

2023-2024 Verification Worksheet – Independent Students

Your application was selected by the U.S. Dept. of Education for review in a process called "Verification." In this process, we are required by federal law (34 CFR, Part 668) to compare the information on your FAFSA with the information provided on this Worksheet and with your **2021** federal tax information (and your parent's if you are considered dependent for federal aid purposes). If there are differences between your application and the documents you have submitted, corrections may need to be made.

We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible. As stated above, in addition to completing this worksheet, you must also provide federal tax information. <u>This is a federally-mandated process.</u>

A. Student Information

Last Name	First Name	<i>M.I.</i>	Student ID or Social Security Number	
B. Family Information			Telephone Number	

X Independent Students: In the box below, list the people in your household; include (a) yourself, your spouse (if married), (b) children, if you provide more than half of their support from July 1, 2023 through June 30, 2024, and (c) any other people if they now live with you, and you provided more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024. Do not include foster children or children for whom you are paying child support.

Write the names of all household members who meet the definition above and their relationship to you. Include in the space below information about any household member who is, or will be, enrolled <u>at least half time</u> in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024, and include the name of the college. If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	College	?
		Self	Walsh University	Did you
				remember to list only
				family
				members that
				meet the definition
				above?
				L

STUDENT SERVICE CENTER

You must provide 2021 federal tax information as part of the Verification Process for both you (the student) and your spouse (if married). Please indicate below how you are providing this data to us.

Check one:

_My 2021 IRS data has *already* been transferred onto my FAFSA via the IRS Data Retrieval Tool (DRT) option available to me.

(ATTENTION MARRIED STUDENTS FILING SEPARATELY: You do not have the option of IRS data transfer to your FAFSA. If you and your spouse filed separately, each person must submit a 2021 IRS Tax Return Transcript to Walsh University.)

I am attaching my/my spouse's (if married) federal 2021 IRS Tax Return Transcripts that I obtained from the IRS. *Please list your name (the student) and your student ID number at the top of the transcripts before submitting them to the Student Service Center.

(You may order transcripts by going to <u>www.IRS.gov</u> and clicking on "*Get Your Tax Record*" option, by calling 800-908-9946 or by completing and mailing Form 4506-T to the IRS.

____ I/my spouse (if married) will not file federal taxes for 2021 *and am not required to do so*. In this case, the following is required:

Was income earned even though you/your spouse did not file? _____

If yes, you MUST provide the following:

- Indicate the amount(s) of money you/your spouse earned from work:
- What was the source of the income?
- Enclose a copy of you/your spouse's 2021 W-2(s)

REQUIRED (even if no income was earned): Provide documentation from the IRS dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority for you/your spouse. This can be obtained by completing an IRS form 4506-T or by going to www.irs.gov and attempting to request a tax return transcript for 2021. (If married, separate documentation is required for each person.)

_ I filed a 2021 Tax Deadline Extension. (Walsh will contact you with additional instructions.)

D. Sign this Worksheet

Each person signing below certifies that all of the information reported is complete and correct. *Warning: If you purposely give false or misleading information, you may be fined, sent to prison, or both.*

Student's Signature

Date____

Spouse's Signature (if married)

Date____

DO NOT submit this form until you have gathered all required documents/forms to avoid delays in processing. Once you have all of your required documents gathered, please return them to the Student Service Center in Farrell Hall. You may fax, mail, or drop off your documents. Forms can also be uploaded to our secure financial aid document portal.