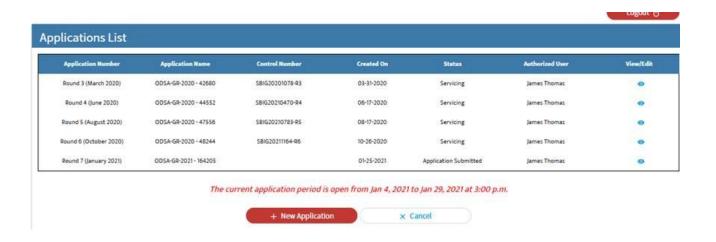**Submitting Status Reports for Ohio TechCred**

Mark your calendars to be sure to submit the appropriate status report for each round of funding where an application was approved. See sample chart and the instructions below:
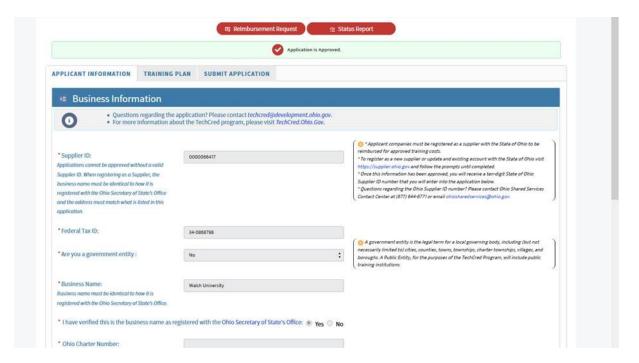
Round	Approval Date	Effective Date	Status Report 1	Status Report 2	Status Report 3	Expire Date
ROUND 4 June 1 - June 30, 2020	08/01/20	04/01/20	10/01/20	04/01/21	10/01/21	02/28/22
ROUND 5 Aug 4 - Aug 31, 2020	10/01/20	07/01/20	01/01/21	07/01/21	01/01/22	04/01/22
ROUND 6 Oct 1 - Oct 30, 2020	12/01/20	09/01/20	03/01/21	09/01/21	03/01/22	5/31/22
ROUND 7 Jan 1 - Jan 29, 2021	3/01/21	11/01/20	5/01/21	11/01/21	4/01/22	9/30/22
ROUND 8 April 1 - April 30, 2021	6/3/21	6/3/21	10/1/21	2/1/22	NA	6/30/21
ROUND 9 June 1 - June 30, 2021	8/6/21	8/6/21	12/01/21	4/1/22	NA	8/30/22
ROUND 10 Aug 1 - Aug 30, 2021	10/6/21	10/6/21	02/01/22	6/1/22	NA	10/31/22

1. Log-Into Tech Cred website (https://techcred.ohio.gov/wps/portal/gov/techcred) with same log-in used to apply.

2. Click "Apply" at top of screen next to "About" & "Resources"

3. Enter company Tax-ID number

4. The screen below should populate. Click on the eye ball on the far right under view/edit for Round 4:

5. The Following Screen will appear. Click the "Status Report" Button on the top

6. On the far right under credential status. Choose the proper "Credential Status" for each individual slot from the following list:
   a. Credential in-process
   b. Credential not started but will be completed by the project completion date
   c. Credential completed but not yet submitted for reimbursement

Submitting Status Reports for Ohio TechCred

***(Note: Some slots for a particular round do not necessarily have to be the same status. ie: some slots could be could be "Credential in-process" or "Credential completed but not yet submitted for reimbursement", while others are "Credential's not completed but will be completed by project date" if those slots are being reserved for future classes)

7. Submit Status

8. You will receive an email correspondence confirming acceptance. Please forward the email to Dr. Passerini at dpasserini@walsh.edu to update your file.