month for 10 months,  
August through May (June and July off).  
Each graduate assistant may be eligible for  
Institutional Scholarships.  
Will work 20 hours a week for assistantships.  
4 course tuition remission

**Duties:**

1. Some office work:  
Copying, filing, telephone, give directions  
and information.
2. Test related duties for undergraduate classes.
3. Library research for professors.
4. Duties as assigned by G.A.'s department.