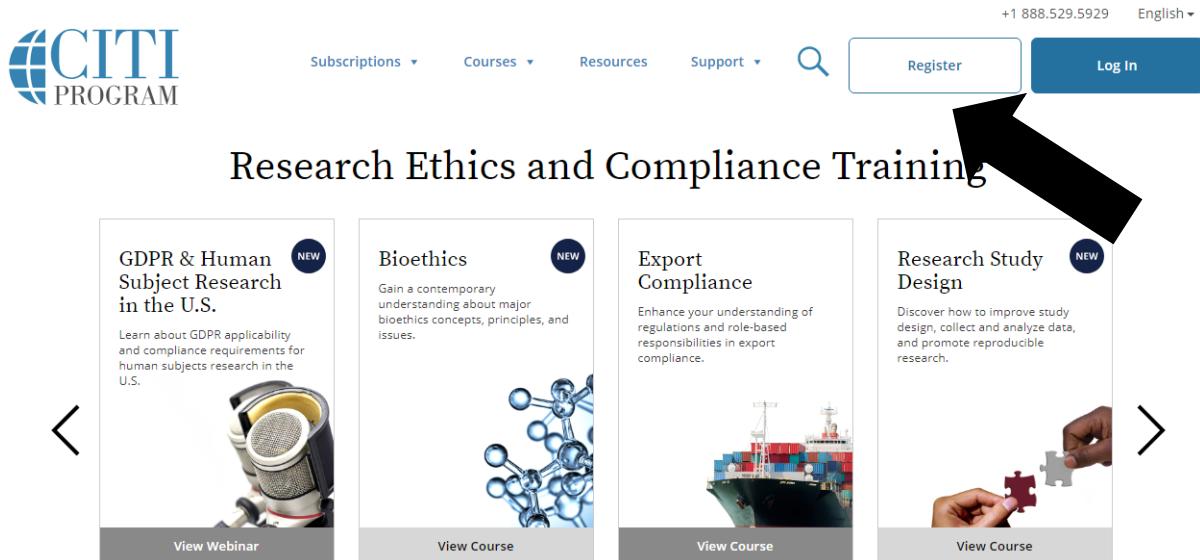


CITI Program New Learner Account Registration

Go to www.citiprogram.org

Find the register button on the upper right portion of the home page, and click it to bring up the registration page.



Registration consists of seven simple steps that collect basic account information and allow the learner to enroll in the courses offered by their organization.

Step 1: Enter Walsh University and click the two boxes

CITI - Learner Registration

Steps: **1** 2 3 4 5 6 7

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

Walsh University only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

I affirm that I am an affiliate of Walsh University.

[Continue To Create Your CITI Program Username/Password](#)

Step 2 requests that you enter your first and last name along with your email address. Please enter your name here as you would like it to appear on your completion report received at the end of the course.

While not required, we do encourage entering a secondary email address. It will assist in the recovery of your account if you forget your username or password and no longer have access to your primary email address.

CITI - Learner Registration - Walsh University

Steps: [1](#) **[2](#)** [3](#) [4](#) [5](#) [6](#) [7](#)

Personal Information

* indicates a required field.

* First Name	* Last Name
<input type="text" value="First Name"/>	<input type="text" value="Last Name"/>
* Email Address	* Verify email address
<input type="text" value="Name@walsh.edu"/>	<input type="text" value="Name@walsh.edu"/>

We urge you to provide a second email address, if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address.

Secondary email address	Verify secondary email address
<input type="text" value="Name@gmail.com"/>	<input type="text" value="Name@gmail.com"/>

[Continue To Step 3](#)

Step 3 you will choose a username and password for your account. Please follow the on screen instructions for the expected parameters of each field. Passwords are case sensitive.

During this step you will also select and answer a security question. This question will be used to assist in the recovery of your account if you have forgotten your username or password. Please select a question that is applicable to you and which you can comfortably answer for the tech support team.

CITI - Learner Registration - Walsh University

Steps: [1](#) [2](#) **3** [4](#) [5](#) [6](#) [7](#)

Create your Username and Password

* indicates a required field.

Your username should consist of 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as "a12b34cd". Once created, your username will be part of the completion report.

* User Name

Your password should consist of 8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".

* Password

* Verify Password

Please choose a security question and provide an answer that you will remember. **NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account.**

* Security Question

* Security Answer

[Continue To Step 4](#)

Step 4 asks for your country of residence.

CITI - Learner Registration - Walsh University

Steps: [1](#) [2](#) [3](#) **4** [5](#) [6](#) [7](#)

* indicates a required field.

* Country of Residence

Search for country: Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided.

United States

Continue To [Step 5](#)

Step 5 asks if you would like to purchase Continuing Education credits. This is optional and there is an additional cost associated with the CEUs which must be paid for by the Professional.

Also on this step, you must select if you are willing to participate in CITI research surveys and to be contacted by the CITI Program.

CITI - Learner Registration - Walsh University

Steps: [1](#) [2](#) [3](#) [4](#) **5** [6](#) [7](#)

* indicates a required field.

* Are you interested in the option of receiving Continuing Education Unit (CEU) credit for completed CITI Program courses?

CITI is pleased to offer CE credits and units for purchase to learners qualifying for CE eligibility while concurrently meeting their institutions training requirements.

CE credits/units for physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for re-certification are available for many CITI courses - with that availability indicated on course and module listings. Please register your interest for CE credits below by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please read texts entered for each option carefully.

Yes

At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.

Yes


No

The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grade book page.

No

If you picked "YES", please check below the one type of credit you would like to earn

- MDs, DOs, PAs - AMA PRA Category 1 Credits TM
- Psychologists - APA Credits
- Nurses - ANCC CNE
- Other Participants - Certificates of Participation
- Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling

* Can CITI Program contact you at a later date regarding participation in research surveys? 

- Yes
- No
- Not sure. Ask me later

* Can CITI Program contact you at a later date with marketing information? 

- Yes
- No

Step 6 collects demographic information. You only need to complete the fields with an asterisk in front of them.

CITI - Learner Registration - Walsh University

Steps: 1 2 3 4 5 **6** 7

Please provide the following information requested by Walsh University

* indicates a required field.

Language Preference
English ▾

* Institutional Email Address
Name@walsh.edu

Gender
▾

Highest Degree
▾

Employee Number
▾

* Department
Department

* Role In Research
Student Researcher - Undergraduate ▾

Address Field 1

Address Field 2

Address Field 3

City

State

Zip/Postal Code

Country

Phone

[Continue To Step 7](#)

The questions in **Step 7** enroll you in CITI Program courses.

Question 1: Human Subjects Research – required of all faculty, staff and students working with human subjects as part of the IRB process. Select from: not at this time, Clinical Researchers, or Social-Behavioral-Educational Researchers

Question 2: IRB Chair – only required of the IRB chair.

Question 3: Responsible Conduct of Research – required for faculty, staff and students working on grant funded projects. Select from: not at this time, Clinical Responsible Conduct of Research, Social and Behavioral Responsible Conduct of Research, Physical Science Responsible Conduct of Research, and Humanities Responsible Conduct of Research

Question 4: Conflict of Interest – required for faculty, staff and students working on grant funded projects. Select from: yes or no.

Question 1

Human Subjects Research

Required for faculty, staff, and students working with Human Subjects as part of the IRB application process

Please choose one learner group below based on your role and the type of human subjects activities you will conduct.
Choose one answer

- Not at this time.

Faculty, staff, and students researchers select from:

- Clinical Researchers:** Choose this group to satisfy training requirements for Investigators and staff involved primarily in clinical research with human subjects.
- Social-Behavioral-Educational Researchers:** Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Social and Behavioral research with human subjects.

Other:

- IRB Members:** Group is only for IRB Committee members.
- Finance & Human Resource Administrators:** Group is only for university administration.

Question 2

IRB Chair: Only required for IRB Chair

Please make your selection below if you wish to be enrolled in the IRB Chair course.

Choose all that apply

- IRB Chair

Question 3

Responsible Conduct of Research

Required for faculty, staff, and students working on grant funded projects

Please make your selection below to receive the courses in the Responsible Conduct of Research.

Choose one answer

- Not at this time.

Faculty, staff, and student researchers select from:

- Clinical Responsible Conduct of Research Course
- Social and Behavioral Responsible Conduct of Research Course
- Physical Science Responsible Conduct of Research Course
- Humanities Responsible Conduct of Research Course

Other:

- Responsible Conduct of Research for Administrators: Group is only for university administration.

Question 4 *

Conflict of Interest

Required for faculty, staff, and students working on grant funded projects

Would you like to take the Conflicts of Interest course?

Choose one answer

- Yes
- No

Submit

After selecting your courses, click on Finalize Registration.

CITI - Learner Registration


Welcome to the CITI Program. Your registration with Walsh University is complete.

Finalize Registration

New to the CITI Program? Read the [getting started guide](#) or watch the [getting started video](#).

Your learner account registration is complete.

You will now be able to access your courses by selecting on View Courses.



[Courses](#) [Records](#) [CEUs](#) [Support](#)

english ▾

First Name Last Name ID 7749019

Welcome, First Name

[Add Institutional Affiliation](#)
[Register as Independent Learner](#)

0 Courses Completed

1 Day of Membership

✔ Your registration has been completed successfully.

Institutional Courses

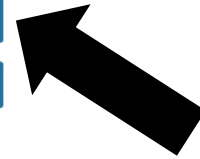
Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

Walsh University

[View Courses](#)

Would you like to affiliate with another Institution?

[Add An Affiliation](#)



You will start a course by selecting Start Now.

Show Courses for:

Walsh University

Active Courses

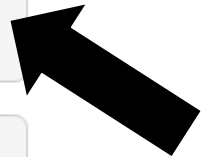
[Learner Tools](#)

You have no active courses for this Institution.

Courses Ready to Begin

[Learner Tools](#)

Walsh University
Conflicts of Interest
Stage 1
0 / 2 modules completed



Walsh University
Social and Behavioral Responsible Conduct of Research
Stage 1 - RCR
0 / 8 modules completed

Walsh University
Social-Behavioral-Educational Researchers
Stage 1 - Basic Course
0 / 10 modules completed

Agree to the Terms of Service and Privacy and Cookie Policy.

CITI Program's [Terms of Service](#) and [Privacy and Cookie Policy](#) include the following provisions for learners. Please read them carefully.

Account Security: I will keep my username and password secure, and I will not share them or allow anyone else to access my account. I will contact [CITI Program Support](#) if I believe my account has been compromised.

Work Integrity: I will complete all required quizzes and any other assessments using only my own work. I will not engage in any activities that would dishonestly improve my results, or improve or hurt the results of other learners.

Quiz Sharing: I will not share CITI Program quiz questions or answers on any website, via email, photocopying, or by any other means.

Recordkeeping: I understand that CITI Program keeps account activity logs, including computer IP address, time spent in each content area, number of quiz attempts, and quiz scores. Indications of inappropriate use will be investigated, and may be reported to organizations with which I am affiliated.

I AGREE to the above, the [Terms of Service](#), and the [Privacy and Cookie Policy](#), in order to access CITI Program materials.

For each course, you are only required to complete the Required Modules at the top (not the Supplemental Modules).

The minimum "passing" aggregate score for the quizzes is 80%. A running tally is compiled in the Grade Book. If you want to improve a score on a quiz, you may repeat any quiz in which you didn't score 100% correct. Scores obtained after a completion report has been issued will not be reflected on the completion report.

Print or download a Completion Report as evidence that you have met your institutional requirements (under the Records tab at the top of the screen).

You may return to the course site in the future to obtain a copy of the completion report.

If you need to change your course registration, you can do so on the Courses tab towards the bottom of the page

Learner Tools for Walsh University

- [Add a Course](#)
- [Remove a Course](#)
- [View Previously Completed Coursework](#)
- [Update Institution Profile](#)
- [View Instructions Page](#)
- [Remove Affiliation](#)

