



2023-2024 Verification Worksheet – Dependent Students

Your application was selected by the U.S. Dept. of Education for review in a process called “Verification.” In this process, we are required by federal law (34 CFR, Part 668) to compare the information on your FAFSA with the information provided on this Worksheet and with your **2021** federal tax information (and your parent’s if you are considered dependent for federal aid purposes). If there are differences between your application and the documents you have submitted, corrections may need to be made.

We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible. As stated above, in addition to completing this worksheet, you must also provide federal tax information.

This is a federally-mandated process.

A. Student Information

Last Name _____ *First Name* _____ *M.I.* _____ *Student ID* _____

B. Family Information

_____ *Telephone Number*

Dependent Students: In the box below, list the people in your parent’s household; include (a) yourself, your parent(s) you live with (include stepparent); (b) your parents’ other children, even if they do not live with your parent(s), if (1) your parents provide more than half of their support from July 1, 2023 through June 30, 2024, or (2) if they would be required to give parental information when applying for federal student aid; and (c) any other people if they now live with your parents, and your parents provided more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024. Do **not** include foster children or children for whom your parent(s) are paying child support.

Write the names of all household members who meet the definition above and their relationship to you. If any of the household members, who are not your parent/stepparent, will be attending college, please list the name of the college where they are enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024. If more space is needed, provide a separate page with the student’s name and ID number at the top.

Full Name	Age	Relationship	College
		<i>Self</i>	<i>Walsh University</i>

?
Did you remember to list only family members that meet the definition above?

C. Tax Forms and Income Information

You must provide 2021 federal tax information as part of the Verification Process for both you (the student) and your parent(s). Please indicate how you will be providing this data to us.

Student (check one):

S
T
U
D
E
N
T

My 2021 IRS data has *already* been transferred onto my FAFSA via the IRS Data Retrieval Tool (DRT) option available to me.

I am attaching my 2021 federal Income Tax Return Transcript that I obtained from the IRS. You may order transcripts by going to www.IRS.gov and clicking on "Get Your Tax Record" option, by calling 800-908-9946, or by completing and mailing Form 4506-T to the IRS. Please list your name and student ID number on your transcript before submitting it to the Student Service Center.

I did not/will not file federal taxes in 2021 and am not required to do so.

Was income earned even though you did not file? _____

If yes, you MUST provide the following documentation:

- Please indicate the amount of money you earned from work: _____
- What was the source of the income? _____
- Enclose a copy of your 2021 W-2

Parents(s) (check one):

P
A
R
E
N
T

My 2021 IRS data has *already* been transferred onto my FAFSA via the IRS Data Retrieval Tool (DRT) option available to me.

I am attaching my federal Income Tax Return Transcript that I obtained from the IRS. You may order transcripts by going to www.IRS.gov and clicking on "Get Your Tax Record" option, by calling 800-908-9946, or by completing and mailing Form 4506-T to the IRS. Please list the student's name and student ID number on your transcript before submitting it to the Student Service Center.

I did not/will not file federal taxes in 2021 and am not required to do so.

Was income earned even though you did not file? _____

If yes, you MUST provide the following documentation:

- Please indicate the amount of money you/your spouse earned from work: _____
- What was the source of the income? _____
- Enclose a copy of your 2021 W-2(s)

REQUIRED: Provide documentation from the IRS dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority. This can be obtained by completing an IRS form 4506-T or by going to www.irs.gov and requesting a tax return transcript for 2021.

We have filed or will file a 2021 Tax Deadline Extension. (Walsh will contact you with additional instructions.)

D. Sign this Worksheet

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

Student's Signature _____ Date _____ Parent's Signature _____ Date _____

DO NOT submit this form until you have gathered all required documents/forms to avoid delays in processing. Once you have all of your required documents gathered, please return them to the Student Service Center in Farrell Hall. You may fax, mail, or drop off your documents. Forms can also be uploaded to our secure financial aid document portal.