

<u>Course name and number</u>	<u>Prerequisite</u>
General Education Courses:	
English 101, 102, 211	Can be taken in any sequence (we recommend taking Eng 101 first)
English 200 (English Literature)	Mandatory (Eng 102-Composition)
English 240 (Professional Writing)	Mandatory (Eng 102-Composition)
Foreign Language	Mandatory (101 level prior to 102 level)
Math 104 (Algebra)	No Prerequisite – weak students in Math should consider Math 100
Math 155 (Elementary Functions)	Mandatory (Math 104-Algebra or equivalent proficiency)
History courses	No Prerequisites – can be taken in any sequence
Philosophy courses	No Prerequisites – can be taken in any sequence
Science courses	No Prerequisites – can be taken in any sequence (NS 101& NS 207)
Science courses	Recommended for RN/BSN students only (Bio 210, Bio 402, Chem 109, Chem 200)
Theology courses	No Prerequisites – can be taken in any sequence
Business and Economics Courses:	
(Econ 202) Macro Economics	Recommended (Econ 201-Micro Economics)
(Bus 210) Managerial Accounting	Mandatory (Bus 101-Accounting I)
(Bus 220) Quant Methods I-Stats	Mandatory (Math 155-Elementary Functions and Bus 106–Spreadsheet)
(Bus 221) Business Finance	Mandatory (Bus 101-Accounting and Bus 106-Spreadsheets), Recommended (Bus 210)
(Bus 307) Business Ethics	Mandatory (Eng 240–Professional Writing)
(Bus 313) Management & Org Behavior I	Minimum 60 credit hours and Eng 240-Professional Writing
(Bus 314) Management & Org Behavior II	Bus 313-Management & Org Behavior I, Minimum 60 credit hours and Eng 240
(Bus 320) Quant II-Decision Models	Mandatory (Bus 220-Quant Methods I-Statistics and Eng 240-Professional Writing)
(Bus 326) Integrated Information Systems	Mandatory (Bus 106, 107, 108-Computers or equivalent proficiency and Eng 240)
(Bus 340) Institutional Environment of Bus	Mandatory (Bus 101-Intro to Fin Acct I, Econ 202- Macro Economics, and Eng 240)
(Bus 450) International Business	Recommended (Completion of all business core courses except Bus 490)
(Bus 490) Business Policy Seminar	MANDATORY - Graduating senior and completion of business core except Bus 450
Finance Major Courses:	
(Econ 312) Money and Banking	Highly Recommended (Econ 202-Macro Economics)
(Bus 315) Investments	Mandatory (Bus 221-Business Finance)
(Bus 405) Advanced Finance I	Mandatory (Bus 221-Business Finance)
(Bus 406) Advanced Finance II	Mandatory (Bus 221-Business Finance)
Management Major Courses:	
(Bus 318) Human Resource Foundations	Recommended (Bus 313, 314 – Management & Org Behavior I and II)
(Bus 319) Managerial Negotiations	Recommended (Bus 318-Human Resources)
(Bus 417) Operations Management	Mandatory (Bus 220-Quant Methods I - Statistics)
(Bus 418) Team Management	Recommended (Bus 319-Negotiations)
Human Resource or Organizational Leadership Concentrations:	
(Bus 404) Advanced HR Mgmt	Mandatory (Bus 318 Human Resources and Bus 319- Negotiations)
(Bus 440) Organizational Change	Mandatory (Bus 319-Negotiations)
(Bus 445) Contemporary Mgmt	Mandatory (Bus 319-Negotiations)
(Psych 240) Inside the Organization	Helpful (Some type of Basic Psych course)
Marketing Major:	
(Bus 309) Consumer Behavior	Mandatory (Bus 216-Marketing)
(Bus 311) Marketing Analysis	Mandatory (Bus 216-Marketing), Helpful (Bus/220-Statistics)
(Bus 316) Marketing Communications	Mandatory (Bus 216-Marketing)
(Bus 416) Marketing Strategy	Mandatory (Bus 311-Mktg Analysis) – Senior status
(Bus 426) Sales Management	Recommended (Bus 309-Consumer Behavior)
(Comm 360) Intro Adv and Pub Relations	Recommended (Bus 216-Marketing)
Nursing Major (RN to BSN):	
(Nurs 300) Concepts for Nursing	Mandatory (Must be first nursing course taken)
(Nurs 300 series of courses)	Mandatory (Must be taken before 400 level series of courses)
(Math 221) Statistics	Mandatory (Math 104 or equivalent)
(Nurs 410) Research in Nursing	Recommended (Math 221-Statistics)
(Nurs 450) Professional Capstone	Mandatory – Capstone course taken the last semester of program
(Bio 210) Anatomy and Physiology I	Mandatory (Bio 209-Anatomy and Physiology I)
(Bio 402) Genetics	Mandatory (Bio 209-Anatomy and Physiology I, Bio 210-Anatomy and Physiology II)

Things to consider when registering for classes:

1. **Please check the prerequisite sheet to see if you are eligible to take the course**
2. Please check the class closed list on the website (closed classes are noted on the course schedules.)
3. Please make sure the class code (i.e. CA, IA, MA or NA) is clearly written on your registration form or follow the instructions for online registration.
4. If you need to drop a course, you must fill out a drop form available in reception. A drop fee of \$20.00 will be assessed if the drop occurs within 7 days of the class start date. If you do not fill out the appropriate drop form, you will be charged for the course.

FYI

* English 101, 102, 211, and 240 - Proficiency throughout the degree is demonstrated by writing papers and speaking in front of the class. These courses should be taken early in the program to reinforce the foundation skills (writing and speaking) necessary to succeed.

* English 200 - This Literature course is reading intensive. You will read 8 novels in an 8-week period. It is not recommended to “double up” this course.

* Foreign Language - This course will be presented in an alternating 5-week and 8-week format. If you think you may struggle with a memorization type of a course, consider the 8-week format as your best option. This will give you time to assimilate the information between classes.

* Math 100 - This course is designed for those of you that have been out of high-school for an extended period and have a deep rooted fear of Math. Hopefully this course spoon feeds the basics in preparation for the required Algebra course. Algebra should be taken shortly after this course while the information is fresh.

* Math 104 (Algebra) - Do not take this course if you are weak in Math. Please see your advisor about the possibility of needing the Math 100 course or read the module to examine what will be expected of you throughout this course. Math is a prerequisite for a number of courses, so don't wait too long to jump in.

* Math 155 (Elementary Functions) - Even though you may have had an Algebra course at another institution, if the material is not active you will struggle mightily in this course. Please buy the text in advance and refresh Algebra before entering this course. You may need a workshop or equivalent prior to entering this course.

* Art and Music - These are survey courses. That means they cover the period from when time began to contemporary society. That is plenty of information in a 5-week format. It is NOT recommended to “double up” during these courses. These courses may only be offered every other semester so take them soon.

* Economics 201 and 202 - These are a couple of tough courses (lots of information in 5-weeks). Please consider an 8-week format and be careful of “doubling up” during these two.

* Bus 106,107,108 (Computers) - If you already have computer skills, you may want to test-out of this course. This is a good time to try to “double up” especially if you bring skills to the class. There are study sheets available to help you decide whether or not to test-out of this course (see your advisor or the bookshelves).

* Bus 101, 210 (Accounting) - These are “intense” in an accelerated format. Be prepared for lots of outside class study time. If you transfer in Accounting I, you MUST refresh your skills prior to entering the Managerial Accounting course. If the course you are transferring was taken a long time ago, get the book and module and spend the time to reacquaint yourself with the basics. If you do not, you WILL struggle.

* Bus 220, 320 (Quant Methods I and II) - The feedback from past students is that these courses are as tough as it gets. You can do it, just be prepared to leave lots of outside class time for studying. Do NOT “double up” these courses.

* Bus 405, 406 (Advanced Finance) – These courses contain so much information that I will continue to offer them with 14 to 15 contacts with your instructor (in an eight week – twice a week format.) They only show sporadically, so take them as soon as you are eligible. Take Bus 221 as soon as possible so you are eligible to register for these two courses.

* Bus 490 (Business Policy Seminar) - Plenty of homework. Be prepared. Expect more outside class time for this course than any other course in the Undergraduate Business Program. Do NOT “double up” with this course!