FALL SEMESTER 2011

Classes begin Session I ................................................................. August 29
Labor Day ................................................................. September 5
Last day to drop classes and receive a refund ..................................... September 6
Spring 2012 – Graduation Application Deadline .................................. September 30
Last day to drop classes for Session I and last day to drop with a grade of W .......................... October 3
Last day of classes for Session I .................................................. October 22
Academic Advising for Spring Semester 2012 begins ............................ October 24

Classes begin Session II ............................................................... October 24
Session I final grades due by 1:00 p.m. on Faculty Self-Service .......................... October 26
Last day to drop classes and receive a refund .......................................... October 31
Spring Semester 2012 Registration for current students. Registration appointments
are listed on www.walsh.edu – Academics – Office of the Registrar ......................... November 10 - 18
Open Registration for Spring Semester 2012 begins for new and re-admitted students. ............... November 21
Last day to drop classes for Session II and last day to drop with a grade of W ............................ November 21
The Brother of Christian Instruction Founder’s Day Recess .......................... November 23
Thanksgiving Break ........................................................................ November 24 – 27
Last day of classes for Session II .................................................. December 17
Fall Semester 2011 Officially Ends (Includes Distance Learning) ................. December 18
December Graduate Recognition Ceremony for Summer and Fall Graduates ........ December 18
Session II final grades due by 1:00 p.m. on Faculty Self-Service ....................... December 19

SPRING SEMESTER 2012

Classes begin Session I ................................................................. January 9
Last day to drop classes and receive a refund .......................................... January 17
Deadline to Apply for Summer 2012 Graduation ...................................... February 1
Last day to drop classes for Session I and last day to drop with a grade of W ............................. February 3
Last day of classes for Session I .................................................. March 3

Classes begin Session II ............................................................... March 5
Session I final grades due by 1:00 p.m. on Faculty Self-Service ......................... March 7
Last day to drop classes and receive a refund .......................................... March 12
Academic advising for Fall and Summer Semesters 2012 begins ..................... March 14
Fall and Summer Semesters 2012 Registration for current students. Registration appointments
are listed on www.walsh.edu – Academics – Office of the Registrar ......................... March 22- March 30
Open Registration for Summer and Fall 2012 begins for new and re-admitted students. ............... April 2
Last day to drop classes for Session II and last day to drop with a grade of W ............................ April 5
Easter Break ........................................................................ April 6 – 8
Last day of classes for Session II .................................................. April 28
Graduate Reception, Baccalaureate and Commencement Weekend ................ April 28 – April 29
Spring Semester 2012 Officially Ends (Includes Distance Learning) ................. April 29
Session II final grades due by 1:00 p.m. on Faculty Self-Service ....................... May 2
Last day to apply for graduation Fall 2012 ............................................. June 1

SUMMER 2012 SEMESTER*

Summer Session G0 Intercession May 7 – June 2
Summer Session G1 May 7 – June 23
Summer Session G2 June 25 – August 18
Summer Session G3 May 28 – June 30
Summer Session G4 June 18 – July 21
Summer Session G5 May 7 – August 18

**Summer Semester officially ends **August 18

Information about class cancellations is available daily by calling (330) 490-7005.

All courses offered in the 8-week parts of term format: Last day to drop courses with refund by 6th business day. The last day to drop with a grade of WP/WF is by end of the 4th week of classes.

All final grades for courses offered in the 8-week format are due the Wednesday after classes end. All grades are to be submitted on the Faculty Self-Service by 1:00 p.m.
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Originally founded in 1819 by two Breton priests, Jean Marie de la Mennais and Gabriel Deshayes, the Brothers of Christian Instruction strove to carry religious education all over the world, including North and South America, Africa and Asia. Their home in North Canton, Ohio, is a shining testament to the Brothers’ mission of bringing values-based education to all who seek it, regardless of means or circumstances.

When the Brothers of Christian Instruction stood in a farmer’s field at the corner of North Market and Easton, they formed a vision. A vision to turn fifty acres of alfalfa into a college campus. This vision lay on a foundation of faith, courage and selfless hard work.

That vision was realized on November 17, 1960, when seven Brothers, comprising the entire faculty, welcomed the incoming class of sixty-seven “gentlemen.” Br. Farrell (Walsh’s first president) stood on the steps and gave the group a pep talk. Apparently, construction delays and final charter approval by the Ohio Board of Regents had forced a late start for classes, and students would be required to double up on their credit hours to complete the fall semester on time.

Staff support at the time came from a full-time custodian and a part-time secretary. Two structures, a residence for the Brothers and an academic building, stood on the bare campus. The parking lot flooded whenever it rained, and boards were used to cover muddy walkways. (Quite a contrast to the present 22 buildings and nearly 300 faculty and staff led by Walsh’s sixth president, Richard Jusseaume.)

At first, Walsh offered a liberal arts curriculum with majors in secondary education and business administration, as well as pre-professional programs in dentistry, medicine and law. Today, the nearly 3,000 students can select from more than 53 undergraduate majors and seven graduate degrees.

This wonderful Catholic higher-education resource has continued to grow and prosper for more than 50 years because the Brothers of Christian Instruction, and those who have built on their efforts, had a vision - a vision that built Walsh University.

**The Founding Brothers, 1960:**
(seated, from left) Dacian J. Barrette (Business Manager), Thomas S. Farrell (President), and Henry J. Vannasse; (standing, from left) Edmond Drouin (Librarian), Paul E. Masse, Robert A. Francoeur (Academic Dean), and Alexis Guilbault.
GENERAL INFORMATION

THE PHILOSOPHY AND MISSION

Walsh University is an independent, coeducational Catholic, liberal arts and sciences institution. Founded by the Brothers of Christian Instruction, Walsh University is dedicated to educating its students to become leaders in service to others through a values-based education with an international perspective in the Judeo-Christian tradition.

Walsh University believes in the desirability of a small university that promotes academic excellence, a diverse community, and close student-teacher interaction.

The University provides its students a higher education that fosters critical thinking, effective communication, spiritual growth, and personal, professional, and cultural development. Walsh University encourages individuals to act in accordance with reason guided by the example and teachings of Jesus Christ.

THE PURPOSE OF GRADUATE PROGRAMS IN THE UNIVERSITY

THE INFLUENCE OF THE CATHOLIC MISSION AND BROTHER’S CHARISM ON GRADUATE PROGRAMS IN THE UNIVERSITY

The Catholic Mission and Brother’s Charism call the faculty, curriculum, student, and research to respond to the mission of service to those in need. The University respects the integrity of each discipline and calls each program to create a community of scholars, learners, and practitioners who can use their skills to improve the community and the common good. The Brother’s Charism of education calls both graduate faculty and students to a level of independence and initiative befitting the professional teacher, scholar, and practitioner. The combined challenge of excellence and service should infuse faculty, staff, and student alike.

THE PURPOSE OF GRADUATE LEARNING, TEACHING, AND RESEARCH IN THE CATHOLIC UNIVERSITY

Graduate learning, teaching and scholarship differ from undergraduate learning, teaching, and scholarship in both intensity and kind. Graduate programs share the foundations of the University’s mission, charism, and curriculum beliefs but call the student and faculty to a task that has different goals than an undergraduate program. Graduate curricula have single-mindedness in focus -- an in-depth study of a field -- and the goal of leading students to independence in the acquisition and promulgation of knowledge and practice.

LEARNING

Specialization, depth of knowledge and independent application mark graduate learning. A paramount goal of graduate programs is to empower students to become productive members of a profession or field of study able to further the achievements of producing knowledge and improving practice.

TEACHING

Graduate teaching differs from undergraduate teaching because of the necessary added depth pursued and the specific skills that students must master. Graduate teaching must empower students to discover, apply, and generate knowledge and to demonstrate informed practice.

SCHOLARSHIP

In graduate programs, teachers are and students become empowered members of a scholarly community that informs independent practice and generates new knowledge for others.

THE ROLE OF STUDENTS AND FACULTY IN GRADUATE PROGRAMS

STUDENTS

Students, in graduate programs, complete their program as junior peers to their professors. Students continue their careers as informed and informing practitioners. Whether they stay on the job or in practice, or become educators, they are able to carry on a program of professional growth with their newfound peers.

FACULTY

Faculty of graduate students must already be what they are guiding their students to become: members of a practice or field of study empowered to use best practices in generating new knowledge or charting ways of improved evidence based practice in an environment that recognizes foundational beliefs about reality, the person, society, and culture, as referenced in the University’s Curriculum Document (1990).
THE ROLE OF PROFESSIONAL AND SUPPORT STAFF IN GRADUATE PROGRAMS

PROFESSIONAL AND SUPPORT STAFF

Professional and Support staff share in the foundational beliefs of the community, as well as the mission and Charism of the Brothers, through their service to the programs, faculty, and students. As members of our community, they minister to the common good with their talents and gifts so that all are accepted as created in God’s image and they are dedicated to fostering our ministry to students and their success.

MISSION

The mission of Walsh University’s graduate programs is to provide post-baccalaureate programs that evidence the University’s mission and Charism. Graduate programs are specialized courses of study that enroll qualified students and support faculty scholars.

VISION

The graduate programs seek to distinguish themselves in dedication to their students, the quality of the program, creative teaching, and scholarship that serves the community and the common good.

VALUES

In addition to the foundational beliefs and aims of the University, the graduate programs focus on specialized knowledge, evidenced-based practice, independent learning, compassionate service, and engaged scholarship as values fundamental to graduate programs constitutive of Walsh University.

Moved and passed by the Graduate Council – 7 September 2005
Recommended and approved by the Academic Assembly – November 2005
Approved by the President – December 2005
Edited by Academic Affairs – ‘Brother’s Charism’ – February 2006

GRADUATE POLICIES

CHANGE OF REGULATION

The University reserves the right to modify degree requirements, courses, schedules, calendars, regulations, fees, and charges which are deemed beneficial to the efficient operation of the institution. Such changes become effective as announced by the proper University authorities.

ADMISSION POLICIES

The admission file for an applicant to any graduate program is closed two years from the time of application if the applicant has not completed the admission process. A student wishing to be reconsidered for admission after the two-year limit has passed must reapply to the program.

Admittance to any graduate program is valid for three semesters from the time of admission acceptance.* A student who wishes to matriculate after the three semester time limit has passed must reapply to the program or provide updated documentation as specified by the graduate program director.

*Due to the “lock-step” nature of the Doctor of Physical Therapy program, this policy does not apply. A request to defer admission for one year may be granted upon written request and approval of division chair.

TRANSFER POLICY

A maximum of three courses or nine semester credits of graduate work may be transferred from other accredited institutions, providing the work is completed with a grade of “B” or better.* Transferred credit is not included in the calculation of the student’s GPA. Each course transferred in under this procedure will require the separate approval of director or division chair and the Director of Graduate Studies. The remainder of the course work for the graduate degree must be earned at Walsh University. Transfer credit is not viewed as an automatic student right. No transfer of credit will be allowed for courses taken more than five years prior to matriculation.

*The MBA degree program permits transfer of up to six courses or 18 semester hours. Final determination of transferred courses will be made by the Director of the MBA Programs.

TIME LIMIT

All requirements for a graduate degree, including any course accepted by transfer, must be completed within six (6) calendar years. The six-year time limit begins with enrollment in the graduate program. Written application for extension must be made to the program director and the Director of Graduate Studies before the start of the last semester of the sixth year.
GRADUATE PROGRAM LEAVE POLICY*
Only an authorized leave of absence will temporarily “stop the clock” toward the six-year completion requirement. A leave of absence is generally offered for one semester; it may be extended for one semester on re-application. No single leave of absence can be extended for more than two semesters. No more than two separate leaves of absence will be authorized for students. Appeals to this policy may be made to the program director or division chair. Students who apply for a leave of absence related to medical reasons are required to process their application through the Counseling Services department; leaves of absence related to personal reasons are processed through the program director or division chair.

*Due to the “lock-step” nature of the Doctor of Physical Therapy program, the semester requirements of this policy do not apply. The duration of the leave of absence must be authorized by the program director or division chair.

AUDITING GRADUATE COURSES
Individuals who complete the regular application procedure may choose to audit a graduate course for self-improvement. Tests and class discussion are not required when auditing a graduate course, but the approval of the program director is required. The auditing fee is one-half the regular tuition rate per course and an AU entry is recorded on the transcript.

ACADEMIC STANDARDS
Students must maintain a B (3.0) cumulative grade point average or higher. Students must earn a “pass/satisfactory” grade in courses that do not require a letter grade. Grades below B- are not acceptable for degree credit and students must retake or complete a remediation plan for the course. Students not meeting the academic standards may be placed on probation or dismissed from the graduate program upon authorization of the Director of Graduate Studies. The appropriate probationary status or dismissal will be recorded on the student’s academic transcript for students not meeting the academic standards.

GRADING SYSTEM
Walsh university has adopted the following system of letter grades for graduate programs:

<table>
<thead>
<tr>
<th>GRADE</th>
<th>DESIGNATION</th>
<th>QUALITY POINTS PER CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>Superior</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>Above average</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>Average</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>Below average</td>
<td>2.7</td>
</tr>
</tbody>
</table>

Courses with a grade of below “B-” must be repeated or a remediation plan completed

REPETITION OF COURSES
Students may repeat any course taken at Walsh University. There may be limits by individual divisions set on the number of times a course may be repeated in the program. The recording of grades for a repeated course will be governed by the following conditions:

1) credit for a course will only be awarded once (The student cannot transfer in a course already completed at Walsh);
2) the best grade is used in the calculation of the grade point average with the exception that a “W” cannot replace another grade;
3) the original grade and the repeated grade will appear on the student’s transcript. Only one course is counted toward graduation requirements.

IN PROGRESS GRADE POLICY (IP)
An “IP” grade is issued when the nature of the course requires ongoing work that cannot be completed in the semester in which the student was enrolled in the course. Typical courses for which an “IP” grade is an option include independent studies, field work/clinical experience courses, project courses, self directed study and similar courses of an unstructured nature. Course work for an “IP” grade will be completed within one calendar year following the semester in which the “IP” grade was issued. When the course work is completed, the instructor of record will issue a revised grade converting the “IP” to the appropriate letter grade. In cases where one year is not sufficient to complete the course work for reasons deemed valid by the instructor, the student may appeal to the program director for an extension. If “IP” course work is not completed and/or an extension has not been approved, the “IP” grade will convert to a letter grade of “F.”

INCOMPLETE GRADE POLICY (IN)
An “IN” grade is issued for a structured course when a student is unable to complete a specific component for the required course work due to valid personal, professional, health, or family crisis reasons. Incomplete course work must be completed by the end of the following semester. If the outstanding course work is not completed at the end of this time frame, the “IN” grade will be converted to an “F” unless an exception is granted by the program director.

ATTENDANCE
Graduate students are expected to attend all classes and must comply with the specific attendance requirements announced by the instructor at the beginning of each course. Students who miss 4 or more hours of course material may not receive course credit or may be required to make up the course work. Students are encouraged to notify the
course instructor in advance of anticipated absence or tardiness. Repeated instances of absence or tardiness in a curriculum leading to a career path are unacceptable and may lead to disciplinary action. A student with an urgent circumstance may be given a reasonable amount of assistance to make up the missed work or exams through remedial work as determined by the instructor.

**CHANGES IN REGISTRATION (Add/Drop/Course Withdrawal)**

Changes in registration are initiated in the Office of the Registrar. A student may add or drop a course(s) during the add/drop period for the semester (refer to program calendar) for specific dates. The student’s official academic record will not reflect courses dropped during the add/drop period. A fee is charged for each change in registration. All requests must be submitted on an official “Change of Registration” form available in the Student Service Center. Cancelled courses will be dropped automatically by the Office of the Registrar however, it is the student’s responsibility to add another course in its place. Cancelled courses will not be assessed a change in registration fee.

After the add/drop period and no later than two weeks before the last class day, a student may withdraw from a course by completing a Add/Drop Form available in the Student Service Center. The academic advisor and instructor must approve any course dropped during this time period.

- A course dropped after the add/drop period up to the last date of current registration will receive a grade of “W” (Withdrawal). No student will be allowed to drop after this date. Consult the academic calendar for dates.
- The student who fails to attend a course and who also fails to withdraw will result in a final grade of “F” in the course. Changes in registration of any student receiving veterans’ benefits will be forwarded to the Veterans Administration by the Registrar.

**WITHDRAWAL FROM THE UNIVERSITY**

A student who wishes to withdraw from Walsh University, thereby discontinuing enrollment, must secure the signatures of all instructors on the “Change of Registration” form available in the Student Service Center. University withdrawal is not official until this form is signed, returned and processed by the Office of the Registrar. The University’s refund policy and the date the signed form is returned to the Office of the Registrar will determine tuition refunds. Refer to the “Withdrawal Policy” in the specific program section for an explanation of assigned grades and withdrawal deadline. A change in registration fee will not be assessed for a complete withdrawal from the University.

Registration for classes creates a contract for payment of tuition, fees, and charges. A student choosing to terminate this contract with Walsh University must officially withdraw during the first 6 business days from the first day of class within any part of the term in the fall or spring semester; withdrawal from a summer session class must be made by the first business day or earlier. Failure to officially withdraw within these refund periods obligates the student to pay all charges in full. Withdrawal must be made in writing through the Student Service Center. Nonattendance to class or notification to a professor does not constitute an official withdrawal. Withdrawal from a class or from the University on or before the sixth business day will cancel all financial obligations to the University.

**FALL AND SPRING SEMESTERS**

- Six (6) business days or earlier..................100% of tuition
- Seven (7) business days or later ..................no refund

**SUMMER SESSIONS**

- One (1) business day or earlier..................100% of tuition
- Two (2) business days or later...................no refund

If a student withdraws from the University beyond the withdrawal date and therefore does not receive an adjustment to tuition, the University may still be required to return a portion of the federal and/or state financial aid to the appropriate programs. Any balance created on the student’s account as a result of this transaction is the responsibility of the student.

Students considering a withdrawal are encouraged to first consult with a financial aid advisor located in the Student Service Center.

If a student withdraws or reduces the number of credit hours after the refund period for reasons beyond his or her control, a detailed letter may be submitted to the Fees and Charges Appeals Committee explaining the extenuating circumstances.

The University will not grant a refund of charges for any withdrawal or reduction in hours beyond the established deadline without an approval from the Fees and Charges Appeals Committee.

Detailed appeal letters documenting the extenuating circumstances can be addressed to Walsh University, Fees and Appeals Committee, Finance Department, Attn.: Shelley Brown, 2020 East Maple Street, North Canton, Ohio 44720.
SEMESTER HOUR LOAD
The semester course load of a full-time graduate student is nine hours. An overload is permitted only upon approval of the director or chairperson of the appropriate program with recommendation of the advisor. The maximum load for a full-time student is 12 credits in any fall or spring semester or combined summer sessions.* The semester course load of a part-time graduate student is six hours.

*Maximum load for a full-time Doctor of Physical Therapy student is 18 credits.

NUMBERING OF COURSES
Courses numbered 500 or higher are open only to graduate students. Selected advanced undergraduates may enroll in such courses with the approval of their advisors and the program chair.

GRADUATE COURSES IN THE SENIOR YEAR OF UNDERGRADUATE STUDIES
A Walsh University undergraduate senior who is registering for the semester in which he or she will complete the requirements for a baccalaureate degree and who requires fewer than 15 semester hours may supplement the requisite undergraduate courses with MBA 500 preparation series or graduate courses if the total of undergraduate and graduate courses does not exceed normal loads. The recommendation of the student’s undergraduate advisor, including certification that the undergraduate courses listed will complete the baccalaureate requirements, must accompany the application for admission to graduate courses.

ACADEMIC APPEALS
All students have the right to appeal a grade or academic decision that he or she believes to be in error or unfair. In regard to grades and graduate program decisions, students who believe they have been unfairly treated should first voice their concerns directly with the individual faculty member or administrator and attempt to resolve their concerns.

When issues cannot be resolved through direct meetings with faculty, students may appeal or bring their concerns to the program director. The program director will review the issues with the student and faculty/staff member and make a determination regarding action to be taken. Students may appeal the program director’s decisions to the division chair or dean of the school.

When the issue is not resolved by the foregoing steps, the student may initiate a formal written appeal to the Office of Academic Affairs, Dean of Graduate Studies. The Dean may forward such appeal to the Graduate Standing Committee of Graduate Council or ad hoc Faculty Review Committee for its review and recommendation. The decision of the Dean of Graduate Studies is final. A formal appeal should not be entered upon lightly by a student, nor lightly dismissed by an instructor. A formal written appeal may be made no later than the sixth week of the following semester or by a preset date in cases of suspension and dismissal.

If the appeals process results in a change of grade, the instructor and/or appropriate administrator must submit the signed grade change form to the Office of the Registrar.

EQUITY AND GRIEVANCE CONCERNS
Walsh University is committed to the equitable and fair treatment of all its members: students, faculty and staff. Accordingly, the University has adopted formal grievance and equity policies governing the conduct of the entire community (see Grievance and Equity policies).

STUDENT RESPONSIBILITY
It is the student’s responsibility to satisfy the requirements for graduation in the selected curriculum and to observe the academic regulations of the graduate program. While the advisor and the staff of the program stand ready to aid the student in his/her decision making, the final responsibility rests with the student.

Ordinarily, the program prescribed at the time of admission constitutes the minimum course requirements. Additional studies may be required in light of a student’s need for professional or academic background. Such studies will be undertaken with the approval of the student’s advisor and the program director.

CATEGORIES OF MATRICULATED STUDENTS: refer to program specific information.

ACADEMIC ADVISING: refer to program specific information.

GRADUATION REQUIREMENTS
Each candidate for a degree is responsible for meeting all requirements for graduation. The program director assists the student. Commencement exercises are held at the end of the spring semester. Diplomas for that term are awarded at that time. Diplomas are mailed at the end of the summer and fall semesters for graduates who complete their requirements at the end of those terms. Candidates for graduation must file an “Application for Graduation” in the Office of the Registrar according to the following deadlines:
• Completed application for admission with a $25 application fee
• Original official transcripts translated into English providing proof that secondary education was successfully completed
• Original official transcripts from all colleges, universities or professional schools previously attended, translated into English
• TOEFL score of 500 or higher on the paper-based test or 173 or higher on the computer-based test (Walsh’s institutional identification number for the TOEFL is 1926.)
• Walsh’s financial statement indicating that the funds exist and will be available to pay for the first academic year
All international students are required to purchase health insurance and they are required to live in the residence halls unless accompanied by a spouse and/or children. International students must maintain full-time status (12 or more credit hours per semester) during their stay in the United States.
• A writing sample

With no exceptions, completed applications for graduation must be returned to the Office of the Registrar. Applications are available in the Student Service Center, Walsh website, Graduate Studies Office, and in the Undergraduate/Graduate Schedule of Classes. All requirements for commencement (financial, academic, institutional) must be met before a candidate for a degree can participate in commencement exercises. The dates for completion of program requirements and payment of graduation fees are listed in the official University Calendar in the front of this catalog and Walsh website. The dates provide minimum time necessary to compile graduation lists, order diplomas and academic regalias, and complete other necessary details. A student who files an application for graduation after the specified date will be included in the first subsequent commencement. However, a student is eligible upon completion of all degree requirements to receive a letter certifying that the requirements for the degree have been completed and stating the date when the degree is to be conferred formally. Summer graduates needing only 1 course to complete their requirements may file a petition to “walk” in the spring commencement. The deadline to file a petition is February 1st.

**ESTIMATED GRADUATE EXPENSES* 2011–2012**

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition (per semester hour)</td>
<td>$565</td>
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<tr>
<td>Graduation Fee</td>
<td>$283</td>
</tr>
<tr>
<td>Parking Fee</td>
<td>$125</td>
</tr>
<tr>
<td>Transcript</td>
<td>$50**</td>
</tr>
<tr>
<td>Auditing (per semester hour)</td>
<td>$28 3</td>
</tr>
<tr>
<td>Graduation Fee</td>
<td>$125</td>
</tr>
<tr>
<td>Parking Fee</td>
<td>$50**</td>
</tr>
<tr>
<td>Transcript</td>
<td>no charge</td>
</tr>
</tbody>
</table>

*Additional fees may be applied to specific courses, required projects, and assessment tools. Please contact your program of study for any additional fees. The Doctor of Physical Therapy Program’s estimated expenses differ from other Walsh University graduate programs. Please contact the Division of Physical Therapy at (330) 490-7286 for information regarding program costs. **No parking fees on Medina campus.

**WALSH ALUMNI TUITION DISCOUNT**
Graduates of Walsh University are eligible for a 25% tuition discount for courses in Master’s programs. To obtain this discount, the alumnus completes a request form at the time of registration in the Student Service Center.

**YOUNGSTOWN DIOCESAN TUITION DISCOUNT**
50% discount granted to full time employees of the Diocese. Verification of full-time Diocesan employment is required for each semester a person applies for this discount.

**FINANCIAL ASSISTANCE**

**FEDERAL DIRECT LOANS** Assistance is available to graduate students primarily through federal student loans. This includes Federal Direct Stafford Loans as well as Federal Direct Graduate PLUS Loans. Students must file a Free Application for Federal Student Aid (FAFSA) to be considered for these loans.

**TEACH GRANT** TEACH Grant This federal grant is available to education majors who will teach in certain subject areas. The annual award is $4,000. This grant has the potential of turning into a loan if certain conditions are not met. Because of this, please log onto www.studentaid.ed.gov for more information.

**GRADUATE ASSISTANTSHIPS**
A limited number of graduate assistantships are available for full-time students. Application is made to the program director. The maximum amount a graduate assistant may earn in one year is established by the University. Appointments are made either for the maximum sum or one-half the maximum. The graduate assistant on full stipend is responsible for 20 hours per week of service. The graduate assistant on half stipend is responsible for 10 hours of service per week.

**INTERNATIONAL STUDENTS**
Requirements for admission of International Students to Walsh University:

• Completed application for admission with a $25 application fee
• Original official transcripts translated into English providing proof that secondary education was successfully completed
• Original official transcripts from all colleges, universities or professional schools previously attended, translated into English
• TOEFL score of 500 or higher on the paper-based test or 173 or higher on the computer-based test (Walsh’s institutional identification number for the TOEFL is 1926.)
• Walsh’s financial statement indicating that the funds exist and will be available to pay for the first academic year
All international students are required to purchase health insurance and they are required to live in the residence halls unless accompanied by a spouse and/or children. International students must maintain full-time status (12 or more credit hours per semester) during their stay in the United States.
• A writing sample
• Three recommendation letters by persons qualified to appraise scholastic aptitude and personal and professional promise
• Interview with the program director or division chair
• The student must meet all program specific admission criteria.

FINANCIAL POLICIES

Terms of Payment
Walsh University requires the following payment terms:

1. All charges for tuition, fees, room and board are due no later than the first day of classes each semester, or
2. Students electing the Walsh University Payment Plan, offered through Tuition Management Systems, must be enrolled in the program no later than the first day of classes each semester. An annual enrollment fee of $60 is charged to participate in the program.
   (Please contact the Student Service Center for information regarding the payment plan.), or
3. Students participating in the Employer Reimbursement Program must be enrolled in the program no later than the first day of classes each semester. For details see below.

Student account balances and details are available online within the secure area of the Cavalier Center (Student Account Information). Students are responsible for timely payments and those students that do not follow the required payment terms will be charged interest at a rate of 12% (1% per month) on any outstanding balance. Students enrolled in the tuition payment plan or the Employer Reimbursement Program are exempt from interest charges if they adhere to the published payment schedule. Please contact the Student Service Center at 330.490.7367 with questions or have difficulty accessing the Cavalier Center.

UNPAID BALANCES
Students with outstanding balances may not register for classes, receive grades, participate in graduation ceremonies, or receive a diploma or transcript of credits.

Balances that remain outstanding for over 150 days will be turned over to a collection agency and collection costs of approximately 40% will be added to the outstanding account balance.

EMPLOYER REIMBURSEMENT PROGRAM
A student whose employer offers an educational reimbursement benefit may elect to participate in the Walsh University Employer Reimbursement Program.

Students wishing to enroll in Walsh University’s Employer Reimbursement Program must complete the enrollment form available in the Student Service Center.

The form must be turned in to the Student Service Center (Attn.: Sue Metzger) to be enrolled in this program. The form should be submitted at the time of registration. Students shall be subject to interest charges until the application is completed and submitted to the Student Service Center.

Participants in the program receive the following benefits:
• Exemption from interest charges for that semester;
• Eligibility to register for classes with an outstanding balance exceeding $1,000;
• Permission to delay final payment until 30 days after the last day of that semester.

After a student is enrolled in the program, there is no need to reapply in succeeding semesters. In the fall of each year, all participants in this program are required to submit a letter from their employer stating that they remain eligible for the educational reimbursement benefit. The student is responsible for notifying the University of any change in eligibility or employment status.

If a student fails to make final payment within thirty (30) days following the completion of the academic semester, the University may elect to remove the student from the program.

CHECKS RETURNED
Walsh assesses a $29 service charge to those individuals whose checks, made payable to Walsh University, are returned by the bank because of insufficient funds.
THE DEVILLE SCHOOL OF BUSINESS

MASTER OF BUSINESS ADMINISTRATION MBA

PROGRAM PHILOSOPHY
Linking current theory to practice, the Walsh University Master of Business Administration (MBA) program is designed to develop and refine interpersonal and analytical skills that are essential to planning, organizing, and controlling activities of contemporary organizations. The program’s primary theme is to improve an organization’s effectiveness through organizational and personal leadership. The intention is to provide the knowledge a leader needs for productive interaction and coordination with other persons across the organization.

To this end, leadership concepts and skills concerning organizational design and personnel behavior are explored and managerial and interpersonal skills are developed on a foundation of understanding across an organization’s functional areas. The foundation includes assessing and filling client requirements, controlling cash flows, developing efficient operations, and establishing and maintaining information systems.

The intent of the Walsh MBA Program is to develop a general understanding of such models and the capacity to adapt them to a specific organization. While the program explicitly acknowledges that an understanding of these areas of expertise is vital to the effective management of organization, the focus is on developing leadership talent able to identify and enhance cross-functional synergisms, thereby improving overall organizational effectiveness.

PROGRAM OBJECTIVES
• Instill an orientation focused on continually improving the effectiveness of any organization.
• Establish critical thinking skills.
• Enhance the capacity to interact productively with an organization’s diverse constituencies.
• Develop communication, interpersonal and decision-making skills central to managerial action.
• Crystallize and expand an ethical value system which actively encourages realizing individual potential.
• Develop an understanding of the different knowledge technologies appropriate to the primary functional areas of an organization.

PROGRAM COMPETENCY EXPECTATIONS FOR ADMISSION
The MBA Program expects students admitted to know and demonstrate competency in the functional areas of business (accounting, finance, economics, statistics), quantitative analysis and Microsoft Excel.

A student can demonstrate competency in the functional areas of business through:
• Having earned an undergraduate degree in a recognized business field, or
• Additional successful completion of assigned coursework in the MBA 500 Preparation Series with a grade of “B” or better in each course.

A student can demonstrate competency in quantitative analysis through:
• Achieving a score in the twenty five percentile or higher on the quantitative section the GMAT exam, or
• Additional successful completion of assigned coursework in the MBA 500 Preparation Series with a grade of “B” or better in each course.

Various options for demonstrating competency are available to a student who does not hold the undergraduate degree in business and/or who does not meet the quantitative analysis competency. The MBA Program offers a series of courses designed to establish entry-level competencies in the functional areas of business and quantitative analysis. The MBA Program Director is available to discuss these and other options for demonstrating or acquiring competency.

AREAS OF CONCENTRATION
1. Management
The MBA Management Track links current theory to practice and provides the knowledge a leader needs for productive interaction with others within the organization. The program develops and refines the qualitative leadership, quantitative, and analytical skills needed for a leader to plan effectively, organize, lead and control the activities of an organization.

2. Health Care Management
The MBA Health Care Management Track is designed to create a balance between business knowledge and the unique aspects and demands of the health care field. The MBA Health Care track provides future leaders with a wide range of competencies and skills needed to advance or develop their careers in the rewarding field of health care.
3. Integrated Marketing Communications (IMC)
   The Integrated Marketing Communications Track combines the traditional area of marketing communications with e-commerce and other emerging social marketing opportunities to provide an understanding of the role and importance of the media and technology in forming a unique focus. This track will prepare professionals to foresee changes in the marketplace and enable them to develop strategic and customer focused approaches in current and emerging businesses.

### DEGREE REQUIREMENTS

The MBA degree requires 36 semester hours of coursework for a student who demonstrates all required competencies upon entry.

**MBA Foundation Course**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA 601</td>
<td>Critical Thinking</td>
<td>3 sem. hrs.</td>
</tr>
</tbody>
</table>

**Common Body of Knowledge (MBA Core)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA 611</td>
<td>Managerial Accounting</td>
<td>3 sem. hrs.</td>
</tr>
<tr>
<td>MBA 612</td>
<td>Marketing Management</td>
<td>3 sem. hrs.</td>
</tr>
<tr>
<td>MBA 613</td>
<td>Managerial Economics</td>
<td>3 sem. hrs.</td>
</tr>
<tr>
<td>MBA 614</td>
<td>Managerial Finance</td>
<td>3 sem. hrs.</td>
</tr>
<tr>
<td>MBA 615</td>
<td>Information Analysis</td>
<td>3 sem. hrs.</td>
</tr>
<tr>
<td>MBA 635</td>
<td>Social and Ethical Responsibility</td>
<td>3 sem. hrs.</td>
</tr>
<tr>
<td>MBA 752</td>
<td>Strategic Management</td>
<td>3 sem. hrs.</td>
</tr>
</tbody>
</table>

**Total Foundation and Common Body of Knowledge Credit Hours**

27 sem. hrs.

**MBA Tracks**

1. **MBA – Management Track** degree requirements consist of 27 credit hours of foundation and common core and 3 specialized track courses of 3 credit hours each (9 credit hours) as follows:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA 640</td>
<td>International Business</td>
<td>3 credit hrs.</td>
</tr>
<tr>
<td>MBA 641</td>
<td>Project Management</td>
<td>3 credit hrs.</td>
</tr>
<tr>
<td>MBA 642</td>
<td>Information Systems</td>
<td>3 credit hrs.</td>
</tr>
</tbody>
</table>

2. **MBA – Health Care Management Track** degree requirements consist of 27 credit hours of foundation and common core and 4 specialized track courses (9 credit hours) as follows:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA 651</td>
<td>Health Care Policy and Law</td>
<td>2 credit hrs.</td>
</tr>
<tr>
<td>MBA 652</td>
<td>Health Care Organizations</td>
<td>2 credit hrs.</td>
</tr>
<tr>
<td>MBA 653</td>
<td>Health Care Finance</td>
<td>2 credit hrs.</td>
</tr>
<tr>
<td>MBA 654</td>
<td>Self Directed Study</td>
<td>3 credit hrs.</td>
</tr>
</tbody>
</table>

3. **MBA – Integrated Marketing Communications (IMC) Track** degree requirements consists of 27 hours of foundation common core and three (3) specialized track courses (9 credits) as follows:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA 671</td>
<td>Integrated Marketing Communications</td>
<td>3 credit hrs.</td>
</tr>
<tr>
<td>MBA 672</td>
<td>Media and Technology</td>
<td>3 credit hrs.</td>
</tr>
<tr>
<td>MBA 673</td>
<td>Customer Relationship Marketing</td>
<td>3 credit hrs.</td>
</tr>
</tbody>
</table>

**MBA COURSE ROTATION - MAIN & MEDINA CAMPUS**

MBA Preparation Series (501, 502, and 503) are offered every semester at the Akron Campus.

<table>
<thead>
<tr>
<th>Courses Offered in Session #1</th>
<th>Courses Offered in Session #2</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA601 Critical Thinking</td>
<td>MBA611 Managerial Accounting</td>
</tr>
<tr>
<td>MBA635 Social &amp; Ethical</td>
<td>MBA612 Marketing Management</td>
</tr>
<tr>
<td>Responsibility</td>
<td>MBA613 Managerial Economics</td>
</tr>
<tr>
<td>MBA612 Organizational Behavior</td>
<td>MBA614 Financial Management</td>
</tr>
<tr>
<td>Design</td>
<td></td>
</tr>
<tr>
<td>MBA640 International Business</td>
<td>MBA615 Information Analysis</td>
</tr>
<tr>
<td>MBA641 Project Management</td>
<td>MBA752 Strategic Management</td>
</tr>
<tr>
<td>MBA642 Information Systems</td>
<td></td>
</tr>
<tr>
<td>MBA671 Integrated Marketing Communications</td>
<td></td>
</tr>
<tr>
<td>MBA672 Media &amp; Technology</td>
<td></td>
</tr>
<tr>
<td>MBA673 Customer Relationship Marketing</td>
<td></td>
</tr>
</tbody>
</table>

**Note:** MBA651 (Health Law & Policy), MBA652 (Health Care Organizations), and MBA653 (Health Care Finance) are each two-credit hour courses and are offered sequentially in five-week segments over a single semester.
ADMISSION POLICY

For admission, an applicant may elect one of the following two options.

Option 1: Completion of the Graduate Management Admission Test (GMAT) with a score of 490 or better, and an undergraduate record of accomplishment with a GPA of 3.00 or higher (on a 4.0 scale). A student who falls below in one component (GMAT or GPA), but above on the other, will be considered for admission based on the formula:

\[200 \times \text{(undergraduate GPA)} + \text{GMAT} \geq 1,090 \text{ OR}\]

Option 2: A student with an undergraduate GPA of 3.00 or higher (on a 4.0 scale) who successfully completes the six (6) credit hour MBA Preparation Series with a grade of B or better in each course will be granted full admission into the MBA degree program.

Materials required for application for the above options are:

- Completed application form accompanied by a non-refundable application fee of $25.
- Official transcript(s) of undergraduate, and all other graduate study, sent directly from the applicant’s College(s) or University(ies) to the Walsh University Admissions Office.
- On site interview with the MBA Director.
- Current resume.
- Demonstration of English language proficiency for applicants for whom English is a second language.
- Option 1 only: GMAT scores mailed directly from The Educational Testing Service to the Walsh University Admission Office.
- Option 2 only: Walsh University transcript of grades achieved in the MBA Preparation Series.

COURSE WAIVER POLICY

An MBA student with an undergraduate business major may be considered for a waiver of the MBA 600-level course corresponding to the student’s undergraduate major(s). Granting of such a course waiver would be based upon the student’s undergraduate GPA in his/her major. Waived courses are replaced by equivalent credit hours in graduate courses.

COURSE SEQUENCING

MBA 601 (Critical Thinking) is a prerequisite for all subsequent MBA coursework. A student may begin the program in an eight-week session in which MBA 601 is not offered, but is required to complete MBA 601 within the first six (6) credit hours of his/her program. Strategic Management (MBA 752) is the MBA Program’s capstone course and has as prerequisites all 600-level MBA degree courses completed or in process. Course prerequisites, when required, are noted at the end of the course description.

PROGRAM DELIVERY

The MBA Program is offered at two locations, the main campus in North Canton, Ohio and the University’s facility in Medina, Ohio. Course registration and payment of tuition are available at both locations.

REGISTRATION PROCEDURES

Students who are fully admitted to the program may register by one of the following methods:

- Register online via Walsh University Cavalier Center (www.walsh.edu). You will need a PIN Number, which will be provided by the MBA Program during the registration period each semester.
- Call the Registrar’s Office direct at (330) 490-7191
- Come in-person to the Registrar’s Office (located in Farrell Hall), presenting the completed registration form or mail it to their attention.
- Fax the completed registration form to the Registrar’s Office at (330) 490-7372.

CATEGORIES OF GRADUATE STUDENTS

- MATRICULATED: A matriculated student is a degree-seeking student who has met all admission requirements for the degree program.
- CANDIDATE: A candidate is a matriculated student who has successfully completed at least one half of the coursework for the degree program with a cumulative quality point average of 3.0 or higher (based upon a 4.0 scale) and who has received the recommendation of advancement to candidacy status from the Graduate Council.

ACADEMIC ADVISING

MBA students are to consult with the MBA Program Director. The Program Director’s duties are to serve as consultant in planning the student’s program, evaluate prior coursework (graduate and undergraduate) to determine if preparatory course work is needed, and endorse the student’s application for degree candidacy. An interview with the MBA Program Director is required prior to first registration for graduate courses.
CERTIFICATE IN HEALTHCARE MANAGEMENT

The DeVille School of Business Certificate in Healthcare Management is designed for healthcare professionals looking to advance their careers within the healthcare industry. It is also ideal for those seeking to expand their knowledge in this area.

Offered through The DeVille School of Business, this six-course program will increase one’s knowledge within the areas of healthcare systems, finance, managed care and marketing strategy. The certificate will qualify participants to advance their careers in hospitals, outpatient centers, physician group practices, managed care organizations, public health agencies, and other health-related organizations.

TARGET AUDIENCE
• Persons with an undergraduate, master’s, and/or advanced degrees who are currently in clinical or healthcare management
• Persons with an undergraduate, master’s and/or advanced degrees who are looking to transition their careers into healthcare management

FEATURES OF THE PROGRAM
• Access to excellent faculty with real-world experience
• Opportunity to obtain certificate within one year (by attending one evening class per week)
• Dynamic and exciting classroom environments
• Chances to visit innovative, cutting-edge healthcare providers
• Option to participate in a global experience opportunity
• Ability to easily transfer to Walsh’s MBA Program after certificate completion

GLOBAL EXPERIENCE
While enrolled in the certificate program, certificate students may participate in the MBA Program’s global experience(s). The student is advised to seek more information on global experiences from the MBA Program or the Global Learning department.

CERTIFICATE REQUIREMENTS

To receive the Certificate in Healthcare Management, a student will complete the following six courses (15 credit hours):

  MBA 612  Marketing Management (with emphasis on Healthcare Marketing)............3 sem. hrs.
  MBA 635  Business Ethics (with emphasis on Healthcare Ethics)..............................3 sem. hrs.
  MBA 651  Healthcare Policy & Law...........................................................................2 sem. hrs.
  MBA 652  Healthcare Organization..........................................................................2 sem. hrs.
  MBA 653  Healthcare Finance....................................................................................2 sem. hrs.
  MBA 655  Healthcare Economics...............................................................................3 sem. hrs.
ADMISSION POLICY
Participants enrolled in the Certificate in Healthcare Management program must comply with The DeVille School of Business admission requirements:

- Minimum 3.0 GPA from an accredited undergraduate institution*
- Completion of a Certificate in Healthcare Management application
- Completion of an admission application

*Relevant work experience will also be taken into consideration by the program director.

TRANSFER INTO THE MBA PROGRAM
Students are encouraged to apply to the Walsh University’s DeVille School of Business MBA Program after the completion of the Certificate of Healthcare Management program. Admittance into the MBA Program will require:

- Successful (“B” or higher) completion of the six (6) certificate program courses
- Completion of an MBA Admission Application
- Interview with the Walsh University’s MBA Director or designated representative

AND

- Completion of the Graduate Management Aptitude Test (GMAT)

OR

- Documented competence in accounting, finance, and economics

PROGRAM DELIVERY
The Certificate Program in Healthcare Management is offered at two locations, the main campus in North Canton, Ohio, and the University’s facility in Medina, Ohio. Course registration and payment tuition are available at both locations.

REGISTRATION PROCEDURES
Students who are fully admitted to the certificate program may register by one of the following methods:

- Register online via Walsh University Cavalier Center (www.walsh.edu). You will need a PIN Number, which will be provided by the MBA Program during the registration period each semester.
- Come in-person to the Registrar’s Office (located in Farrell Hall), presenting the completed registration form or mail it to their attention.
- Fax the completed registration form to the Registrar’s Office at (330) 490-7372.

CATEGORIES OF CERTIFICATE STUDENTS
CERTIFICATE-SEEKING: A certificate-seeking student is a post-baccalaureate student who is seeking a certificate, having met all of the certificate admission requirements.
M.A. COUNSELING AND HUMAN DEVELOPMENT

COMPREHENSIVE MISSION STATEMENT OF THE CHD PROGRAM

The mission and philosophy statement for the CHD program extends to professional counselor education the following overall mission of Walsh University: “The University provides its students a higher education that fosters critical thinking, effective communication, spiritual growth, and personal, professional, and cultural development. Walsh University encourages individuals to act in accordance with reason guided by the example and teachings of Jesus Christ.” The CHD program mission is centered around training professional counselors according to the core values of leadership, service, justice and educational excellence; it describes the priorities, expectations and goals of CHD education.

PROGRAM PHILOSOPHY

Training professional counselors according to the Master’s program in Counseling and Human Development (CHD) is committed to developing conscientious, professionally skilled counselors who are responsive to the needs and individual differences of all people. We seek to cultivate within each student a greater self-awareness, a respect for both the uniqueness and human dignity of each person, and the moral commitment to work, first and foremost, in the best interests of clients.

To accomplish this end, the CHD program provides students with a professional foundation in both theory and research about human behavior and in professional, empirically supported interventions. We focus on how the understanding of human behavior and the appreciation of diversity are integrated into counseling practice.

PROGRAM GOALS

1. Develop within students the knowledge and competencies necessary to function as counseling professionals.
2. Assist students to develop a sense of their identity as counselors and the professional orientation needed to work for the welfare of diverse clients.
3. Prepare students for their specialized professional roles as clinical mental health counselors and school counselors.

ACCREDITATION

The Walsh M.A. Program in Counseling and Human Development includes the two specialty areas of Clinical Mental Health Counseling and School Counseling. Both the Clinical Mental Health Counseling and the School Counseling specialty programs are accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP) under the 2001 Standards.

DEGREE REQUIREMENTS: M.A. IN C.H.D. — CLINICAL MENTAL HEALTH COUNSELING

In accordance with the CACREP accreditation standards for Clinical Mental Health Counseling, the Counseling and Human Development program with Clinical Mental Health specialization consists of 20 courses totaling 60 semester hours. Course work is divided into three areas:

- FOUNDATIONS (2 courses) which must be taken early in the program and are prerequisites to higher level courses;
- ELECTIVES (2 courses) that allow students to pursue further course work in an area of interest (for the clinical mental health emphasis all electives must be in “clinical” areas);
- AREA OF CONCENTRATION (16 courses) which are sequenced to build a strong mental health skill base.

Courses in the program are numbered 500 through 700. Students are responsible for planning their course of study with their assigned advisor and for ensuring that all requirements are met. Within the first semester of admission to the CHD program, students must complete the CHD Prospectus and turn it in to their advisor and the CHD secretary. Changes to the Prospectus must be approved by student advisor and/or faculty. The lower-numbered courses should be taken prior to the higher-numbered 700 courses. Prerequisites are specified within the course descriptions listed in this catalog. Within the first semester of admission to the CHD program, students must complete the CHD Prospectus and turn it in to their advisor and the CHD secretary. Changes to the Prospectus must be approved by student advisor and/or faculty.

The Practicum course is designed to provide students with experience under an instructor’s supervision. Such experience is necessary to enhance counseling competencies in practitioners. Practicum (by law) requires 100 hours of work, of which 40 hours must involve direct client service. Students must obtain Professional Liability Protection prior to starting the Practicum class.

Internship is served in an “out placement” setting. Examples of such settings include the University Counseling Services, community clinical mental health agencies, hospitals, family services, substance abuse agencies, crisis services, and other settings as approved by the program’s accreditation body.
centers, private practice, and such. Requirements for Clinical Mental Health Counseling students include a total of 600 hours of internship with at least 240 hours of direct client service. The 240 hours of direct client service contact must include a range of activities such as individual, couple, family and group counseling as well as intake, assessment, evaluation and treatment planning. The hours must be distributed among a broad range of clinical activities.

**Clinical Mental Health Counseling Course Requirements (60 Semester Hours)**

**Foundations (6 sem. hrs.)**
- BSC 560 Introduction to Counseling and the Counseling Profession ..................... 3 sem. hrs.
- CHD 602 Research Methods and Program Evaluation ............................................. 3 sem. hrs.

**Area of Concentration (48 sem. hrs.)**
- CHD 603 Interpretation of Psychological Testing* .................................................. 3 sem. hrs.
- CHD 610 Principles, Techniques and Theories of Counseling and Development ....... 3 sem. hrs.
- CHD 612 Lifespan Development and Adjustment.................................................... 3 sem. hrs.
- CHD 624 Career Counseling* .................................................................................. 3 sem. hrs.
- CHD 626 Group Process ......................................................................................... 3 sem. hrs.
- CHD 633 Marriage and Family Counseling ........................................................... 3 sem. hrs.
- CHD 635 Dynamics of Chemical Dependency.......................................................... 3 sem. hrs.
- CHD 730 Social and Cultural Diversity in Counseling .............................................. 3 sem. hrs.
- CHD 740 Ethics and Issues in Counseling ................................................................. 3 sem. hrs.
- CHD 772 Advanced Abnormal Behavior ................................................................. 3 sem. hrs.
- CHD 775 Diagnosis of Mental and Emotional Disorders ....................................... 3 sem. hrs.
- CHD 777 Treatment of Mental and Emotional Disorders ....................................... 3 sem. hrs.
- CHD 780 Personality Assessment* .......................................................................... 3 sem. hrs.
- CHD 790 Practicum: Counseling Techniques .......................................................... 3 sem. hrs.
- CHD 796I Internship in Mental Health Counseling I ............................................. 3 sem. hrs.
- CHD 796II Internship in Mental Health Counseling II ............................................ 3 sem. hrs.

**Electives (6 sem. hrs.)**
- CHD 710-1 Counseling Adolescents ........................................................................... 3 sem. hrs.
- CHD 710-2 Counseling Children ............................................................................... 3 sem. hrs.
- CHD 710-4 Spirituality in Counseling ........................................................................ 3 sem. hrs.
- CHD 710-6 Cross-Cultural Counseling ..................................................................... 3 sem. hrs.
- CHD 749 Crisis Intervention ...................................................................................... 3 sem. hrs.
- CHD 751 Grief and Loss Counseling ......................................................................... 3 sem. hrs.
- CHD 752 Trauma Assessment and Treatment .......................................................... 3 sem. hrs.
- CHD 753 Relational Cultural Therapy ......................................................................... 3 sem. hrs.
- CHD 754 Psychopharmacology .................................................................................. 3 sem. hrs.
- CHD 755 Supervision and Consultation .................................................................... 3 sem. hrs.
- CHD 756 Art Therapy** .......................................................................................... 3 sem. hrs.
- CHD 757 Couples Therapy ...................................................................................... 3 sem. hrs.
- CHD 759 Gestalt Methods of Intervention ............................................................... 3 sem. hrs.
- CHD 761 Play Therapy ............................................................................................. 3 sem. hrs.
- CHD 762 Eating Disorders ....................................................................................... 3 sem. hrs.
- CHD 763 Wellness ................................................................................................... 3 sem. hrs.
- CHD 764 Motivational Counseling .......................................................................... 3 sem. hrs.
- CHD 767 Art Therapy II** (Prerequisite course is CHD 756) .................................... 3 sem. hrs.
- CHD 768 Cognitive-Behavioral Interventions ......................................................... 3 sem. hrs.
- CHD 662 Individual Study: Counseling and Development ....................................... 3 sem. hrs.

*additional course fees for testing materials required
**additional fees for art supplies required
DEGREE REQUIREMENTS: M.A. IN C.H.D. — SCHOOL COUNSELING

In accordance with the CACREP accreditation standards for School Counseling, the Counseling and Human Development program with School Counseling emphasis consists of 16 courses totaling 48 semester hours. Course work is divided into three areas:

- **FOUNDATIONS** (3 courses) which must be taken early in the program and are prerequisites to higher level courses;
- **ELECTIVES** (1 course) that allows students to pursue further course work in an area of interest within education or counseling;
- **AREA OF CONCENTRATION** (12 courses) which are sequenced to build a strong counseling skill base.

Courses in the program are numbered 500 through 700. The lower numbered courses should be taken prior to the higher numbered 700 courses. Prerequisites are specified within the course descriptions listed in this catalog. Students are responsible for planning their course of study with their assigned advisor and for ensuring that all requirements are met. Within the first semester of admission to the CHD program, students must complete the CHD Prospectus and turn it in to their advisor and the CHD secretary. Changes to the Prospectus must be approved by student advisor and/or faculty. Your advisor keeps track of your progress throughout the program by using a Student Profile Form which is updated every semester.

“Practice oriented” courses included in the curriculum are: CHD 790, Practicum; and CHD 795, Internship in School Counseling. The Practicum course is designed to provide students with experience under an instructor’s supervision. Such experience is necessary to enhance counseling competencies in practitioners. Practicum requires 100 hours of work, of which 40 hours must be face-to-face counseling. At least 20 of the face-to-face client hours must involve working with the K-12 population. Students must obtain Professional Liability Protection prior to starting the Practicum class.

Internship is served in an “out placement” school setting under the supervision of a certified school counselor. Internship includes 600 hours of counseling work with at least 240 hours of direct service with clients. The 240 hours of direct service with clients must include a variety of activities such as individual and group counseling, career/vocational counseling, and other counseling experiences suitable to a school counselor.

SCHOOL COUNSELING COURSE REQUIREMENTS (48 SEMESTER HOURS)

**FOUNDATIONS (9 sem. hrs.)**

- BSC 560 Introduction to Counseling and the Counseling Profession .................. 3 sem. hrs.
- CHD 602 Research Methods and Program Evaluation ........................................ 3 sem. hrs.
- CHD 605* Foundations and Dimensions of School Counseling ......................... 3 sem. hrs.

*Pre-requisite course for CHD 766.

**AREA OF CONCENTRATION (36 sem. hrs.)**

- CHD 603 Interpretation of Psychological Testing* .............................................. 3 sem. hrs.
- CHD 610 Principles, Techniques and Theories of Counseling and Development ...... 3 sem. hrs.
- CHD 612 Lifespan Development and Adjustment ............................................... 3 sem. hrs.
- CHD 624 Career Counseling* ............................................................................... 3 sem. hrs.
- CHD 626 Group Process .................................................................................... 3 sem. hrs.
- CHD 633 Marriage and Family Counseling ....................................................... 3 sem. hrs.
- CHD 635 Dynamics of Chemical Dependency .................................................. 3 sem. hrs.
- CHD 730 Social and Cultural Diversity in Counseling ....................................... 3 sem. hrs.
- CHD 740 Ethics and Issues in Counseling ......................................................... 3 sem. hrs.
- CHD 766 Organ. & Admin. of School Counseling (Pre-req. course is CHD 605) .... 3 sem. hrs.
- CHD 790 Practicum: Counseling Techniques .................................................... 3 sem. hrs.
- CHD 795 Internship in School Counseling ....................................................... 3 sem. hrs.
- CHD 662 Individual Study: Counseling and Human Development .................... 3 sem. hrs.

**ELECTIVES (3 sem. hrs.)**

Clinical Intervention:

- CHD 710-1 Counseling Adolescents ................................................................. 3 sem. hrs.
- CHD 710-2 Counseling Children ......................................................................... 3 sem. hrs.
- CHD 710-4 Spirituality in Counseling .............................................................. 3 sem. hrs.
- CHD 710-6 Cross-Cultural Counseling ............................................................ 3 sem. hrs.
THE BA/MA PROGRAM

The BA/MA Program combines the Bachelor of Arts in Behavioral Science with the Master of Arts in clinical Mental Health Counseling or in School Counseling. Prospective high school graduates must meet the following admission criteria:

1. Minimum high school GPA of 3.5 or higher;
2. Minimum ACT of 27 or SAT score of 1100;
3. Graduate in the top 10% of high school class.

Students must be admitted to the University and complete a separate application for the BA/MA Program, submit a writing sample and participate in an interview with the BA/MA faculty.

Students interested in this program should contact Dr. Penny Bove (490-7257) or Dr. Linda Barclay (490-7264) for further information.

C.H.D. ACADEMIC GUIDELINES

ADMISSION REQUIREMENTS

Persons with a bachelor’s degree from an accredited college or university, who demonstrate good scholastic standing and personal and professional potential, will be considered for admission to the CHD program. Applicants should contact the Admissions Office at least six weeks before classes begin. Other requirements include:

- Completed application form accompanied by a nonrefundable application/registration fee of $25
- Official transcript(s) of undergraduate and all other graduate study sent directly from the applicant’s college or university to Walsh’s Admissions Office. Transcripts are not necessary for Walsh University (formerly Walsh College) graduates
- Three recommendations — CHD Program forms completed by persons qualified to appraise scholastic aptitude, personal and professional promise such as a past instructor or a professional working in the mental health field
- At least a 3.0 grade point average (GPA) on a 4.0 scale and either a score of 900 (verbal and quantitative combined) on the Graduate Record Examination (GRE) or a minimum score of 400 on the Miller Analogies Test (MAT)
- A notarized affidavit of good moral conduct
- Interview with the CHD Program Director
- Evidence of proficiency in written English through a writing sample addressing two questions. In-state applicants will complete the writing sample at Walsh University and may schedule it before or after their interview with the Program Director. Applicants should contact the CHD Program Secretary at 330-490-7211 for scheduling. Applicants from other countries or those who must complete a telephone interview need to contact the Program Secretary for instructions regarding completing the writing sample.

REGISTRATION PROCEDURES

To register for classes, students must submit proposed coursework to their advisor for approval. Students are expected to plan their coursework with their advisor on the CHD Prospectus. Students register for classes by submitting their approved registration form to the Student Service Center after they have met with their advisor.
CATEGORIES OF GRADUATE STUDENTS

- **NON-MATRICULATED STUDENT** — students who do not intend to pursue a degree in counseling. Generally, these are “licensure only” students who already have a master’s degree and are completing courses required for school or clinical mental health counseling licensure in Ohio. A CHD degree-seeking student cannot be enrolled as a non-matriculated student.

- **MATRICULATED STUDENT** — graduate students who have met all admission requirements for the CHD master’s degree program.

- **CANDIDACY** — matriculated students who have taken at least half of the course work for their CHD program (including a process course) and successfully completed such courses with a cumulative grade point average of 3.0 or higher. A student will be considered for candidacy for a master’s degree after the following requirements are met:
  - A minimum of half of the course work for the program must be completed;
  - The student must have a 3.0 cumulative grade point average or better in all courses taken at Walsh University;
  - Faculty review of student retention records and faculty endorsement;
  - The Graduate Council must review and recommend the student for advancement to candidacy. After review, the student will be notified of his/her standing in the program.

  - Continued enrollment in the Master’s program is contingent upon achievement of candidacy.

ACADEMIC ADVISING

Graduate students in all categories are to consult with advisors. The advisor’s duties are to serve as consultant in planning the student’s program, endorsing the student’s application for degree candidacy, and arranging for required comprehensive examination.

A consultation with the advisor is required prior to registration for graduate courses through the Cavalier Center online registration.

COMPREHENSIVE EXAMINATION

A final comprehensive examination covering the student’s area of specialization is required in the Counseling and Human Development program. The examination is taken during the last semester the student is completing course requirements or after all course work is completed. Those who fail the comprehensive examination may take a second examination as defined by program policy. If the second examination also is unsatisfactory, matriculation will be terminated. Application for the comprehensive examination must be filed in the CHD Program Office.

DUAL SPECIALIZATION POLICY

**M. A. IN COUNSELING & HUMAN DEVELOPMENT**

Students may simultaneously complete the requirements for both specializations, clinical Mental Health Counseling and School Counseling in the M.A. in Counseling and Human Development. Both specializations will be posted on the diploma. A Declaration of Dual Specialization form must be approved by the CHD Program Director and filed with the Office of the Registrar at least one semester before graduation.

In order to have both specializations posted on the diploma, all course requirements for school and clinical mental health specialties must be fulfilled, and students must successfully complete CHD 790 - Practicum for Dual Specialization. A student may not return for a second degree in the second specialization once the M.A. has been conferred.

STUDENT RETENTION POLICY

CHD faculty members recognize that graduate student training is a developmental process; that is, faculty members understand that professional counseling competencies develop over time. CHD faculty members want to see all matriculated students acquire the competencies necessary for them to function in their professional roles as school and clinical mental health counselors, succeed in their graduate studies, and complete their master’s degree. At the same time, CHD faculty members have ethical and professional responsibilities to serve as gatekeepers to the profession by identifying problematic student behaviors, and insufficient student competence in academic, clinical and professional knowledge and skills (ACA Code of Ethics, 2005, Section F; CACREP, 2001, Section VI, Standard B). In order to ensure that each student receives timely feedback to improve academic and clinical competencies and correct problematic behaviors, the CHD faculty members have adopted this retention policy. The purpose of the retention policy is to establish a systematic means to evaluate students’ competencies and professional behaviors, and to set up a process to address the development (and/or remediation) of students’ professional skills (academic and clinical), and/or professional behavior. The implementation of this policy is intended to provide students with information related to the overall progress of their professional development. See the CHD Handbook for complete policy, forms, processes and procedures.
"LICENSED ONLY" NON-MATRICULATED STATUS

Individuals who hold a master’s degree in counseling which does not meet the licensure requirements in Ohio must obtain a prescription for required coursework from the Ohio Counselor, Social Worker and Marriage and Family Therapist Board. They are eligible for licensure-only (non-matriculated) admission at Walsh University. Individuals who hold a master’s degree in education or counseling other than school counseling, must obtain the equivalence of a school counseling degree to become licensed as a school counselor. They are also eligible for licensure-only (non-matriculated) admission at Walsh University.

PROFESSIONAL ORGANIZATIONS

THE ALPHA MU (WALSH UNIVERSITY) CHAPTER OF CHI SIGMA IOTA

Chi Sigma Iota is an international honor society of counseling professionals and professionals-in-training who are dedicated to excellence in scholarship, research, and clinical practice. It was established January 1, 1985, and the first initiation was held by the Alpha Chapter of Ohio University in March of 1985. Today there are 193 chapters and over 30,000 initiated members. National headquarters are located in Greensboro, N.C.

The Walsh University chapter, Alpha Mu, was established in the spring of 1987 and has grown from five members to over 100 members comprised of both counseling professionals or professionals-in-training. The purpose of ChiSigma Iota is to promote and recognize exemplary attainment in the study and practice of counseling.

Students enrolled in the Walsh University Graduate Program in Counseling and Human Development may be invited to join Alpha Mu upon recommendation of the faculty and if they meet the following requirements:

- a grade point average of 3.5 or better on a 4.0 scale
- attainment of candidacy
- promise of active participation in the chapter
- faculty endorsement

Faculty, alumni, and participating professional counselors who are either certified or licensed, and who have given evidence of distinguished scholarship and professional service, including professional credentials and/or graduation from a Council for Accreditation of Counseling and Related Education Programs (CACREP) approved program, are also eligible to be invited to join.

Membership in the Alpha Mu chapter can make a valuable contribution to the professional development of the Counseling student as they become part of a network of professionals who ascribe to high standards of scholarship and practice. Alpha Mu offers many events and programs for CHD students, such as an annual initiation dinner, speakers and programs on current issues and topics relevant to the counseling field, a chapter networking directory, and all-day workshops or seminars with the opportunity to earn continuing education units (CEUs) for license renewal.

SCHOLARSHIPS

In addition to sponsoring the Sandra I. Lopez-Baez tuition scholarship, the Alpha Mu chapter offers a one-time book scholarship during the fall and spring semesters and a one-time tuition scholarship to counseling students who demonstrate financial need. To apply for these scholarships, contact Dr. Ruthann Anderson, faculty advisor for the chapter.
MASTER OF ARTS IN EDUCATION

DIVISION OF EDUCATION MISSION STATEMENT

Mission guided by the vision of the Brothers of Christian Instruction, the Division of Education develops educators who serve all learners with a willing spirit in a global society.

Three distinctive features characterize the Division of Education at Walsh University: the commitment to Judeo-Christian ideals in professional practices; respect for the dignity of all learners and the potentials they represent; and the critical importance of service learning. These commitments are evident in all aspects of the activities and services offered by the Division of Education.

The faculty and students enjoy close connections that represent the best ideals of the Judeo-Christian traditions. The small student/faculty ratio enables students to develop caring, compassionate, and supportive relationships in the interest of accommodating each student’s unique life experiences and academic needs. Intra-community relationships provide a foundation in which open communication, collaboration, and creativity manifest in the professional practices that students apply and demonstrate in field and clinical experiences.

Believing that ALL learners have special needs, the Division of Education fosters the positive development of each student’s knowledge, skills, and dispositions to enable each one to teach a diverse learning population effectively. Each Walsh University student is exposed to a wide variety of models of teaching, curriculum designs, and diverse community connections in classroom practices and in field experiences.

The commitment to service learning is evident in the number and variety of field placements, which are carefully structured throughout the Teacher Preparation Program. These experiences enable each student to provide tutorial support, intervention service, and enrichment instruction through partnerships with community programs and schools.

The Walsh University graduate program in Education seeks to provide superior educational service to its students and the communities it serves. The program curriculum enhances the professional growth of practicing educators and, as a result of the improved instruction they then provide in their own schools, furthers the growth and development of their pupils and students. The school systems and communities mutually benefit from these professional educators because of their leadership, enhanced abilities, increased knowledge, effective modeling of the best in the profession, and expanded resources.

The Master of Arts in Education degree is designed for in-service school personnel.

PROGRAM OBJECTIVES

- Provide opportunities for improved instruction through the acquisition of new or more highly developed skills and abilities.
- Develop new attitudes or reinforce currently held beliefs that result in a productive learning climate.
- Address the needs of educators as lifelong learners.
- Provide resources and growth opportunities for counselors, administrators, and other school personnel.
- Establish a network of mutually beneficial interaction and communication with school systems and communities that provide students for the program.
- Provide information and courses to extend or enhance teacher knowledge in content areas and/or grade levels.
- Provide opportunities to aid teachers in assisting their students in adjusting to life in an increasingly diverse world.

STUDENT LEARNING OUTCOMES:

The Graduate of the Master of Arts in Education Program will:

1. Critique research and theories related to pedagogy, learning, and leadership
2. Create intervention and teaching strategies, based on research and literature in the field, to meet the needs of all learners
3. Construct appropriate education artifacts reflecting best practices relative to 21st Century Skills
4. Analyze current professional teaching, leadership, and learning practices to determine those most appropriate for application
5. Use data to make decisions and inform their teaching and/or leadership practice in a transformative learning environment
TRANSITION POINTS IN THE MASTER OF ARTS IN EDUCATION PROGRAM

In the MAED there are four major transition points candidates should be knowledgeable about. The first occurs at admission with entry into the graduate program; the second occurs at entrance to the graduate practicum; the third is at the exit from graduate practicum; and the last point is at graduation with program follow-up. This follow-up occurs through the use of surveys to candidates and their employers.

Data is collected at each gate to measure program effectiveness and to determine adjustments in the curriculum to ensure each MAED candidate adequately meets the minimum standard for the six candidate proficiencies. Candidates should be aware of deadlines and program requirements for each transition point and should work closely with their advisors to ensure all pre-conditions are met in a timely basis.

TRANSITION POINT #1 ENTR Y INTO THE GRAD UATE PROGRAM

Transition Point #1 for students in the MAED program occurs during the admissions process. Candidates pursuing admission to the MAED would need to complete or submit each of the following:

• Miller Analogies (396) or GRE (900 combined) for everyone
• Entrance Essay with rubric (minimum rating of 2)
• 3 Letters of Recommendation
• Verify current teaching license
• Clear BCII and FBI check
• Complete application to the office of admissions

TRANSITION POINT #2 ENTR Y INTO GRAD UATE PRACTIC UM

In order for the MAED candidates to move into the next phase of their graduate program the candidate must successfully fulfill the following requirements:

• 3.0 GPA in accepted graduate work
• Completion of 18 hours of courses with 9 credits coming from foundation (EDF) courses and assigned assignments (minimum grades B)
• Presented to and approved by Graduate Council

TRANSITION POINT #3 EX I T FROM GRAD UATE PRACTIC UM

• Completion of EDF 701 course (minimum grade of B)
• Professional development project (minimum rating of 2)
• Action Research/Impact project (minimum rating of 2)

TRANSITION POINT #4 PRO GRAM FOLLO W -UP

• Focus groups with alumni
• Alumni surveys
• Employer survey

THE EDUCATION PLACEMENT OFFICE (HANNON CENTER #110)

The personnel in the Education Placement Office serve as coordinators for all field experience assignments, BCII background checks, admission to the Teacher Preparation Program, pre-clinical practice/clinical practice placements. The Education Placement Office is also the source for all documents, application forms, testing information booklets, and PRAXIS registration materials. The Placement Office staff assists candidates as they proceed through these various application points, including admission into the Teacher Preparation Program and application for pre-clinical practice / clinical practice. Completion of all educational and content coursework, and passing all required Praxis II tests are prerequisites for student teaching.

A criminal background check and FBI check is required for all education students prior to entering any classroom for observations, field experiences and/or pre-clinical/clinical practice. Only students who have submitted a clear check are permitted to participate in any observations, field or clinical experiences.

All students applying for the Teacher Preparation Program and Pre-Student/Student Teaching should be aware that prior criminal convictions, whether or not the conviction has been expunged, can affect his/her ability to obtain a license to teach in the State of Ohio and/or affect his/her ability to obtain employment in a pre-school program, parochial school, public school district or chartered non-public school. It is the student’s responsibility to determine whether he or she is eligible for licensure and/or employment as a teacher in the State of Ohio. Each Walsh University education student is responsible for maintaining the high moral and ethical standards necessary to be included in field experiences, pre-student/student teaching and to become licensed to teach in the State of Ohio.
**TITLE II INFORMATION**

On the Ohio Praxis II group of written tests of educational theory and techniques for the 2009/2010 academic year, Walsh University candidates achieved a pass rate of 100% on the Principles of Learning and Teaching K-3; 5-9, and 7-12 tests.

Candidates who took the following content tests passed at a 100% rate: Early Childhood Education and Special Education Knowledge-based Core Principles test. The summary pass rate for all tests is 100%.

The Division of Education’s Teacher Preparation Program enrolled 75 candidates who completed the program during the 2009-2010 reporting period. For additional data on the Praxis II scoring, please contact the university’s Office of Admissions or visit the Walsh University website at [www.walsh.edu](http://www.walsh.edu).

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### DEGREE REQUIREMENTS: M.A. IN ED. FOR NON-LICENSEURE STUDENTS

**PROGRAM REQUIREMENTS** (36 semester hours) *All courses are three semester hours unless otherwise noted.*

Those interested in pursuing a Master of Arts in Education degree who already have a valid teaching certificate/license or who do not intend to teach follow the guidelines listed below. Coursework is just as demanding as the licensure program; the difference is that the student teaching experience required in the licensure program is not a part of the requirements for this program. **A total of 36 semester hours are necessary for graduation.**

#### REQUIREMENTS (21 semester hours)

**CORE (18 semester hours)**

- EDF 601 Psychology of Learning
- EDF 606 Accommodating Learners with Special Needs
- EDF 607 Research Methods
- EDF 620 Teaching and Learning
- EDF 621 Legal and Ethical Issues in Education
- EDF 622 Philosophy of Education

* A minimum of 3 EDF courses must be taken prior to approval for candidacy.*

#### CAPSTONE COURSE (3 semester hours) *Taken during the final semester of the MAED program*

- EDF 701 Teaching Skills Practicum

#### ELECTIVES (15 semester hours)

With the approval of the Walsh University graduate advisors, the remaining 18 hours may be fulfilled by core, elective, or alternative format courses. The choice includes courses from EDT (3 digit course numbers) and up to six hours of alternative format courses or workshops.

- EDT 600 Creative Approaches to Individualizing Instruction
- EDT 601 The Computer as an Instructional Tool
- EDT 602 Implementing Content Area Curriculum
- EDT 603 Mentoring and Supervision
- EDT 605 School-Community Relations
- EDT 608 Historical Perspectives in Education
- EDT 611 Multicultural Education: Curriculum and Instruction
- EDT 614 Instructional Leadership
- EDT 650 Developmental Language and Literacy
- EDT 651 Methods of Teaching Developmental Reading
- EDT 652 The Principles and Practices of Teaching Phonics
- EDT 653 Reading Assessment and Intervention
- EDT 654 Reading in the Content Areas
- EDT 655 Clinical Practicum in Reading
- EDT 662 Independent Study in Education
- EDT 670 Positive Strategies in Discipline
- EDT 700 Seminar: Current Trends in Education
- EDT 710 Assessing Student Performance

Students may apply a maximum of six credit hours from workshops or alternative format courses to their program of graduate studies. The Division of Education at Walsh University, the Ohio Department of Education, and other accredited institutions offer these opportunities to in-service educators. The student’s advisor, the Director of
Graduate Studies in Education, and registrar should be consulted PRIOR to workshop or course enrollment at another institution to confirm that the content is of sufficient rigor to warrant the University’s acceptance of the credits. Additionally, through a collaborative agreement with Walsh University, the Communicate Institute regularly offers the courses listed below. Only Communicate Institute courses listed in this catalog may be applied toward fulfillment of the M.A.Ed. requirements at Walsh University. For a complete schedule of these offerings, visit their Web site at www.communicateinstitute.com.

- EDT 6690 Lifepower
- EDT 6691 Developing Self-Reliance
- EDT 6692 Adventures in Attitudes
- EDT 6693 People Skills in Coaching Athletes
- EDT 6694 Peak Communication
- EDT 6695 Cooperative Learning
- EDT 6696 Time and Life Mastery
- EDT 6698 Mentorship in Schools
- EDT 6699 Time and Life Mastery
- EDT 6721 Proficiency Strategies
- EDT 6724 Educating for Character
- EDT 6729 Effective Instruction

**SCHEDULE OF CLASSES**

Graduate courses are offered predominantly during evening hours to allow students who work access to classes. Courses are offered in a three semester format through summer, fall, and spring. Courses will be offered in an accelerated format with two, 8-week sessions in Fall and Spring Semesters. Course rotation allows for an alternating format, which offers students easy access to the courses needed to complete their programs of study. Courses offered in the summer may be scheduled either during the day or evening hours.

**COURSE ROTATION**

These courses are offered on a regular rotation, as shown below. Graduate students in the Division of Education are encouraged to attend to this rotation. Fall and Spring semester offerings are scheduled in the evening to accommodate in-service educators and students with other daytime obligations. Those identified as occurring during the “May” term usually meet from the first week in May through the first week in June, during evening class sessions. Those classes meeting during the “June/July” term begin in mid-June (after area schools have concluded their academic year) and continue through mid- to late-July. These classes will meet during daytime periods and are scheduled so that students may enroll in multiple offerings during the same summer term. The courses for Reading Endorsement (EDT 650, 651, 652, 653, 654 and 655) are offered every fall and spring term, and in alternative formats during the May and/or June/July terms. Special Topics in Education (EDT 7XX) is offered in response to identified needs, interests, and new developments in the profession. (Rotation of courses may change based on increases/decreases in enrollments.)

**COURSES OFFERED EVERY FALL TERM:**

<table>
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<tr>
<th>SESSION I</th>
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<tbody>
<tr>
<td>EDF 607</td>
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<td>EDF 621</td>
<td>EDF 620</td>
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<td>EDT 605</td>
<td>EDT 608</td>
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<td>EDT 701</td>
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**COURSES OFFERED EVERY SPRING TERM:**

<table>
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<tr>
<th>SESSION I</th>
<th>SESSION II</th>
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<td>EDT 601</td>
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<td>EDT 602</td>
<td>EDT 710</td>
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<td>EDT 670</td>
<td>EDF 701</td>
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**COURSES OFFERED EVERY MAY TERM:**

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<tbody>
<tr>
<td>EDF 606</td>
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<td>EDF 622</td>
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<td>EDT 603</td>
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**COURSES OFFERED EVERY JUNE/JULY TERM:**

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<tr>
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## Clinical Hours Requirements

### Core Courses with Field Hours

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
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<tbody>
<tr>
<td>EDF 601</td>
<td>Psychology of Learning</td>
<td>10</td>
</tr>
<tr>
<td>EDF 606</td>
<td>Accommodating Learners with Special Needs</td>
<td>10</td>
</tr>
<tr>
<td>EDF 620</td>
<td>Teaching and Learning</td>
<td>10</td>
</tr>
<tr>
<td>EDF 701</td>
<td>Teaching Skills Practicum</td>
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</table>

### Elective Courses with Field Hours

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>EDT 601</td>
<td>Computer as an Instructional Tool</td>
<td>10</td>
</tr>
<tr>
<td>EDT 651</td>
<td>Methods of Teaching Developmental Reading</td>
<td>20</td>
</tr>
<tr>
<td>EDT 652</td>
<td>The Principles and Practices of Teaching Phonics</td>
<td>10</td>
</tr>
<tr>
<td>EDT 653</td>
<td>Reading Assessment and Intervention</td>
<td>20</td>
</tr>
<tr>
<td>EDT 654</td>
<td>Reading in the Content Area</td>
<td>20</td>
</tr>
<tr>
<td>EDT 655</td>
<td>Clinical Practicum in Reading</td>
<td>30</td>
</tr>
<tr>
<td>EDT 670</td>
<td>Positive Strategies in Discipline</td>
<td>15</td>
</tr>
</tbody>
</table>

## Endorsement Programs

### Pre-K Through 12th Grade Reading Endorsement (18 Hours)

In order to take the reading courses the candidate should be pursuing a license or already hold a teaching license and is interested in adding the reading endorsement. The required courses are:

#### Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>EDT 650</td>
<td>Developmental Language and Literacy</td>
</tr>
<tr>
<td>EDT 651</td>
<td>Methods of Teaching Developmental Reading</td>
</tr>
<tr>
<td>EDT 652</td>
<td>The Principles and Practices of Teaching Phonics</td>
</tr>
<tr>
<td>EDT 653</td>
<td>Reading Assessment and Intervention</td>
</tr>
<tr>
<td>EDT 654</td>
<td>Reading in the Content Area</td>
</tr>
<tr>
<td>EDT 655</td>
<td>Clinical Practicum in Reading</td>
</tr>
</tbody>
</table>

Interested candidates should consult with the Reading Program Coordinator for specific details about this endorsement.

### Teacher Leader Endorsement Program (12 Hours)

Completion of this program will enable individuals who hold a valid Ohio teaching license to add the Teacher Leader Endorsement to their teaching credentials upon completing four years of teaching and completing a Master’s Degree.

#### Courses

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>EDT 614</td>
<td>Instructional Leadership</td>
</tr>
<tr>
<td>EDT 710</td>
<td>Assessing Student Performance</td>
</tr>
<tr>
<td>EDT 605</td>
<td>School &amp; Community Relations</td>
</tr>
<tr>
<td>EDT 603</td>
<td>Mentoring &amp; Supervision</td>
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Candidate must be a licensed teacher and have taught for 4 years prior to working on the endorsement.

### L.E.A.D. Program (Licensure in Education for Adults with Degrees)

Any student who has received a Bachelor’s Degree (either B.A. or B.S.) is eligible to add teaching licensure to his/her credentials. While the individual programs vary by subject area, most post-baccalaureate students are able to complete their licensure preparation courses in four or five semesters, attending classes full-time. Individual program guides are available through the Admissions Office. Depending on the licensure area sought (Early Childhood Education, Intervention Specialist Education, Multi-Age Physical Education, Middle Childhood Education, or Adolescent to Young Adult Education), the Coordinator of the L.E.A.D. Program from the Division of Education will also provide assistance in planning each student’s particular preparatory program. Call 330-490-7177 for specific information.

Regardless of licensure program, certain commonalities apply to any student who elects to participate in the Teacher Preparation Program after completing his/her bachelor’s degree:

1. Most of the basic education courses required for licensure can be taken EITHER at the graduate or undergraduate level. The equivalencies are listed below:
Students may elect, by individual courses, to take any class at the graduate OR undergraduate level in fulfillment of licensure program requirements.

*Admission to the Teacher Preparation Program required PRIOR to enrollment.

*Can only be taken if seeking licensure in AYA Language Arts or Social Studies.

2. In preparation for licensure, each student must complete at least 300 hours of field experience PRIOR to student teaching. These documented hours must represent a range of experiences with diverse learners in urban, suburban, and rural districts, and both public and parochial schools. Additionally, at least one of these experiences must include accommodating students with special needs. The student’s course instructors, advisor, and the Education Placement Office will assist each student in fulfilling these requirements prior to student teaching.

3. As a condition for visiting schools or working with students, Walsh University requires each licensure candidate to submit a clear BCII background check.

All students should be aware that prior criminal convictions, whether or not the conviction has been expunged, can affect his/her ability to obtain a license to teach in the State of Ohio and/or affect his/her ability to obtain employment in a pre-school program, parochial school, public school district or chartered non-public school. It is the student’s responsibility to determine whether he or she is eligible for licensure and/or employment as a teacher in the State of Ohio. Each Walsh University education student is responsible for maintaining the high moral and ethical standards necessary to be included in field experiences, pre-student/student teaching and to become licensed to teach in the State of Ohio.

4. In addition to applying to the graduate program, each licensure candidate must also apply to the Teacher Preparation Program. The forms associated with this process are available in the Education Placement Office. This application is made once several criteria are met, including:

**Requirements for LEAD Candidates**

- Admission into the Master's of Arts in Education Program
- MAT (396) or GRE (900 combined) in place of ITED or Praxis I tests
- GPA = 3.0, overall and content (undergraduate and graduate)
- 4 core education courses (minimum grades of B for each course)
  - EDUC 107, School and Society
  - EDF 601, Psychology of Learning (in lieu of undergraduate educational psychology course)
  - EDF 606, Accommodating Learners with Special Needs (in lieu of EDUC 206)
  - EDT 601, Computer as an Instructional Tool (in lieu of EDUC 208)
- BCII & FBI checks (clear)
- Developmental portfolio (minimum rating of 2)
- Three Walsh University faculty recommendations (two of which must be Division of Education faculty)
- Official transcripts on file
- Evidence of proficiency in written English

A listing of the pre-professional requirements can be obtained in the Education Placement Office, Hannon Center Room #110.

5. The pre-student teaching experience at Walsh University is completed in the same location, and with the same cooperating teacher(s) as the planned student teaching semester. Depending on the intended licensure area, these pre-student teaching classes are to be taken one semester before student teaching:
LICENSURE AREA

PRE-STUDENT TEACHING METHODS COURSE(s)

AYA Language Arts ............................................................................................................................ AYA 431
AYA Mathematics ............................................................................................................................... AYA 432
AYA Science ....................................................................................................................................... AYA 433
AYA Social Studies ............................................................................................................................. AYA 434
MCE (choose two):
  Language Arts ............................................................................................................................. MCE 423
  Mathematics ................................................................................................................................ MCE 424
  Science ........................................................................................................................................ MCE 425
Social Studies ..................................................................................................................................... MCE 426
Physical Education .......................................................................................................................... EDUC 463
Early Childhood Education ................................................................................................................. ECE 410
Intervention Specialist Education ...................................................................................................... ISE 441

6. Upon completion of all required courses, a minimum of 300 hours of documented field experience, approval of the Student Teaching Application, and successful completion of the pre-student teaching methods course(s), the candidate completes his/her student teaching semester. Working in cooperation with the Education Placement Office, each licensure candidate is regularly observed by a university supervisor, in addition to his/her assigned cooperating teacher. Throughout the Teacher Preparation Program, and especially during the student teaching semester, the Pathwise assessment model is utilized to evaluate the student teacher’s preparation, classroom practices, and professionalism. A professional e-portfolio is developed to document achievement in each Ohio Educator Standards and is aligned with the Division of Education Candidate Proficiencies. The licensure candidate normally registers for two courses in fulfillment of the student teaching requirement: a seminar (3 credit hours) and the student teaching experience itself (3 credit hours). The specific courses are listed below:

INTENDED LICENSURE AREA ........................................................STUDENT TEACHING SEMESTER COURSES
All AYA Subjects ......................................................................................................... AYA 435 and AYA 436
Middle Childhood ...................................................................................................... MCE 421 and MCE 422
Physical Education .................................................................................................. EDUC 465 and EDUC 466
Early Childhood ........................................................................................................... ECE 411 and ECE 412
Intervention Specialist .......................................................................................... ISE 442 or ISE 443 or ISE 444 and ISE 445

7. Successful completion of the Teacher Preparation Program and student teaching includes the licensure candidate’s passing the Praxis tests in his/her concentration areas. Each candidate is required to take the Principles of Learning & Teaching (PLT) Test AND the test(s) associated with his/her specialization area(s). The Education Placement Office can provide additional Praxis registration information. Passing all tests associated with the intended licensure area is required by the Ohio Department of Education, regardless of completed course work, as a condition for state approval for initial licensure.

8. A candidate may elect to expand his/her teaching credentials by adding a reading endorsement to his/her license.

9. Upon completion of the licensure program, candidates often elect to complete their Master of Arts in Education requirements immediately. Others choose to obtain teaching positions, and then complete their remaining courses, as required by the Ohio Department of Education. Those interested in completing the Masters of Arts in Education program AND licensure courses simultaneously are required to fulfill a separate set of course requirements. See the Director of Graduate Studies in Education for additional information about the Master of Arts in Education program.
ADMISSION POLICY FOR GRADUATE EDUCATION PROGRAM

Persons with bachelor’s degrees from accredited colleges, with promising scholastic standing, and with personal and professional potential, will be considered for admission to the Division of Education Graduate Program. New students planning to take graduate courses should contact the Director of Graduate Studies in the Division of Education at least six weeks before classes begin.

Requirements for admission as a matriculated student in the Master of Arts in Education Program:

• Completed application form, accompanied by a non-refundable application/registration fee of $25.

• Official transcript(s) of undergraduate and other graduate study sent directly from the applicant’s college(s) to Graduate Admissions at Walsh University. Transcripts are not necessary for Walsh University graduates.

• Recommendations by three unrelated persons qualified to appraise scholastic aptitude and personal and professional promise.

• A minimum undergraduate grade point average of 3.0 on a 4.0 scale (or the equivalent) is required for admission to the program.

• Take and submit results of Graduate Record Examination (GRE) (900 minimum score) or the Miller’s Analogies Test (MAT) (396 minimum score). Institution number is 1926.

• Notarized Affidavit of Good Moral Character.

• Copy of Teaching License (If a licensed teacher)

• Interview with the Director of Graduate Education Studies in the Division of Education

• Evidence of proficiency in written English (minimum score of 2 [of 3]).

With permission of the Director of Graduate Studies in the Division of Education, a maximum of three courses or nine semester credits of graduate work may be allowed to transfer from other accredited institutions, provided the work is “B” quality or better. The remainder of the course work for the master’s degree must be earned at Walsh University. Usually no transfer of credit will be allowed for courses taken more than five years prior to matriculation in the graduate program.

Permission to register for a course without formal admission to the Master of Arts in Education program may be granted to a non-matriculated college graduate by the Director of Graduate Education in the Division of Education. A maximum of six graduate credit hours may be taken prior to admission to the M.A. program. Once application is complete and approved student may continue course work.

REGISTRATION PROCEDURES

Students who are fully admitted to the program may register by either of the following procedures:

• Call 330-490-7367 to reserve a place in a class. You will be asked to provide your name, address, telephone number and social security number. You will process the official registration at the first class meeting.

• Complete the registration form provided on the Walsh website (www.walsh.edu) and return it in person, by mail or fax (330-490-7372).

CATEGORIES OF STUDENTS

• NON-MATRICULATED: A non-matriculated student is a student enrolled in a graduate course who has not completed admission requirements or who does not intend to pursue a graduate degree but wishes to enroll in graduate coursework for professional development. A non-matriculated student may apply for transfer as a matriculated student. Not more than 6 semester hours taken as a non-matriculated student may be applied toward the master’s degree.

• MATRICULATED: A matriculated student is a degree-seeking student who has met all admission requirements for the degree program.

• CANDIDATE: A candidate is a matriculated student who has successfully completed at least one half of the coursework for the degree program with a cumulative quality point average of 3.0 or higher and has received the recommendation of advancement to candidacy status from the Graduate Council.
ACADEMIC ADVISING
Graduate students in all categories are to consult with advisors. The advisors’ duties are to serve as a consultant in planning the student’s program, endorse the student’s application for degree candidacy, and arrange for required culminating action research project.

An interview with the advisor is required prior to the first registration for graduate courses and before each subsequent registration.

COMPREHENSIVE EXAMINATION:
The comprehensive examination is offered twice a year (October and March). Candidates must make application by October 1st if taking the exam in October or March 1st if taking the exam in March. Application can be obtained through the Division of Education Secretary Amy Barr. Candidates must also include a $50 check payable to Walsh University at the time of application. Candidates must have 30 hours of coursework and all EDF courses completed to take the comprehensive examination.

All foundation courses MUST be completed prior to sitting for the Comprehensive Exam.

ACTION RESEARCH/IMPACT PROJECT:
Candidates can choose to complete the Action Research Project in lieu of the comprehensive examination.

The candidate will also have to apply and receive approval from the Human Subjects Review Committee prior to beginning research. Candidates must complete the tutorial for the HSR proposal by going to the Walsh website (www.walsh.edu) click on academics and then Human Subjects Review. The candidate must complete the tutorial, obtain the certificate, complete the proposal and submit the proposal with the certificate to the HSR board. Candidates need to obtain the approval from the Division of Education and HSR the semester prior to completing the research. Any candidate who begins research before receiving approval from the Director of Graduate Education Studies and Human Subjects Review will NOT be able to continue research until all requirements and permissions/approvals have been met.

The dates for submission of the proposal to the Division of Education are November 1st for candidates completing the action research in Spring semester and April 1st for candidates completing the action research in Fall semester.

*Candidates must choose one of the above options (Comprehensive Exam or Action Research) and must successfully complete and pass in order to complete degree requirements. Canfield candidates will only take the Comprehensive Exam option.
MASTER OF ARTS IN THEOLOGY

PROGRAM PHILOSOPHY

Walsh University through the Master of Arts in Theology is committed to the development of personal growth and professional ministry through a program of learning and training that seeks to bridge the theory and practical application necessary for the formation of effective servant leaders within contemporary Christian communities. The program in theology seeks the continued development of the person, the formation of genuine Christian community, and the understanding of those relationships and structures necessary to respond effectively to contemporary pastoral needs.

THE MASTER OF ARTS IN THEOLOGY PROGRAM SEeks TO:

1) Further the mission of Walsh University in the education and formation of servant leaders.
2) Enable an individual to discern, articulate and develop those personal gifts and talents that will enable them to live out their baptismal calling in service to the Gospel with a commitment to the common good.
3) Provide the human, spiritual, intellectual and pastoral formation necessary for the training of effective lay ecclesial leaders serving the global mission of the Church within local communities.

THE GOALS OF THE PROGRAM ARE:

To provide for the theological competencies necessary to articulate, in continuity with the Roman Catholic Church, an operational theology in service to the community.

To develop those personal competencies and gifts that will enable the student to integrate theological insight into the methods and techniques of practice within an ecclesial leadership role.

PROGRAM STUDENT LEARNING OUTCOMES ARE:

To demonstrate an understanding of fundamental theological concepts.

To demonstrate how the application of theological concepts can assist in understanding the experience of human existence.

To understand the primacy of faith in relationship to praxis.

To integrate the understanding and application of the theological disciplines within a contemporary ecclesial environment.

To establish a professional identity with other colleagues in ecclesial roles.

MASTER OF ARTS IN THEOLOGY DEGREE REQUIREMENTS

The Master’s level program in Theology requires a curriculum of 36 hours. The Core courses consist of 24 credit hours. The student may then choose six hours (two electives in a particular theological concentration), and opt for a six-hour thesis to attain a master's degree. The student may also choose one of three concentration (Parish Administration, Religious Education or Pastoral Ministry), choosing three elective courses (3 credits each), and opting for a three-hour capstone project that relates to and applies in a practical way to the track in which the student has chosen to concentrate.

Core graduate courses required (24 hours)

THEO 676 Lay Ecclesial Leadership .............................................................. (3)
THEO 679 Christology and the Trinity ............................................................. (3)
THEO 680 Catholic Moral Life ......................................................................... (3)
THEO 681 Ecclesiology .................................................................................... (3)
THEO 629 The Judaeo-Christian Scriptures .................................................... (3)
THEO 670 The Catholic Tradition ................................................................. (3)
THEO 690 Foundations of Spirituality ............................................................ (3)
THEO 691 Liturgy and the Sacraments ............................................................ (3)

Theology Electives

THEO 600 Special topics in Ecclesial Leadership ............................................. (3)
THEO 610 Special topics in Moral Theology ................................................... (3)
THEO 620 Special topics in Applied/Practical Theology ................................. (3)
THEO 630 Special topics in Scripture ............................................................ (3)
THEO 640 Special Topics in Theology ............................................................ (3)
For those not opting for the 6 hr. thesis, please select one of the three tracts below (33 credit hrs. plus a 3 hr. capstone project)

**Religious Education Concentration**

- THEO 631 Catechesis ................................................................. (3)
- EDF 601 Psychology of Learning .................................................... (3)
- NURS 632 Teaching Strategies in Nursing Education .......................... (3)
- EDT 600 Creative Approaches to Individualized Instruction ............... (3)

**Pastoral Ministry Concentration**

- BSC 560 Introduction to Counseling and Interviewing ........................ (3)
- CHD 612 Lifespan Development and Adjustment ................................. (3)
- BSC 626 Group Process .................................................................... (3)
- CPE 684 Ecclesial Leadership and Pastoral Care ................................. (3)

**Parish Administration Concentration**

- THEO 651 Parish Administration ..................................................... (3)
- MBA 621 Accounting for Non-Profit Organizations ............................ (3)
- MBA 622 Marketing of Services ....................................................... (3)

**Culminating Assignment**

- THEO 701 Integration Project .......................................................... (3)
- THEO 702 Thesis ............................................................................ (3)

**TOTAL SEMESTER HOURS NEEDED FOR M.A. IN THEOLOGY** .................................................. (36)

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**THE MASTER OF ARTS IN THEOLOGY ACADEMIC GUIDELINES**

With permission of the Director of the Graduate Program in Theology, a maximum of three courses or nine semester credits of graduate work may be allowed to transfer from other accredited institutions, provided the work is “B” quality or better. The remainder of the course work for the master’s degree must be earned at Walsh University. Usually no transfer of credit will be allowed for courses taken more than five years prior to matriculation in the graduate program.

Permission to register for a course without formal admission to the Master of Arts in Theology program may be granted to a non-matriculated college graduate by the Director of the Graduate Program in Theology. A maximum of six graduate credit hours may be taken prior to admission to the M.A. program. Once application is complete and approved a student may continue course work.

**ADMISSION POLICY**

Persons with bachelor’s degrees from accredited colleges, with promising scholastic standing and with personal and professional potential, will be considered for admission to the Master of Arts in Theology program. New students planning to take graduate courses should contact the director of the program at least six weeks before classes begin.

Requirements for admission as a matriculated student in the Master of Arts in Theology program include:

- Completed application form, accompanied by a non-refundable application/registration fee of $25.
- Official transcript(s) of undergraduate and all other graduate study sent directly from the applicant’s college(s) to Walsh University Admissions Office.
- Recommendations by three persons qualified to appraise scholastic aptitude, personal and professional promise.
- One affidavit of good moral character
- A minimum of a 3.0 grade point average at the undergraduate level (4.0 scale).
- Interview with the program representative.
- Evidence of proficiency in written English. Student will be required to produce a writing proficiency sample.
- Miller’s Analogy 40 or GRE Scores.

An applicant, who has completed the admission process but does not satisfy the admissions criteria, may be granted a conditional acceptance. To convert the conditional acceptance to full acceptance, the conditionally accepted student must successfully complete all the admissions criteria. A conditionally accepted student may complete a maximum of six credit hours in the program.

**REGISTRATION PROCEDURES**

Students who are fully admitted to the program may register by either of the following procedures:
Call 330-490-7367 to reserve a place in a class. You will be asked to provide your name, address, telephone number and social security number. You will process the official registration at the first class meeting.

Complete the registration form provided with each semester’s Schedule of Classes and return it in person, by mail or fax (330-490-7372) or use the online registration process.

**CATEGORIES OF GRADUATE STUDENTS**

NON-MATRICULATED: A non-matriculated student is a student enrolled in a graduate course who has not completed admission requirements or does not intend to pursue a graduate degree but wishes to enroll in graduate coursework for professional development. A non-matriculated student may apply for transfer as a matriculated student. No more than six semester hours taken as a non-matriculated student may be applied toward the master’s degree.

MATRICULATED: A matriculated student is a degree-seeking student, who has met all admission requirements for the degree program.

CANDIDATE: A candidate is a matriculated student, who has successfully completed at least one half of the coursework for the degree program with a cumulative quality point average of 3.0 or higher and who has received the recommendation of advancement to candidacy status from the Graduate Council.

**ACADEMIC ADVISING**

Upon admission to the master’s program, the student is assigned to a graduate faculty member who will then work with the student to develop a plan that will allow the student to progress through the program as efficiently as possible. Students are encouraged to meet with their advisors prior to registration each semester to confirm their program plan.
MASTER OF SCIENCE IN NURSING

PROGRAM PHILOSOPHY

The Nursing Graduate Programs at Walsh University prepare advanced generalist nurses to assume leadership positions in a variety of roles. It is our belief that it is the responsibility of the faculty to provide an environment that stimulates the learner to think critically, communicate effectively and act compassionately. We hold to the ideal of providing quality care to clients and fulfilling our responsibility as contributing members of the profession and society.

PROGRAM GOALS:

To provide excellence in nursing education grounded in the human experience. The Division of Nursing prepares the graduate to practice nursing within the framework of Judeo-Christian values promoting health in diverse communities.

PROGRAM OUTCOMES:

Graduates of the MSN program will:

1. Demonstrate competent, safe care of clients based on a synthesis of knowledge and principles from nursing and related disciplines.

2. Utilize nursing research as the foundation for evidence based practice and to support nursing education.

3. Exhibit leadership skills as a central figure in the interdisciplinary health care team for the improvement of patient care and education.

4. Analyze legal and ethical issues impacting health care delivery systems and education and act as change agent for the improvement of patient care and nursing education.

5. Demonstrate advanced clinical skills in the professional role of an advanced practice nurse or educator

AREAS OF CONCENTRATION:

Walsh University’s Masters Program in Nursing prepares post-baccalaureate Registered Nurses for an advanced career in two advanced generalist roles: the Clinical Nurse Leader and Academic Nurse Educator.

MASTER OF SCIENCE IN NURSING DEGREE REQUIREMENTS

The Master’s level program in nursing requires a curriculum of 36 hours. The Core courses consist of 24 credit hours. Electives, Cognate Fields, and the Culminating Assignment are tailored to a student’s individual interest and needs.

CLINICAL NURSE LEADER

Foundation Courses (12 hours)

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>NURS 600</td>
<td>Theoretical Development of Nursing Science</td>
<td>3</td>
</tr>
<tr>
<td>NURS 601</td>
<td>Research Methods and Evidenced Based Practice</td>
<td>3</td>
</tr>
<tr>
<td>NURS 602</td>
<td>Statistical and Epidemiological Methods for Health Sciences</td>
<td>2</td>
</tr>
<tr>
<td>NURS 603</td>
<td>Professional Role Development &amp; Ethical Issues</td>
<td>2</td>
</tr>
<tr>
<td>NURS 606</td>
<td>Health Care Policy, Organization, and Financing</td>
<td>2</td>
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Practice Application Courses (13 Credit Hours)

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<thead>
<tr>
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<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>NURS 604</td>
<td>Health Promotion &amp; Disease Prevention</td>
<td>2</td>
</tr>
<tr>
<td>NURS 610</td>
<td>Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 612</td>
<td>Advanced Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 618</td>
<td>Health Informatics (20 clinical hours)</td>
<td>2</td>
</tr>
<tr>
<td>NURS 614</td>
<td>Advanced Health Assessment (30 practice/clinical hours)</td>
<td>3</td>
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Expert Knowledge: (11 Credit Hours)

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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>NURS 620</td>
<td>Clinical Leadership I (80 clinical hours)</td>
<td>3</td>
</tr>
<tr>
<td>NURS 621</td>
<td>Clinical Leadership II (120 clinical hours)</td>
<td>3</td>
</tr>
<tr>
<td>NURS 625</td>
<td>Clinical Immersion Project (230 clinical hours)</td>
<td>5</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS: ......................................................... 36
TOTAL CLINICAL HOURS: .................................................. 480
ACADEMIC NURSE EDUCATOR

Foundation Courses (12 hours)
NURS 600 Theoretical Development of Nursing Science ......................................................... 3
NURS 601 Research Methods and Evidenced Based Practice .................................................. 3
NURS 602 Statistical and Epidemiological Methods for Health Sciences .............................. 2
NURS 603 Professional Role Development & Ethical Issues .................................................... 2
NURS 606 Health Care Policy, Organization, and Financing ...................................................... 2

Practice Application Courses (16 Credit Hours)
NURS 610 Advanced Pathophysiology ................................................................. 3
NURS 612 Advanced Pharmacology .............................................................................. 3
NURS 614 Advanced Health Assessment (30 practice/clinical hours) ................................. 3
NURS 615 Seminar in Advanced Clinical specialty ............................................................... 2
NURS 616 Practicum in Advanced Clinical specialty (100 clinical hours) ......................... 3
NURS 618 Health Informatics (20 clinical hours) ................................................................. 2

Expert Knowledge: (11 Credit Hours)
NURS 630 Assessment, Measurement & Evaluation in Nursing Education ...................... 2
NURS 631 Curriculum Design in Nursing Education ............................................................. 3
NURS 632 Teaching Strategies in Nursing Education ............................................................ 2
NURS 635 Practicum in Nursing Education (160 clinical hours) .............................................. 4

TOTAL CREDIT HOURS: ............................................................................................................. 39
TOTAL CLINICAL HOURS: ........................................................................................................ 310

THE MASTER OF SCIENCE IN NURSING ACADEMIC GUIDELINES

ADMISSION REQUIREMENTS

• Submission of a completed Walsh application for admission (online) with the $25 application fee.
• A current unencumbered Registered Nurse license(s). One year of experience as a Registered Nurse is preferred.
• Official transcripts documenting a baccalaureate degree in Nursing from a program accredited by a national organization responsible for nursing accreditation (National League for Nursing Accrediting Commission (NLNAC), Commission on Collegiate Nursing Education (CCNE) or their equivalent). Transcripts should document a minimum 3.0 cumulative grade point average on a 4.0 scale on all undergraduate coursework. Transcripts must be in English and credentials evaluated when appropriate.
• Completion of the Graduate Record Exam (GRE)*.
• Completion of an Undergraduate or graduate Statistics course.
• Two professional letters of recommendation supporting the applicant’s potential success in the Master’s program from graduate prepared nurses or faculty members who can address the applicant’s potential or ability for functioning in the CNL or Education role (clinical skills, critical thinking, independent decision making, collaborative skills with other health professionals, and nursing leadership). Applicants currently enrolled in a nursing program must submit at least one (1) recommendation from a faculty member in that program.
• Resume-or CV with your application that includes work experience, educational, leadership and professional organization activities, and scholarly activities including publications, presentations, research, honors and awards.
• A 1-2 page essay that will serve as the basis for the admission interview with faculty. It should address the following areas:
  – Reasons for seeking advanced education in the MSN program at this time in your career
  – Academic and career goals and how the MSN education will help you to realize those goals.
  – Personal and professional attributes that will contribute to your success in the program
• An Interview with Graduate Program Admissions Committee is required. The interview will be arranged after preliminary review of academic credentials and application materials. The purpose of the interview is to evaluate communication and decision-making skills; educational goals; and current leadership, scholarship, practice roles and activities.

*If the applicant meets all other admission requirements, the GRE requirement is delayed until after the first course in the program is taken. If the student is successful in earning a B or better in the first course of the program, the GRE requirement is waived.
REGISTRATION PROCEDURES

Students who are fully admitted to the program may register by one of the following methods:

- Graduate students may register on-line via the Walsh University Cavalier Center (www.walsh.edu). To register on-line, the student must obtain an alternate PIN from their assigned academic advisor and resolve any holds that may prevent registration.

- Obtain a form from the website (www.walsh.edu). Click on “Academics” and drop down to the “Office of the Registrar” link. On the right hand side of the web page, click on the link “forms” and then on “Graduate Registration Form”. Download a copy and fax (330) 490-7372, mail or present the completed form to the Registrar’s Office (located in Farrell Hall).

ACADEMIC ADVISING

Upon admission to the master’s program, the student is assigned to a graduate faculty member who will then work with the student to develop a plan that will allow the student to progress through the program as efficiently as possible. Students are encouraged to meet with their advisors prior to registration each semester to confirm their program plan.
DOCTOR OF NURSING PRACTICE (DNP)

Walsh’s DNP curriculum builds on traditional master’s programs by providing education in evidence-based practice, quality improvement, and systems leadership, among other key areas. The online, e-learning format allows students to complete the requirements for the DNP with relative ease and on their own schedule. Faculty and support staff are available to help students through each step of the journey. Each student is challenged to develop the skills and knowledge necessary to meet client needs in a variety of health care settings.

Program Philosophy
The Nursing Graduate Programs at Walsh University encourage individuals facing real world experiences to focus on actions established in reason and guided by the example and teachings of Jesus Christ.

Program Outcomes
The goal of the DNP program is to prepare graduates that are leaders in nursing practice. As a graduate of the DNP program the student will be able to:

1. Practice at the highest level of clinical nursing by integrating and applying knowledge from the sciences within the fields of organizational management, ethics, health policy, and information technology.
2. Demonstrate leadership skills in organizational and health systems management to improve the safety and quality of health care
3. Apply analytical skills and translational science methodologies to practice-focused scholarship
4. Provide leadership in interdisciplinary collaborative teams to improve health outcomes for individuals, populations, and systems
5. Utilize strategies of risk reduction, illness prevention, health promotion, and health maintenance for individuals and populations
6. Develop skill in the analysis and shaping of health care policy that shapes health
7. Demonstrate skill in the application of ethical decision-making frameworks to resolve ethical dilemmas

Degree Requirements
The DNP program consists of a minimum of 38 credits beyond the master’s-level specialty content. The core and research courses are taken by all students. After completing the core and research courses, students move into specialty content that will support the completion of the practicum and residency project.

Core Courses (9 Credit Hours)
- NURS 701 Nursing Science in Advance Practice: Theories & Foundations .......................................................3
- NURS 706 Health Care Policy, Organization, and Financing ..............................................................................3
- NURS 718: Health Informatics (30 clinical hours) ..........................................................................3

Research Courses (11 Credit Hours)
- NURS 702 Advanced Clinical Nursing Research ................................................................................................3
- NURS 703 Biostatistics for Outcomes Evaluation ...............................................................................................3
- NURS 705 Applications of Epidemiology to Health Services .............................................................................3
- NURS 708 Translating Evidence to Clinical Practice ..........................................................................................2

Specialty Content Courses (9 Credit Hours)
- NURS 710 Nursing Leadership Role & Ethics in Complex Health Care Systems ..................................................3
- NURS 721 Management for Quality Improvement & Health Care Outcomes Evaluation .................................3
- NURS 720 Organizational System Analysis and Design (150 clinical hours) ......................................................3-4(^)
  OR
- NURS 725 Advanced Leadership in Clinical Practice (150 clinical hours) .........................................................3-4(^)

Capstone Project Courses
- NURS 730 Residency Practicum (210 clinical hours) .........................................................................................6-10(***)
- NURS 731 Residency Project (150 clinical hours) ...........................................................................................1-4

Total Credit hours^: 38-45
Total Clinical Hours: 540*

*Depending on the number of clinical hours that a student had in their master’s degree program, some students may require an additional number of clinical practice hours post masters to reach the minimum number of hours mandated by the AACN for a DNP degree. AACN requires the DNP graduate to have a minimum of 1000 clinical practicum hours post-baccalaureate.
Registration Procedures
Students who are fully admitted to the program may register by one of the following methods:

- Graduate students may register on-line via the Walsh University Cavalier Center (www.walsh.edu). To register on-line, the student must obtain an alternate PIN from their assigned academic advisor and resolve any holds that may prevent registration.

- Obtain a form from the website (www.walsh.edu). Click on “Academics” and drop down to the “Office of the Registrar” link. On the right hand side of the web page, click on the link “forms” and then on “Graduate Registration Form”. Download a copy and fax (330) 490-7372, mail or present the completed form to the Registrar’s Office (located in Farrell Hall).

Academic Advising
Upon admission to the DNP program, the student is assigned to an initial graduate faculty member who will then work with the student to develop a plan that will allow the student to progress through the program as efficiently as possible. Students are encouraged to meet with their advisors prior to registration each semester to confirm their program plan. Upon development of the DNP Proposal, students are then assigned to an advisor who will work with them throughout the program on the DNP Scholarly project.

Maintaining Quality and Rigor in the Walsh DNP program
The DNP Essentials provides the guidelines regarding the quality and rigor of the DNP curriculum, particularly in comparison to the master’s advanced generalist programs.

According to the AACN DNP Roadmap Task Force Report,(October 20, 2006) Quality and rigor in DNP programs requires that the curriculum focuses on “providing leadership for evidence-based practice. This requires competence in translating research in practice, evaluating evidence, applying research in decision-making, and implementing viable clinical innovations to change practice. Considerable emphasis is placed on a population perspective, how to obtain assessment data on populations or cohorts, how to use data to make programmatic decisions, and program evaluation” (p.11).

The post master’s DNP curriculum is designed to include the higher level and expanded content defined in the DNP Essentials. However, consideration will also be given to the variability that exists in master’s level nursing programs. Therefore, faculty will need to assess each candidate’s previous educational program to determine the unique learning experiences required to meet the end-of-program competencies.

The rigor and academic content of the doctoral degree program is progressively more advanced than the master program as is demonstrated in program learning outcomes and course syllabi, as well as the depth and breadth of assignments found in the courses. In addition, courses are evaluated using a rubric from “Quality Matters” a program intended to provide guidelines for maintaining quality of online courses. At Walsh, the committee that utilizes the rubric is made up of faculty both inside and outside the discipline. Nursing committee members evaluate the courses in the master’s and doctoral program regarding the content and whether the material is appropriate for the level of course.

Doctoral Project Requirements
All Walsh Division of Nursing Doctor of Nursing Practice (DNP) students must complete a DNP Scholarly project. The project is a faculty-guided scholarly experience that provides evidence of your critical thinking ability to apply research principles through problem identification, proposal development, implementation, and evaluation of a problem significant to nursing practice.

Prior to starting any project you must complete the Institutional Review Board Training. Specific links for this training are as follows (all links and information can be found on our website at http://www.walsh.edu/humansubjectsreview):
http://php.nihtraining.com/users/login.php
http://www.walsh.edu/pdf/IRBApplicationHSR.doc

The project committee requires a minimum of three members. The Project committee chair must be a doctorally prepared faculty member in the Division of Nursing. One committee member must be external to the Division of Nursing. Committee members should have a minimum of a Master’s degree with appropriate expertise in the topic area, e.g. clinical experts, business, or budget experts. Students must submit the names of committee members to their faculty project chairperson for approval then fill out the Project Approval form.

The Project Proposal should include a needs assessment, rationale, and problem statement for the project. The project should also include the following:
1) Scope of Project: Introduction, Goals and Objectives, Problem Identification.
2) Review of literature as to why this project is significant to nursing. Must be synthesis and analysis of research, not summary.
3) Projected timetable.

4) Project methods.

5) Project implementation including resources needed and plan to obtain needed resources; letters of support to implement project at proposed setting.

6) Evaluation/outcome plan actual and predicted implications and conclusions.

Steps 1-5 are written in support of the project. These must be completed before the project approval meeting is set by the candidate.

Formal implementation of the project may not begin until IRB approval is obtained from Walsh University and setting of project. In addition, a candidate must also (where/when appropriate) have a completed project approval form on file at Walsh University School of Nursing office.

The project should be in American Psychological Association (APA) format and adhere to the most recent edition.

Students will follow the American Association of Colleges of Nursing’s (AACN) DNP Essentials for “Clinical Scholarship and Analytical Methods for Evidenced-Based Practice” http://www.aacn.nche.edu/DNP/pdf/Essentials.pdf.

Interdisciplinary and collaborative approaches are encouraged.

The project proposal should not exceed 15 pages double-spaced exclusive of table of contents, references, and appendices. Detailed information is found in the Graduate Student Handbook, and will be reviewed with the student prior to development of the project.
DOCTOR OF PHYSICAL THERAPY (D.P.T.)

The Doctor of Physical Therapy degree program of study spans eight semesters over three years. Applicants may major in any undergraduate area, but must successfully complete course prerequisites. Please contact the admission office (330-490-7175) for additional information regarding the application and admissions process.

MISSION STATEMENT

The physical therapy division’s mission focuses on educating competent, ethical, and compassionate physical therapists, prepared as primary health care practitioners, to:

• provide leadership for the delivery of physical therapy services in a variety of settings in this and other countries;
• contribute to the advancement of knowledge of the profession; and
• advocate for their patients and the profession to both the internal and external communities.

PROGRAM PHILOSOPHY

We value excellence in rehabilitation and believe that excellence can be obtained if the physical therapy profession continues to uphold its standards and grow to meet the evolving needs of society. We value the capability of individual professional physical therapists and believe that they make a difference in the lives of patients. To have this impact, the individual professional possesses specific knowledge, skills, and abilities. We value the role of education in preparation of professionals for the dynamic profession of physical therapy. We value the learner as an individual.

PROGRAM GOALS

Based on its philosophy, the program has adopted the following as goals:

Goal I— Graduate competent physical therapists qualified with experience to practice autonomously.

Goal II— Serve local, national and international communities through active involvement in service-oriented programs for disadvantaged populations

Goal III— Promote an academic community in which all participants exhibit a commitment to and competence in functioning within a multicultural framework in the provision of rehabilitative services.

PROGRAM OBJECTIVES

Walsh University’s graduate physical therapists will practice in a health care system that will continue to experience rapid and at times radical change. Because of this continued change and based on our mission and educational philosophy, we believe that our primary role as educators lies in:

• Facilitating the students’ abilities to critically analyze physical impairment and functional limitations, and determine an appropriate and justifiable physical therapy diagnosis;
• Facilitating the students’ abilities to plan for and manage effective and justifiable patient care plans;
• Fostering internalization of the value of the research in support of practice and clinical decision-making;
• Fostering a commitment to lifelong learning;
• Fostering the students’ ability to blend their own spiritual beliefs with those of their patients to enhance functional outcomes;
• Promulgating a commitment to excellence in the provision of physical therapy services; and,
• Fostering a commitment to service to the wider community exclusive of professional service.

Graduate physical therapists from Walsh will, therefore, demonstrate the ability to function competently in any health care setting. Graduates will have the ability to function autonomously in those settings. The program stresses problem solving and the clinical decision-making process. Graduates will use the concepts, knowledge, and skills of physical therapy clinical arts and sciences to provide for patient care, research, education, and consultation with other health care professionals.
ACADEMIC GUIDELINES FOR DOCTOR OF PHYSICAL THERAPY

ADMISSION POLICY - DOCTOR OF PHYSICAL THERAPY

Persons with bachelor’s degrees meeting the prerequisites established by the Division of Physical Therapy from accredited colleges, with promising scholastic standing, and with personal and professional potential, will be considered for admission.

• An applicant may major in any undergraduate area, but must successfully complete course prerequisites with a GPA of 3.0 or higher in the following:
  - Biology (2 semesters, plus lab) .......................................................... 8 semester hours
  - Chemistry (2 semesters, plus lab) ...................................................... 8 semester hours
  - Physics (2 semesters, plus lab) ........................................................... 8 semester hours
  - Human Physiology (1 semester) ...................................................... 3-4 semester hours
  - Psychology (2 semesters) ................................................................. 6 semester hours
  - Statistics (1 semester) .................................................................... 3 semester hours
  - Exercise Physiology (1 semester) .................................................... 3 semester hours
  - Anatomy and Physiology (2 semesters recommended) ................. 3-6 semester hours

• B.S. or B.A. degree with an undergraduate overall GPA of 3.0 or greater
• Transcripts from all former institutions attended
• GRE scores to standards (quantitative, verbal, analytical writing)
• Three letters of recommendation (two academic; one professional)
• TOEFL score (international students only)
• Exposure to the field of physical therapy (3 different settings; minimum 8 hours total in each setting.)
• Application form (rolling admissions until class is filled)
• On-Site Essay
• Writing sample

ADDITIONAL REQUIREMENTS

Beyond the stated admission requirements, students matriculating in the professional entry program in physical therapy must have:

• Adequate gross and fine motor ability for safe performance of patient evaluation and treatment procedures
• Adequate visual, auditory, tactile and kinesthetic senses for obtaining accurate evaluative and investigative findings
• Ability to problem solve
• Ability to communicate effectively (oral, nonverbal, and written)
• Ability to organize and effectively use time
• Adaptability to perform tasks with persons from diverse backgrounds in a variety of settings

ACCREDITATION

The Commission on Accreditation in Physical Therapy Education (CAPTE) American Physical Therapy Association granted Accreditation to Walsh University’s physical therapy program in November 2000 and re-accreditation in November 2005 through December 31, 2015.

ELIGIBILITY

All students applying for the physical therapy program should be aware that prior criminal convictions could affect the student’s ability to obtain a license to practice in the State of Ohio and in other legal jurisdictions (states, districts and territories) in the United States upon graduation from the program. It is the student’s responsibility to determine whether he or she is eligible for licensure as a physical therapist in the State of Ohio.
**CURRICULUM AND DEGREE**

The Walsh University Physical Therapy curriculum is an intensive three-year program, eight semesters including summers, leading to a Doctor of Physical Therapy. Course work builds upon a foundation of basic sciences and problem solving skills. Students gain knowledge and develop skills in teaching and scientific inquiry as well as physical therapy patient diagnosis and intervention. Students are required to perform original research and present their work prior to graduation.

<table>
<thead>
<tr>
<th>COURSE NO.</th>
<th>COURSE NAME</th>
<th>SEMESTER CREDIT HOURS</th>
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<tr>
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<tr>
<td>PT 603</td>
<td>Human Anatomy</td>
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<td>PT 611</td>
<td>Foundations of Clinical Science</td>
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<td>PT 615</td>
<td>Foundations of Biomechanics</td>
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<td>Professional Issues I</td>
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<td>Foundations of Pharmacology</td>
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<td>PT 607</td>
<td>Life Span Geriatrics</td>
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<td>PT 608</td>
<td>Foundations of Clinical Exercise</td>
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<td>PT 702</td>
<td>Professional Issues II</td>
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<td>Physical Therapy Management of Musculoskeletal Impairment III</td>
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<td>PT 710</td>
<td>Health Care Business Management I</td>
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<td>PT 704</td>
<td>Professional Experience II</td>
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<td>PT 731</td>
<td>Physical Therapy Management of Neuromuscular Impairment II</td>
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<td>PT 734</td>
<td>Physical Therapy Management of Cardiovascular/Resp Impairment I</td>
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<td>PT 711</td>
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<td>Research Proposal</td>
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<td>PT 735</td>
<td>Physical Therapy Management of Cardiovascular/Respiratory Impairment II</td>
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<td>PT 712</td>
<td>Community Health in Physical Therapy</td>
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<td>PT 732</td>
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<td>PT 706</td>
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<td>PT 713</td>
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<td>PT 723</td>
<td>Research Seminar</td>
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<tr>
<td>PT 736</td>
<td>Capstone Seminar: Clinical Decision Making</td>
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<tr>
<td>PT 740</td>
<td>Special Topics</td>
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CATEGORIES OF MATRICULATED STUDENTS (GRADUATE STUDENTS ACCEPTED BY DIVISION OF PHYSICAL THERAPY)

• MATRICULATED STUDENT - This category applies to any graduate student who has met all admission requirements for the degree and is, therefore, eligible to apply for admission to candidacy.

• CANDIDACY - This category applies to matriculated students who have taken at least one half of the course work for their program of graduate-level courses and successfully completed such courses with a cumulative quality average of 3.0 or higher.

DOCTORAL RESEARCH PROJECT

Students in the physical therapy program perform original research during their program of study and present that original work prior to graduation. Four research courses are provided to prepare students for their research. Each student group will be assigned a research advisor at the time of determination of the group’s research topic.

ACADEMIC/RESEARCH ADVISING

Upon entry into the physical therapy program, each student is assigned an academic advisor. This advisor is to assist/counsel the student as needed. Students are encouraged to meet regularly with their advisor rather than wait for problems. When a research advisor is assigned, that advisor may be different from the academic advisor to provide the student with a research advisor most suitable for the chosen topic or design. If at any time there is a need for a change in an academic or research advisor, the student and current advisor will present their request to the chair of the division.

STUDENT MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

Students are encouraged to join the American Physical Therapy Association (APTA), the national professional organization for physical therapists and physical therapist assistants. The APTA sets the standards for the physical therapy profession; students are exposed to many APTA documents and publications during their physical therapy education. The APTA has a student category for membership. The American Academy of Physical Therapy (AAPT) is also a national organization for physical therapists and physical therapist assistants. The AAPT’s mission pertains to recruitment and mentoring of minority and disadvantaged students for careers in physical therapy and toward improving health care for minority and other disadvantaged individuals.
THE DEVILLE SCHOOL OF BUSINESS

MBA-P 501 Quantitative Literacy and Statistics 2 sem. hrs.
By extensively utilizing Microsoft Excel, this course will focus on practical mathematical and statistical concepts that have required applications in quantitative MBA courses. Topics include algebraic functions, graphing systems of equations, measures of central tendency and dispersion, and probability distributions. By permission only. Offered every semester.

MBA-P 502 Concepts in Accounting and Finance 2 sem. hrs.
This course represents a study of accounting fundamentals and financial decision-making concepts. The course will prepare students for Managerial Accounting and Financial Management in the MBA Program. Topics include but are not limited to financial statements and analysis, Cash Flow, Capital Budgeting, and Time Value Money concepts by applying the business calculator (Texas Instruments BA II or HP 10B, 12C or a comparable financial calculator). By permission only. Offered every semester.

MBA-P 503 Concepts in Economics Principles 2 sem. hrs.
In order to develop a general knowledge and understanding of economic problems and economic decision situations, this course covers micro and macroeconomics principles. Topics include concepts in demand and supply and elasticity, profit maximization and lost minimization, different types of economic markets, and national income accounts. By permission only. Offered every semester.

MBA 601 Critical Thinking 3 sem. hrs.
Foundation course explores development and use of critical thinking skills in management, with focus on framing and analyzing problems inhibiting organizations from realizing their potential. Core concept involves identifying and solving problems directed toward enhanced organizational effectiveness. Skill components include problem identification and formulation, logical analysis, organization of arguments, and synthesis. Prerequisite to all other MBA courses. Offered every semester.

MBA 611 Managerial Accounting 3 sem. hrs.
Effective managers must become knowledgeable users of accounting information. This course focuses on management accounting problems and issues in a changing environment. Managers receive planning help from managerial accounting reports estimating effects of alternative actions on a firm's ability to achieve goals. It will enable managers to organize, direct and adjust daily operations and to control operations through performance reports comparing planned and actual results. Prerequisite: MBA 601. Offered every semester.

MBA 612 Marketing Management 3 sem. hrs.
Surveys role of marketing an organization's products and services, providing a framework for structuring strategic decisions needed to match firm's resources with market opportunities. Topics include role of marketing in organizations and society; marketing information and research; target market behavior; and marketing-mix decisions (product strategy, product development, promotion and advertising, distribution, and pricing). Prerequisite: Demonstrated fundamentals competency and MBA 601. Offered every semester.

MBA 613 Managerial Economics 3 sem. hrs.
Application of economic principles and methodologies to decision-making process of organizations operating under uncertain conditions. Using managerial economics, managers attempt to extract from economic theory, especially microeconomics, those concepts and techniques enable them to allocate the organization's resources efficiently. Techniques include examples and discussions illustrate common problems faced by managers in public and private organizations to identify alternative ways to achieve objectives and then to select the alternative to accomplish objectives most efficiently. Prerequisite: MBA 601. Offered every semester.

MBA 614 Financial Management 3 sem. hrs.
Examines theory, techniques and practice for effective use of an organization's financial resources. Topic is treated as integral part of an organization's overall strategic and operational decision-making processes. Analysis of present performance and projection of short and long-term outcomes. Stresses approaches to acquiring funds from variety of sources on terms most advantageous to the organization and effective allocation and control of these funds. Prerequisite: MBA 601. Offered every semester.

MBA 615 Information Analysis 3 sem. hrs.
Skill course focuses on developing management information systems and information analysis techniques. Utilizes statistical tools to evaluate data and to reach inferential or probabilistic solutions. Prerequisite: MBA 601. Offered every semester.

MBA 621 Not-for-Profit Accounting 3 sem. hrs.
Not-for-profit accounting is like other businesses accounting with respect to the need to make a generate s surplus in order to support current and future operations. The not-for-profit environment differs from the business sector in many important respects. Not-for-profit entities exist to provide services to or for their constituents, communities, and boards. The primary goal of this course is to expand and build upon the accounting concepts and strategies, leveraging the unique aspects, challenges, and limitations presented within the not-for-profit environment.

MBA 622 Services Marketing 3 sem. hrs.
Marketing services is both different from and similar to the marketing of products. While many of the principles and theories are the same, for services, consumers are “buying” something intangible that is meant for immediate consumption or action. This course focuses on the unique challenges of marketing and managing services. Course topics will expand and build upon marketing, segmentation, advertising, branding, and marketing strategy by illustrating and applying these concepts within the service industry.

MBA 635 Social and Ethical Responsibility for Managers 3 sem. hrs.
Readings and case studies exploring ethical and social issues confronting managers in organizations. Topics include stakeholder relations, organizational goals and responsibilities, political relations, managing change relationships and strategies, and social responsibilities. The goal is to provide better understanding of concepts and principles that determine managerial ethics in real-life situations. Prerequisite: MBA 601. Offered every semester.

MBA 636 Organizational Behavior 3 sem. hrs.
This course is devoted to reviewing the research about the behavior of human beings in organizational settings. The course examines the concepts, theories, and techniques that managers use to understand, to direct, and to influence individual and group behavior. Topics
include individual differences, personality, perception, motivation, group processes, leadership, and others. The ultimate challenge of management is to get other people to behave in ways appropriate to advancing organizational effectiveness. This course examines theories about why people behave the way they do.  

**MBA 640 International Business** 3 sem. hrs.  
This course is designed to explore current business issues in global environment. Through case studies and examining the critical factors in establishing international business, students will recognize the opportunities and challenges in today's international business.  
**Prerequisite:** MBA 601 and MBA 612. Offered every semester.

**MBA 641 Project Management** 3 sem. hrs.  
This course provides an introduction to essentials of project management. It will review the various stages of project management from the concept stage through implementation. The emphasis will be on modern techniques for planning, identifying, scheduling, reporting, controlling, and managing projects. The students will examine various team roles and responsibilities, budgeting, scheduling techniques, resource allocation, and project development. With the knowledge developed within this course, the students will be able to determine the critical success factors of a well-executed project.  
**Prerequisite:** MBA 601 and MBA 642. Offered every semester.

**MBA 642 Information Systems** 3 sem. hrs.  
This course will focus on the critical issues of Information Systems and its applications within the business environment. Students will be exposed to important technical topics related to computer hardware and software through various business case studies. Students will develop an understanding of how Information Systems are the primary enabler for improved business processes. The theme of the course will be to continuously emphasize that the types of computer-based applications being used at all levels of an organization assist the managers in their decision-making process. Within this context, the students will be able to evaluate the role of Information technology in various functions of an organization.  
**Prerequisite:** MBA 601. Offered every semester.

**MBA 651 Health Care Policy/Law** 2 sem. hrs.  
The focus of this course is on current health care laws and policies. This course examine the complex issues in the health care industry such as health care liability, malpractice, health care insurance, disclosure of patient information, patient and provider relationships and government roles in the health care industry.  
**Prerequisite:** MBA 601 and MBA 635. Offered every semester.

**MBA 652 Health Care Organization** 2 sem. hrs.  
This course explores the health care internal and external environments and their impacts on organizational design and structure and the decision-making process. Topics include health care institutions such as hospitals, long-term care facilities, and the role of the government in patient care.  
**Prerequisite:** MBA 601. Offered every semester.

**MBA 653 Health Care Finance** 2 sem. hrs.  
This course studies financial policies and issues, process and methods of financial management, and their impacts on the health care industry. The course also examines the analytical framework and economic transformation of the health care institution for financial decisions such as investment and working capital.  
**Prerequisite:** MBA 614 and MBA 652. Offered every semester.

**MBA 654 Self Directed Study** 3 sem. hrs.  
Individually tailored field project of interest undertaken by the student under well-planned supervision of appropriate faculty member(s). This course will integrate course work with experience gained through operational responsibilities in the student's area(s) of interests. Intended for the learner whose specialty interests are so specialized as to warrant a separate course specifically oriented around those interests. For granting 3 credit hours, a minimum seventy two (72) hours of professional work is required per each session (9 hours per week for 8 weeks).  
**Prerequisites:** Completion of all MBA Core and MBA 653. Students can register for this session with the permission of the MBA Director.

**MBA 655 Healthcare Economics** 3 sem. hrs.  
This course focuses on the ability to apply economic models to health service issues and problems. Insights gained from the course will facilitate problem solving and thus should be useful in decision-making for individuals in all areas of health management and administration. Special emphasis will be placed on current policy issues and to approaches that address problems or inadequacies in the health care delivery system.

**MBA 671 Integrated Marketing Communications Strategy and Tactics** 3 sem. hrs.  
This course provides the basic processes and practices of integrated marketing communications. Students will be exposed to advertising, public relations, direct marketing, personal selling, sales promotion and e-commerce marketing in the context of the IMC process. A framework is developed for managing communications that encompasses a customer orientation, customer acquisition, customer retention, brand strategy, cross media relationships and the measurement of communication effects.  
**Prerequisite:** MBA 601 and MBA 612. Offered every semester.

**MBA 672 Media and Technology** (3 credits)  
Introduces student to the media industry and its operations, context and technology. Emphasis is placed on the roles of audience measurement and media technologies in shaping the context of media and the capabilities of advertising and other brand communications to reach target audiences. Particular emphasis is placed on emerging media technologies and how they are used for brand communications and peer-to-peer communications.  
**Prerequisite:** MBA 671. Offered every semester.

**MBA 673 Customer Relationship Marketing Strategies** (3 credits)  
The theory of direct, database and e-commerce marketing strategies and applications to e-commerce environments. Both business-to-business (B2B) and consumer strategies to integrate online and offline marketing efforts and the management of customer relationships will be examined.  
**Prerequisite:** MBA 673. Offered every semester.

**MBA 752 Strategic Management** 3 sem. hrs.  
Capstone course of the MBA Program is based on the premise that learners need an opportunity to integrate knowledge and skills acquired in other courses in the program for application to realistic situations. Learners use all their resources and knowledge of core business and management areas as they discuss, analyze, and report on comprehensive case studies from a variety of organizations and situations.  
**Prerequisites:** all 600-level degree courses completed or in process. Offered every semester.
CHD COURSE DESCRIPTIONS

(BSC/CHD – Mental Health and School Counseling Areas of Concentration)

BSC 560 Introduction to Counseling 3 sem. hrs. and the Counseling Profession
Orientation to the counseling profession through an examination of the history and philosophy of the counseling profession; professional roles of counselors; professional counseling organizations; and legal, ethical and professional issues in professional counseling. Introduction to stages and strategies in the counseling process. Development of attending skills and case conceptualization abilities. Includes an intensive laboratory focused on developing interviewing skills and mastering counseling procedures. This is a foundational course. It must be taken within the first 2 semesters following admission.

CHD 602 Research Methods and Program Evaluation 3 sem. hrs.
An overview of statistical concepts and methods used in behavioral science research from single case-study, qualitative designs through complex, multivariate quantitative research designs. Included are consideration of sampling methods, descriptive and inferential statistics with particular reference to hypothesis testing and the analysis, evaluation and interpretation of statistical data, using computer-based systems. The course includes consideration of the use of research methods in program evaluation and outcome studies. The use of research literature to inform professional practice is emphasized. This is a foundational course. It must be taken within the first 3 semesters following admission.

CHD 603 Interpretation of Psychological Testing 3 sem. hrs.
An overview of basic statistical concepts and methods in psychometrics, and the uses of group and individual psychological testing and other assessment methods in counseling (interviews, biopsychosocial evaluation). It provides an overview of the history and current context of psychometric assessment, including ethical and legal perspectives and social and cultural perspectives. The course considers the application of assessment methods to client case conceptualization and the measurement of client progress and outcomes. It provides an overview of various types of standardized and non-standardized psychological assessment including the use of intelligence, aptitude and ability, achievement, symptom checklists and personality assessment instruments. The course introduces students to test reviewing and counseling assessment report writing. This is a beginning level course.

CHD 605 Foundations and Dimensions of School Counseling 3 sem. hrs.
This course is designed to prepare school counseling students to become effective leaders in the process of transforming school counseling to meet the American School Counseling Association's (ASCA) National Standards. The historical, philosophical and current trends in school counseling are addressed as well as professional and ethical issues facing school counselors including school counselors’ scope of practice. The development, implementation and evaluation of a comprehensive school counseling program are also introduced. This is a beginning level course.

CHD 610 Principles, Techniques, and Theories of Counseling and Development 3 sem. hrs.
Study of selected theories of counseling and psychotherapy including the application of specific techniques to human problems and to the promotion of optimal mental health. The role of the counselor in initiating and supporting the change process in an ethically and legally sound manner. The application of counseling theories in case conceptualization, intervention selection, and consultation. Foundational understanding of theories to allow the development of a personal philosophy for counseling and consultation to be used in applied settings. This is a beginning level course.

CHD 612 Lifespan Development and Adjustment 3 sem. hrs.
Overview of human development processes and stages. Analysis of predictable conflicts and crises associated with progression throughout the lifespan, as well as the impact of cultural and environmental factors upon development. Overview of developmental theories (physical, psychosexual, cognitive, emotional, and social development) that describe development from conception to death. Concentration upon applying theoretical concepts to counseling various populations across the lifespan. This is a beginning level course.

CHD 624 Career Counseling 3 sem. hrs.
Various aspects of career, including planning, exploration, and involvement, are integral elements of human development. One of the philosophical foundations of the counseling profession is to promote the wellness and full development of individuals. Thus, the focus of this course is to introduce students to foundational career development and counseling theories, as well as the current state of career development assessment, research, and practice in order to prepare them to work with individuals’ developmental concerns which relate to career development. Prerequisite: CHD 603.

CHD 626 Group Process 3 sem. hrs.
This course is designed to introduce students to the group as a unique medium of implementing the counseling process. Emphasis is placed upon the analysis of group dynamics as it relates to counseling, growth, and development. Employing various theoretical perspectives, students will be exposed to the possibilities of group counseling in a variety of settings with different populations. Learning is facilitated through an experiential model and an interpersonal lab is required. Prerequisites: BSC 560; CHD 610.

CHD 633 Marriage and Family Counseling 3 sem. hrs.
An overview of theories and treatment strategies in marriage and family therapy. Course provides an introduction to the field of family therapy and to the application of systems theory to the understanding and treatment of human problems. Also considers family development and cultural and gender issues in the practice of family counseling. Prerequisites: BSC 560, CHD 610 and CHD 612 recommended. Students may take this concurrent with practicum. This is an intermediate level course.

CHD 635 Dynamics of Chemical Dependency 3 sem. hrs.
Course presents the bio-psycho-social approach to the etiology, assessment, diagnosis and treatment of substance abuse/dependence. Includes application of counseling theories and techniques in chemical dependency counseling as well as an overview of treatment stages and environments. Examines the impact of chemical dependency on the family and the role of self-help groups in the recovery process. Prerequisite: CHD 610 or 612. This is an intermediate level course.
CHD 662  Individual Study:  Counseling & Human Development  1-3 sem. hrs
Individually tailored library research, laboratory research, or field research undertaken by the student under the supervision of an appropriate faculty member(s). Intended for the student whose research interests are so specialized as to warrant a separate course specifically oriented around those interests. Offered every semester.

CHD 730  Social & Cultural Diversity  3 sem. hrs. in Counseling
Exploration of social and cultural diversity in counseling, including diverse racial, ethnic, religious, and cultural heritages and sexual identities and socioeconomic statuses. Study of historical and current issues of equality as applied to socially marginalized groups. Personal reflection on the impact of one's own attitudes, beliefs, world view, and racial and cultural identity on the counseling process. Strategies for employing culturally competent counseling in individual, group, and family modalities, including specific behavioral skills and application of various theories of racial and cultural identity development. The role of the counselor as an advocate for members of marginalized groups and for the pursuit of social justice. Ethical and legal obligations of counselors in dealing with social and cultural diversity. Prerequisites: BSC 560, CHD 602, 610. Recommended: CHD 612.

CHD 740  Ethics and Issues in Counseling  3 sem. hrs.
Examination of historical factors that have contributed to the development of the counseling profession and the present-day organization of professional counseling. Overview of professional organizations, licensure and credentialing, and advocacy issues. Application of ethical codes to mental health and school counseling issues. Standards for professional practice and issues related to delivery of counseling services are emphasized in this course. 610. Recommended: CHD 612

CHD 766  Organization & Administration of School Counseling  3 sem. hrs.
This course is designed to equip school counselors-in-training with sufficient knowledge and skills to plan, implement, and evaluate a comprehensive developmental school counseling program based on individual, school and community needs and organized around student outcomes. Legal and ethical issues related to decisions facing school counselors will be studied. Further, the course will offer students exposure to current issues and trends in school counseling through a variety of speakers, lectures, videos, and presentations. Prerequisite: CHD 605. This is an advanced level course.

CLINICAL INTERVENTION COURSES (CHD 710, 749-770)
Courses specifically designed as in-depth study of particular methods/strategies in clinical counseling with close study of a specific approach or population. These are advanced level courses.

CHD 710-1  Counseling Adolescents  3 sem. hrs
The course covers clinical management of common problems with adolescents. Issues such as academic achievement, mood and anxiety, oppositional and defiant behavior, sexuality, substance use and abuse, self-harm and suicide are explored from a developmental perspective. Assessment, service planning and building a community-based system of care will be described based on current research literature. Lecture, video, and small group work will be used as part of instruction. Creative interventions, including symbolic and art techniques, will also be explored. Next offering TBA.

CHD 710-2  Counseling Children  3 sem. hrs
The course covers clinical management of common problems with children. The importance of family and parent training is emphasized, as well as the critical need to intervene with children using play as the language of the child. Issues such as academic achievement, mood and anxiety, behavioral management, self-harm and suicides are explored from a developmental perspective. Assessment, service planning and building a community-based system of care will be described based on current research literature. Lecture, video, and small group work will be used as part of instruction. Next offering TBA.

CHD 710-4  Spirituality in Counseling  3 sem. hrs.
This course is designed to help mental health and school counseling students integrate spirituality into their professional counseling practice. The course is presented in a seminar format to encourage individual exploration of this topic. The approach to the topic of spirituality is from a multicultural perspective, understanding spirituality/religion as a cultural aspect of all people. The didactic and experiential learning experiences are designed to encourage awareness, knowledge and skills related to spirituality. Course content will focus on the following topics in addition to those selected by students: distinction between religion and spirituality; world religions & worldviews; ethical issues and spirituality; assessment and spirituality; and faith development models. Next offering TBA.

CHD 710-6  Cross-Cultural Counseling  3 sem. hrs.
Through an international experience in Uganda, students in this course will develop components of knowledge, skills, and awareness as related to cross-cultural counseling. Didactic learning (lecture, readings, video, and class discussion) will facilitate students’ understanding of the social and political history of Uganda, including the impact of the civil war on cultural traditions and the mental and emotional health of the population. Students will learn about prevalent mental and emotional disorders and the interface between culture and psychopathology and will learn about various treatment approaches, both Western and Traditional, for mental health problems. Students will research counseling in cross-cultural settings in preparation for facilitating skill-building groups with and among Ugandan facilitators and participants. Additionally, students will be asked to synthesize and apply what they have learned through this experience to develop an appropriate intervention to be implemented in either a community or school in response to a specific disorder and/or concern.

CHD 749  Crisis Intervention  3 sem. hrs.
Course provides an overview of the clinical management of crisis. Topics addressed include sexual abuse and assault, vulnerable population abuse and neglect, self-harm and suicide, violence and homicide, and human-made and natural disasters. Basic crisis and trauma theories and related research are presented. Students gain knowledge on risk assessment, safety planning, brief counseling, and consultation with community entities. Personal values, beliefs, and biases about various crises are explored. The counselor’s ethical responsibility to act as an advocate for populations affected by crises is emphasized. Next offering TBA.

CHD 751  Grief and Loss Counseling  3 sem. hrs.
This course is designed for those presently working with or preparing to work with grieving persons. Both first person and third person understanding of grief and bereavement are explored through examination of personal loss experiences and examination of means for supporting and helping others as they grieve. Alternative approaches to helping will be discussed with emphasis being placed on the
dynamics of grief work as it relates to the counseling process. Students will be exposed to the tasks of mourning, the role of culture and ethnicity in dealing with loss, as well as the legal, ethical, and moral issues common to grief counseling and grief therapy. Next offering TBA.

CHD 752 Trauma Assessment/ Treatment 3 sem. hrs.
This course focuses on understanding how traumatic (physical and sexual abuse, rape, family violence, war and terrorism, refugee, etc.) experiences affect adults and children; and on learning how to recognize, assess and intervene with survivors. The course will consider appropriate counseling strategies for early intervention as well as best practices in the clinical management and treatment of individuals with chronic trauma experiences. The impact of trauma on biopsychosocial functioning will be considered in relation to the limitations of existing DSM diagnoses and treatment protocols, and research directions in traumatology and in evolving integrative treatment approaches will be considered. Next offering TBA.

CHD 753 Relational Cultural Therapy 3 sem. hrs.
This interactive format course will explore application of the Stone Center Relational Cultural Model in counseling. Students will engage and discuss primary source materials and their application to case conceptualization, counseling interventions and the client-counselor relationship across a wide variety of client scenarios from prevention through treatment contexts. Students will explore application of the model in experiential activities as well as in didactic activities. Next offering TBA.

CHD 754 Psychopharmacology 3 sem. hrs.
This course is designed for the non-medical therapist who is interested in learning more about how psychoactive medications work within the human body. Major groups of drugs covered include those typically prescribed in psychiatric medicine, commonly abused drugs including “street drugs,” “over the counter drugs,” and others (coffee, nicotine, alcohol, etc.). The foci of the course are mechanisms of action, behavioral effects, and side effects of psychotropic drugs. Next offering TBA.

CHD 755 Supervision & Consultation 3 sem. hrs.
This course provides students with the opportunity to explore supervision theories, develop supervision skills, and explore ethical issues of supervision. The course will utilize both didactic and experiential instructional methods and provide major resources of the supervision field to assist students in becoming supervisors. Ethical and administrative issues in supervision will also be addressed. Next offering TBA.

CHD 756 Art Therapy 3 sem. hrs.
This course covers the history and philosophy of Art Therapy and its relationship to other therapies. The power, strength and practicality of the therapeutic use of art will be discovered through experiential (“hands-on”) art experiences. The ability to apply the basic principles will be gained through this course. Next offering TBA.*

CHD 757 Couples Therapy 3 sem. hrs.
This course has been designed to teach skills in identifying and tracking patterns of interaction in a dyad. Students will become familiar with effective interventions for changing couple interaction. Current literature in couples therapy will be reviewed, including theory, research and techniques. Students will learn to identify links between learning in the family of origin and functioning in current relationships. Next offering TBA.

CHD 759 Gestalt Methods of Intervention 3 sem. hrs.
This course is designed for clinicians who want to learn the uses of Gestalt methods in their counseling practice. Conceptual issues are covered, but the main focus of the course will be the design and application of interventions based on Gestalt therapy and therapeutic methodology. Students are expected to apply information from this course to themselves or to suitable clients from their caseload. Next offering TBA.

CHD 761 Play Therapy 3 sem. hrs.
This course provides students with the basic assumptions underlying play therapy as a therapeutic intervention, symbolic meaning of toys, and therapeutic value of their use; child intake skills with an emphasis on play sessions, stages of play therapy, and issues for each stage, construction and use of therapeutic metaphor with children in a play context. Ethical and multicultural issues in play therapy with children are also addressed. Next offering TBA.*

CHD 762 Eating Disorders 3 sem. hrs.
This course will prepare clinicians to recognize, diagnose, and treat eating disorders including anorexia nervosa, bulimia, and related disorders. Societal, biological, familial, trauma, and psychological factors contributing to eating disorders will be examined. Societal pressure for thinness that contributes to eating disorders will be discussed. Next offering TBA.

CHD 763 Wellness 3 sem. hrs.
This course presents a wellness, strengths-based, holistic paradigm to conceptualizing human functioning and treatment interventions. Wellness models are presented as a method for case conceptualization and treatment planning, along with clinically relevant assessments and techniques. Students will examine their own functioning across various domains of wellness and apply techniques for optimizing personal functioning. Next offering TBA.

CHD 764 Motivational Counseling 3 sem. hrs.
Provides an introduction to the basic principles and interventions of motivational interviewing and stages of change theory; and explores counseling applications with substance abusers, difficult-to-treat and delinquent teens, criminal justice clients, and dual diagnosis clients. Incorporates experiential practice of techniques. Next offering TBA.

CHD 766 Organization & Administration of School Counseling 3 sem. hrs.
This course is designed to equip school counselors-in-training with sufficient knowledge and skills to plan, implement, and evaluate a comprehensive developmental school counseling program based on individual, school and community needs and organized around student outcomes. Legal and ethical issues related to decisions facing school counselors will be studied. Further, the course will offer students exposure to current issues and trends in school counseling through a variety of speakers, lectures, videos, and presentations. Prerequisite: CHD 605. This is an advanced level course.

CHD 767 Art Therapy II 3 sem. hrs.
Art Therapy II continues the exploration of “the doing and processing” of art in a therapeutic counseling context. The class will review the basic principles and ethics of the profession. “Hands-on” art experiences will lead to a deeper understanding of visual metaphors in combination with methods to access core beliefs. Prerequisite: CHD 756. Next offering TBA.*
CHD 768  Cognitive Behavioral Interventions
This three (3) semester hour course provides students with the basic assumptions of cognitive behavioral therapy and its therapeutic interventions. Students will have an opportunity to move through the various stages of treatment from intake to termination and explore various problems that are benefited by cognitive behavioral techniques. Role playing, applying theory to the development of technique and text and additional readings will afford students an opportunity to integrate cognitive behavioral techniques into their counseling and therapy. The historical roots of the therapy will be explored to provide a contextual understanding of the mode of therapy. Next offering TBA.

CHD 772  Advanced Abnormal Behavior
Survey of all forms of abnormal behavior within each group of psychiatric disorders, viewed from various theoretical perspectives, including psychodynamic, humanistic/existential, and cognitive-behavioral. Delineation of symptoms, etiology, development, course of the disorders, treatment modalities, and prognosis. Introduction to the basic principles and tools of psychiatric diagnosis. Application of counseling strategies for effectively initiating, maintaining, and terminating the counseling relationship. Overview of basic classifications, indications, and contraindications of psychotropic medication. Considers the historical development of treatment services for mental illness and the role of the mental health counselor. Prevention of abnormal behavior and issues related specifically to abnormal behavior among racial, ethnic, and socially diverse groups. Prerequisites: BSC 560; CHD 602, 603, 610, 612, 635 (CHD 635 may be taken concurrently)

CHD 775  Diagnosis of Mental and Emotional Disorders
Overview of the historical issues and conceptual principles in classifying mental and emotional disorders using the DSM-IV-TR multiaxial coding system, applying processes and principles in making differential diagnosis, noting signs and symptoms of the diagnostic categories, and using diagnostic concepts and terminology. Current research/issues regarding the diagnostic categories and theories of etiology and prevention. Practice in diagnostic interviewing techniques and formulating case conceptualization and treatment goals using DSM diagnostic impressions. The impact of racial, ethnic, and cultural heritage issues on the diagnostic process and application of counseling theories and empirically supported techniques for treating specific diagnoses. Prerequisite: CHD 772 and its prerequisites.

CHD 777  Treatment of Mental and Emotional Disorders
In-depth exploration of common and empirically-supported treatment practices for various diagnostic groups. Study of strategies for the provision of crisis, brief, intermediate, and long-term counseling. Review of principles of interviewing and the development of case conceptualization, including diagnosis, etiology, and prevention is provided, with special emphasis on treatment planning. Current context and trends of mental health treatment, including fiscal dimensions such as reimbursement for counseling services and roles within managed care systems. Principles, theories, and practices of inpatient, partial hospitalization, and outpatient services. Legal and ethical issues including attention to community needs, sensitivity to social and cultural diversity, and accountability to credentialing bodies. The role of the counselor in the system of mental health delivery and public policy issues impacting the delivery of effective counseling. Prerequisites: CHD 772, 775 and their prerequisites.

CHD 780  Personality Assessment 3 sem. hrs.
The course provides in-depth study of the integrated use of standardized psychometric instruments, biopsychosocial evaluation and the Mental Status Examination in the clinical evaluation of individuals. It focuses on the importance of considering personality style in clinical assessment, case conceptualization and treatment planning processes. Students explore the use of assessment batteries, their scoring and interpretation, and the application of testing results to the clinical evaluation of individuals and the development of formal counseling assessment reports.* Prerequisites: CHD 602, 603, 772, and 775. May be taken with practicum or internship.

CHD 790  Practicum: Counseling Techniques
Intensive counseling experiences with individual and group supervision. Emphasis is on developing the therapeutic relationship, counseling procedures, ethical practice and the application of counseling theories to various client concerns. Course focuses on assisting counselor trainees to improve individual and group counseling skills. Offered spring and fall. Mental Health prerequisites: BSC 560, CHD 602, 603, 610, 612, 624, 626, 740 and 8 additional CHD courses. School Counseling prerequisites: BSC 560, CHD 602, 603, 605, 610, 612, 624, 626, 635 and 740.

CHD 795  Internship in School Counseling 3 sem. hrs.
Internship in School Counseling serves as the culminating experience for the school counselor-in-training. The basic purpose of the internship is to provide each intern with a field experience and the opportunity to integrate the application of counseling theories and skills to counseling practice with individuals, groups, families, children, and/or adolescents in a school setting. Evaluation of skills is made through close supervision by the supervising school counselor and the instructor. Prerequisite: Practicum and its prerequisites.

CHD 796 I & 796 II  Internship in Mental Health Counseling I & II
Designed as the capstone of clinical training, these are performance-based courses in which students must demonstrate their competence in diagnosis and treatment planning in an approved clinical setting (clinic, private practice, hospital, etc.). Emphasis is on the application of academic training and skills with clients. Evaluation of demonstrated skills is made through close supervision by an on-site supervisor and the instructor. Prerequisites: CHD 796I: CHD 790; CHD 796II: CHD 796 I and its prerequisites.
EXPERIENCES

EDF 601 Psychology of Learning  3 sem. hrs.
An examination of theories of learning, creativity and fundamentals of human memory and cognition as related to psychology, counseling and education fields. A review of the historical development of learning theories and major learning theorists will be examined. Application of behavioral principles to student situations, evaluation of the progress of a participant in learning, demonstration of an ability to communicate using the specific language of learning and differentiate the various approaches across schools of learning. 10 field hours required. Offered every fall and summer.

EDF 606 Accommodating Learners with Special Needs  3 sem. hrs.
Course is designed to provide students an overview of various exceptionalities/disabilities and educational implications. Issues such as inclusion, IDEA legislation, writing and implementing IEPs, positive behavioral supports, assessment, and teaching strategies are examined. 10 hours field experience required. Offered every fall and spring.

EDF 607 Research Methods  3 sem. hrs.
An in-depth study of the rationale, dynamics, tools and techniques of research. Course includes skills in reviewing the literature, designing studies, and analyzing data. 10 hours field experience required. Offered every spring and summer.

EDF 620 Teaching and Learning  3 sem. hrs.
Course examines research pertinent to effective teaching and learning. Selection of appropriate instructional behavior for specific learning settings and actual application of this knowledge are essentials of the course. Phenomena such as classroom climate, lesson planning, curriculum organization, and the need for creativity are studied and strategies devised to address these issues. 20 hours field experience required. Offered every spring and fall.

EDF 621 Legal and Ethical Issues in Education  3 sem. hrs.
In this course, legal and ethical issues are explored using case studies and topic-centered approaches. The responsibilities and rights of all parties involved in the educational process - teachers, students, parents, school board members, administrators, and others - are addressed. Using consequentialist and non-consequentialist ethical theories as well as the concepts of ordered liberty, class members examine such issues as sex and racial discrimination versus equality of opportunity, and academic freedom versus academic responsibility. Offered every fall.

EDF 622 Philosophy of Education  3 sem. hrs.
The goal of this course is to make educational philosophy relevant and meaningful to teachers who view philosophical concepts as too abstract, theoretical, and complex. Teachers will examine themselves, their beliefs and practices, district philosophies, and other educators' actions according to the different schools of philosophical thought. At the end of this course, teachers will be able to state why they do what they do in their professional lives. Offered every fall.

EDF 701 Teaching Skills Practicum  3 sem. hrs.
This practicum is designed as a culminating course for the M.A. in Education degree for non-licensure students. Current methodology and practice are reviewed. Information and strategies that could change individual instructional behavior are investigated, and students participate in on-site, clinical appraisals of teaching. Prerequisites: Completion of at least 30 hours in the M.A.Ed. program, all required foundation courses (one which may be taken concurrently with EDF 701) and formal advancement to candidacy for the degree. 10 hours of field experience required. Offered every fall and spring.

ELECTIVES

EDT 600 Creative Approaches to Individualizing Instruction  3 sem. hrs.
Techniques for designing and planning instructions for individual children is the major focus. In addition, a significant emphasis is placed on teaching creativity and meeting the creative needs of children as a method of personalizing instruction and adapting to learning-style differences for students P-12. Offered every June/July.

EDT 601 The Computer as an Instructional Tool  3 sem. hrs.
This course provides an introduction to instructional computing for educators. The main emphasis is to assist educators in the development of the knowledge and skills needed to effectively use computers as an instructional tool in a variety of situations. Participants will evaluate software and study various techniques for integrating technology into the instructional process. The focus is on practical knowledge that will help educators develop an awareness of current and potential applications of technology in education. 10 field hours required. Offered every spring and summer.

EDT 602 Implementing Content Area Curriculum  3 sem. hrs.
One of a teacher's responsibilities beyond classroom instruction is serving on curriculum committees. Yet curriculum study and curriculum construction are not included in most pre-service teacher education programs. Curriculum theory, theorists, methods of curriculum development, and features of curricular change processes are addressed. Offered every spring.

EDT 603 Mentoring and Supervision: 3 sem. hrs.
This course is one of four courses that leads to a Teacher Leader Endorsement. Candidates will learn mentoring, coaching, and supervision skills and examine current research about other educators through professional development to increase student learning. Planning, implementing, reflecting and evaluation professional development models will be used. Candidates will learn how to create a positive climate and establish structures that support professional development and collaboration. Candidates will learn that professional development is a process of continuous learning, ensures that educators are able to collaborate with colleagues to improve student achievement. This course is one of four required for a Teacher Leader Endorsement which also requires four years of teaching experience. Offered: May term

EDT 605 School-Community Relations  3 sem. hrs.
A study of how school and community relations and effective communications impact the student’s learning, the teacher/staff roles in serving the community, and community support and perceptions of the learning environment while building a professional learning community. Identification of appropriate resources and practical strategies for enhancing collaboration with all stakeholders
involved in the professional learning community are evaluated/utilized. Candidates plan and model collaborative professional learning experiences for educators, families and communities. Current models of school and community relations are utilized. This course is one of four required for a Teacher Leader Endorsement which also requires four years of teaching experience. Offered every fall.

**EDT 608 Historical Perspectives in Education** 3 sem. hrs.

Teachers need to know how the American system of education has evolved in order to make sense of where it is now. An understanding of the forces that have shaped educational policy and practice - religion, politics, technology, economics, philosophy, media - gives educators a broad perspective on schooling. The values of a democratic political community based on the ideals of liberty, equality, justice, and obligation for the public good are contrasted with the realities of racism, sexism, materialism, class bias, and bureaucratic effects. Offered every fall.

**EDT 611 Multicultural Education: Curriculum and Instruction** 3 sem. hrs.

Changing demographic patterns indicate that the United States is becoming more culturally diverse: new family structures are emerging, the number of minority children is increasing, the population is aging, and children have become the poorest segment of society. Teacher preparation programs will need to address such changes if future generations of Americans are to become responsible and responsive citizens. Course is designed to provide educators with essential knowledge, skills, attitudes, and dispositions necessary to educate children to function in a culturally pluralistic society. Specific strategies are offered to enable educators to construct multicultural curriculum designs and implement instruction from a multicultural perspective. Offered every May.

**EDT 614: Instructional Leadership: 3 sem. Hrs.**

This course is designed to provide an introduction to instructional leadership. Candidates will know and demonstrate skill in evidence-based principles of effective leadership and teacher learning; promote the use of data-based decisions and evidence-based practice to enhance student learning outcomes; and participate in developing and supporting a shared vision and clear goals for their schools to sustain school renewal and improvement. This course is one of four required for a Teacher Leader Endorsement which also requires four years of teaching experience. Offered spring and summer.

**EDT 650 Developmental Language and Literacy** 3 sem. hrs.

Students learn how children acquire language and how their early language is related to early literacy skills. Students explore a wide variety of methods for teaching early reading including teaching in the content areas. Only for licensure seeking or endorsement seeking students. Offered every fall and spring.

**EDT 651 Methods of Teaching Developmental Reading** 3 sem. hrs.

Students are taught skills involved in reading. Wide variety of instructional strategies for teaching developmental reading from basal to whole language is explored. 20 hours field experience required for licensure-seeking or endorsement-seeking students. Offered every fall and spring.

**EDT 652 The Principles & Practices of Teaching Phonics** 3 sem. hrs.

The nature and role of phonic and phonemic awareness within the meaning-centered reading and writing process is explored, as well as current research regarding phonics instruction. Lessons are designed which demonstrate skill in teaching word study at the early childhood and middle childhood levels. Only for licensure seeking or endorsement seeking students. Offered every fall.

**EDT 653 Reading Assessment and Intervention** 3 sem. hrs.

The course focuses on assessment and intervention as part of ongoing instruction. Case study required. Students work with individuals in need of reading intervention. 20 hours field experience required for licensure-seeking or endorsement-seeking students. Prerequisites: EDT 650 or EDT 654, EDT 651, EDT 652. Offered every semester.

**EDT 654 Reading in the Content Areas** 3 sem. hrs.

Survey of principles, strategies and practical techniques used to assist students to deal effectively with reading/study materials in the content areas in MCE and AYA levels. 20 hours field experience required for licensure-seeking or endorsement-seeking students. Offered every semester.

**EDT 655 Clinical Practicum in Reading** 3 sem. hrs.

Application of previous courses, including supervised assessment/intervention reading work with individuals in need of special reading instruction. Case studies are required. Students arrange to work with individuals with special reading instruction. 30 hours field experience required for licensure-seeking or endorsement-seeking students. Prerequisites: Completion of all reading courses. Offered every fall and spring.

**EDT 662 Independent Study in Education** 3 sem. hrs.

Individually tailored library research, laboratory research, or field research undertaken by the student under supervision of an appropriate faculty member. It is intended for the student whose research interests are so specialized as to warrant a separate course specifically oriented around these interests, or the student who requires additional work in a particular area, or, in special circumstances, to supplant another course in the program. Offered every semester.

**EDT 670 Positive Strategies in Discipline** 3 sem. hrs.

Discipline or classroom management is best done in such a way that the activities are a part of and extend from instruction and learning. At the same time, the self-esteem and positive attitudes of students must be nurtured and enhanced while maintaining useful structure in the learning setting. Offered every spring and June/July. 15 hours field experience for licensure-seeking students.

**EDT 700 Seminar: Current Trends in Education** 3 sem. hrs.

Course is designed to generate among practitioners a global view of the education profession. Using seminar format, students will examine issues and trends influencing the profession in total and day-to-day conduct of instruction. Discussion of the influence of these trends and issues in the daily instructional process is an essential activity in this course. Offered every June/July.
EDT 710 Assessing Student Performance

Educators must work to ensure high levels of achievement for all students. To accomplish this goal, they must have an excellent command of the relationship among curriculum, instruction and assessment. This course focuses on the pivotal role that assessment plays in informing instruction and determining if curricular goals are being met. Students will develop a facility in analyzing assessment data as one means of determining if instructional practices are effective and meet the needs of all students. In analyzing assessment data, students will identify areas in either instructional practice or the curricular program that may need improvement and will be able to access and use appropriate research to facilitate this improvement. Students will develop appropriate and meaningful research-based professional development for either individuals or staff to effect change. They will explore how to use technology effectively to assist them in collecting, analyzing, and reporting assessment data. This course is one of four required for a Teacher Leader Endorsement which also requires four years of teaching experience. Offered every Spring.

EDT 7XX Special Topics in Education

This course is designed in response to timely developments in the education profession. Scholarly research, critical analysis, and field-based applications characterize the course content. Topic, requirements, and schedule are subject to instructor's syllabus. Next offering TBA.

COMMUNICATE INSTITUTE COURSES

EDT 6690 LifePower 3 sem. hrs.

The hectic pace of our society can be very stressful for both students and educators. In this interactive life and stress management course students will have an opportunity to examine stressors and how they effect performance. Students will be exposed to a proven overall life approach for reducing stress as well as learn valuable specific techniques to be proactive and to manage stress. Many of the activities, techniques, and assessments used in this course can be adapted for use with students to help them deal effectively with stress.

EDT 6691 Developing Self-Reliance 3 sem. hrs.

In this interactive group involvement course students will study the findings of internationally known educator and family psychologist H. Stephen Glenn. Students will have the opportunity to benefit from Glenn's many years of research in determining what factors are present in individuals who lead successful productive lives as opposed to those who become involved in destructive behaviors. Through this course educators will explore ways to make a significant impact in assisting students to come to the realization that they are significant and capable of becoming responsible self-reliant individuals.

EDT 6692 Adventures in Attitudes 3 sem. hrs.

Connecting with students and parents is essential for an effective educator. Research has shown that one of the main characteristics of successful educators is a positive, healthy attitude. This course is designed to provide educators with exposure to the basic concepts of effective human relations and healthy attitudes. In this interactive group discussion format, students will explore concepts that have been used by successful educators and others throughout the years.

EDT 6693 People Skills in Coaching Athletes 3 sem. hrs.

Coaching is indeed a rewarding experience; however, it can also be very challenging at times. Successful teams are not built on talent alone. In this interactive group involvement course, athletic coaches will examine and explore the “People Side” of coaching. Coaches will explore these topics through a variety of interactive activities, group discussions, assessments, and games. Coaches will also have an opportunity to learn from some of the great motivators through videotapes. Although the course is designed for athletic coaches, the concepts can be easily applied to all educators as they “coach” students in the classroom.

EDT 6694 Peak Communication 3 sem. hrs.

Effective communication with others doesn’t just happen. This course is designed to provide students with information and skills that will assist them in gaining rich communication experiences with students, parents, and co-workers. Through a variety of methodologies such as group discussions, mini lectures, tapes, assessment profiles, and activities, students will have an opportunity to gain insights into communication patterns and will be better able to understand why others act as they do. In addition to classroom applications, this course is extremely valuable for those involved in a site-based management approach.

EDT 6695 Cooperative Learning 3 sem. hrs.

In this interactive group-involvement course, participants will be exposed to the major concepts of cooperative learning. The course was developed by Dr. Rosemarie Mucci and is based on an eclectic approach using the best concepts from cooperative learning experts Robert Slavin, Spencer Kagan, and David and Roger Johnson. The emphasis of the course will be on practical application, and the task-focused interactions can be utilized immediately by administrators and teachers for the management of any group work. The class will be run as a cooperative learning classroom. Educators will participate in various cooperative learning structures that will enrich their personal and professional repertoire for effective instruction. Topics include: Cooperative Learning Theory and Application, Classroom Management, and Effective Instruction.

EDT 6696 Time and Life Mastery 3 sem. hrs.

In this fast paced society both students and adults find it challenging to effectively manage time. This course is designed to assist students in maximizing effectiveness and efficiency in managing time. Students will explore behavioral styles and the implications in terms of time mastery and dealing with people and tasks. Furthermore, you will learn valuable time mastery skills and organizational strategies to assist in implementing and improving productivity. Strategies relevant to classroom and professional duties will be offered. A strong emphasis will be placed on timeless life mastery principles.

EDT 6724 Educating for Character 3 sem. hrs.

With the general decline of responsible behavior in society, more and more school districts throughout the nation are realizing the importance of teaching character. The course is designed for K through 12 educators who wish to learn more about teaching character in their classroom as well as for those who wish to help design a character education program for their district. The major components discussed in this course are based on the “Character Counts!” core pillars of “Trust worthiness, Respect, Responsibility, Fairness, Caring and Citizenship.” Participants will obtain many concrete ideas that can be put to use immediately.
EDT 6729  Effective Instruction  3 sem. hrs.
In this interactive course, participants will be exposed to the elements of effective teaching. The material for the course is based on an eclectic approach using the concepts from Dr. Harry Wong, Madeline Hunter, Lee Canter, William Glasser, William Purkey, and others. The emphasis will be on practical application, with enough theory to provide an understanding of the concepts involved and the motivation for using them. Administrators and teachers can utilize these task-focused interactions in order to improve instruction and student learning.
THEO 629  Judeo-Christian Scriptures  3 sem. hrs
Students will critically explore the Bible as a full text, both the Hebrew and Christian Scriptures. The Hebrew Scriptures will be explored as the foundation for and the theological precursor of the 27 books of the New Testament. Employing the tools of critical scholarship in the context of faith, students will come to an understanding of the complex history and process of Biblical compilation. In studying both the Old and New Testament the issues of authorship, literary devices, hermeneutic tools, and development will be given intentional consideration. The areas of interpretation, inerrancy, church teaching and tradition, in the use and application of the Scriptures will be afforded special attention.

THEO 670  The Catholic Tradition
This course reflects both the content and development of the Church Tradition, as the Body of Christ and People of God, that demands change throughout history so that it can remain the same in its dogmatic teaching and constitution. Two thousand years of accumulated wisdom and teaching under the guidance of the Holy Spirit is so significant in understanding and living the Christian Faith that the Roman Catholic Church has named Tradition as one of only two sources of Divine Revelation (CF Dei Verbum, VII). This accumulated wisdom, the “depositum fidei”, is identified as Tradition. While “conserves” means to “hold on” the word “Tradition” means to “hand-on.” This course studies the Tradition the Church cherishes: The Holy Spirit has guided and still guides the Church in its role in the world to teach, to rule, and to worship as Jesus did and does as Priest, Prophet and King.

THEO 676  Leadership and Ministry  3 sem. hrs.
This course reflects on the Christian experience of God reflected within the context of a faith community. It examines the concepts of revelation, faith, scripture, tradition, and the symbolic nature of theology in light of the theological tradition of the church and the cultural setting in which the praxis of ministry occurs. This course explores significant changes taking place within the Church today in the theology of ministry, striving to create a vision of Church for the new millennium for those assuming leadership in the name of the ecclesial community.

THEO 679  Christology and the Trinity  3 sem. hrs.
This course examines the mystery of God within Christianity. The content will include contemporary Trinitarian theology, Christology, and pneumatology, especially how these relate to salvation promised by God.

THEO 680  Catholic Moral Life  3 sem. hrs.
With an eye toward the roles, responsibilities and concerns of lay ecclesial leaders of the Church in the modern world, this course explores fundamental categories, methods, concepts and norms used in moral theology to analyze and evaluate human moral experience (individual and social) and to address central questions of Christian theological ethics. Topics include: the use of scripture, tradition, and experience as foundational sources in moral theology; the Church as focus for Christian moral life; the connection of worship and spirituality with the Christian moral life; the relation between Christian ethics and theological understandings of freedom, conscience, authority, character, sin, grace and responsibility; and application of moral analysis to selected contemporary moral issues (personal, professional and social).

THEO 681  Ecclesiology  3 sem. hrs.
This course investigates the mission of the church and the evolution of its structures, particularly in light of the teachings of Vatican II. There will be a special focus on the relationship between ecclesiology and ministry.

THEO 682  Introduction to the Hebrew 3 sem hrs. Scriptures
Students will explore the Hebrew Bible in its context, focusing on the religious, literary, and historical development of the ancient Near East. Using the tools of analysis, students will explore the historical-critical scholarship, methodologies, and processes in understanding the composition of the Scriptures. Students will be prepared to engage in intelligent interpretation of the Old Testament theology and contemporary theological issues that enable an understanding of the sources that form contemporary ecclesial traditions.

THEO 683  Christian Scriptures  3 sem. hrs.
Students will be introduced to the graduate level understanding of the New Testament, enabling a mastery in understanding and analysis of the historical situation, authorship, and literary formation of the New Testament, which results in the fundamental themes that inform a contemporary ecclesial understanding of church and ministry within the church.

THEO 690  Foundations of Spirituality  3 sem. hrs.
In this course, students will become familiar with the principles of Ignatian Spirituality. Students will examine the practice of the spiritual exercises in order to raise their awareness of God’s workings in them and in order to assist them in their role as ecclesial leaders in helping others awaken to the the Divine Indwelling. Through research, students will become familiar with the Christian experience of the Holy Spirit of God as recorded in the Sacred Scriptures, early writings of the Patristic Church, the teaching of the saints and the Spiritual Masters with attention to the women mystics of the Middle Ages. Additionally, students will be mentored into creating a rule of life for themselves that is tailored to their own level of conversion, personality, vocation and abilities.

THEO 691  Liturgy and the Sacraments  3 sem. hrs.
This course examines the church within the context of a Sacramental/Incarnational world-view. Students will study the relationship of humanity and the reality of God that is characteristic of the Catholic vision. The theological, historical, and pastoral dimensions of the liturgical and ritual sacramental life will be included so that the student may, within their research, observe those contemporary issues and/or areas of interest that are informed by a Catholic theology of grace and church. Students will be guided to identify the ethical dimensions that impact present-day pastoral care and ministry for the lay ecclesial leader.

THEOLOGY ELECTIVES

THEO 600  Special Topic in Ecclesial  2-3 sem. hrs. Leadership
This course focuses on the faith experience of the Christian community, grounding contemporary ecclesial leadership in a theological tradition and enabling lay ecclesial leader to respond effectively to a wide range of needs in today’s world. Possible topics to be explored may include: pastoral leadership and administration, church leadership in history, Catholic social teaching for ecclesial leaders, Canon Law for ecclesial/pastoral leaders.

THEO 610  Special Topics in Moral  2-3 sem. hrs. Theology
This course focuses on the historical development and contemporary discussion of a specific moral issue of special concern (to be announced) for lay ecclesial leaders in the Church in the modern world. Possible topics to be examined from a Christian theological perspective include: biomedical ethics (e.g., reproductive technologies, genetic screening and manipulation, human experimenta-
tion, physician-assisted suicide, and allocation of medical resources); war and peace (e.g., pacifism, just-war tradition, crusades, terrorism, and conscientious objection); environmental ethics (e.g., stewardship, depletion and destruction of natural resources, extinction of species, environmental racism, human population growth and the environment, and earth-friendly churches and church-related buildings); and criminal justice (e.g., dealing with violence in society, crime and punishment, death penalty, policing, prisons, and restorative justice).

**THEO 620** Special Topics in Applied Practical Theology
This course will explore those areas of practical theology that engage the contemporary ecclesial leader in specific pastoral and leadership roles. Special emphasis will be on providing the lay ecclesial leader with the fundamental knowledge and skills necessary in the application of principles to a broad range of pastoral concerns and a contemporary praxis. Specific topics may include: Christian education, Christian spirituality, Christian marriage and family, ministry to the aging community, the R.C.I.A. and parish life, canon law of marriage and the annulment process, grieving, Clinical Pastoral Education.

**THEO 630** Special Topics in Scripture
This course will explore specific biblical themes that may be of special concern or interest in grounding a lay ecclesial leaders knowledge and skills in pastoral care and leadership.

**THEO 640** Special Topics in Theology
This course will explore specific theological areas that may be of special concern or interest.

**PASTORAL MINISTRY CONCENTRATION**

**BSC 626** Group Process

The group as a unique medium of implementing the counseling process. An introduction to the basic issues of group leadership, group membership, group dynamics and process, and the application of group theory as related to counseling and development. **Learning is facilitated through an experiential model and an interpersonal lab is required. Open to MA of Theology with permission of program director.**

**BSC 560** Introduction to Counseling and the Counseling Profession
Examines stages and strategies in the counseling process; application of selected counseling theories to case situations; counseling specialty areas; and legal, ethical and professional issues in counseling and interviewing. Includes an intensive laboratory focused on developing interviewing skills and mastering counseling procedures. **Prerequisite for BSC 526 and CHD 612.**

**CHD 612** Lifespan Development and Adjustment
Lifespan development and analysis of predictable conflicts and crises associated with various stages in life. Physical, psychosexual, cognitive, emotional, and social development form conception to death.

**CHD 626** Group Process
This course is designed to introduce students to the group as a unique medium of implementing the counseling process. Emphasis is placed upon the analysis of group dynamics as it relates to counseling, growth, and development. Employing various theoretical perspectives, students will be exposed to the possibilities of group counseling in a variety of settings with different populations.

Learning is facilitated through an experiential model and an interpersonal lab is required. **Prerequisites: BSC 560; CHD 610**

**THEO 684** CPE Ecclesial Leadership & Pastoral Care
This course is a praxis course in terms of providing pastoral/spiritual care knowledge, theory and the students’ relationship to theological education, practice and research in an ecumenical setting. Students will begin with an orientation to each of the facilities and their respective staff. Students share their personal history as a means to appreciate to begin understanding how personal identity informs ministry. Students will become familiar with their context, and form basic skills in Pastoral Care. The skills explored include clinical phenomenology, using the clinical method, goal setting and active listening. Students will use a variety of reflection tools, to include verbatim, case studies and spiritual reflections. Through the use of reflection on ministry the student develops competency as a quality care provider. Through using the action-reflection-action model students’ demonstrates initial pastoral competence (Standards 309.1, 309.2, 309.3, 311.1, 311.2, 311.3, 312.1, 309.9, 309.10, 311.8, 311.9, 312.7 and 312.8.)

**CONCENTRATION IN RELIGIOUS EDUCATION**

**EDT 600** Creative Approaches to Individualizing Instruction
Techniques for designing and planning instructions for individual children is the major focus. In addition, a significant emphasis is placed on teaching creativity and meeting the creative needs of children as a method of personalizing instruction and adapting to learning-style differences for students P-12. **Offered every June/July.**

**EDF 601** Psychology of Learning
An examination of theories of learning, creativity and fundamentals of human memory and cognition as related to psychology, counseling and education fields. A review of the historical development of learning theories and major learning theorists will be examined. Application of behavioral principles to student or client situations, evaluations of the progress of a participant in learning, demonstration of an ability to communicate using the specific language of learning and differentiate the various approaches across schools of learning. **Offered every June/July.**

**THEO 631** Catechesis
This course is intended to assist the student in learning the history, the diversity of techniques, the gravity and importance as well as the various methods the Catholic Church has used and continues to employ in order to instruct its members. The student will come to understand not only the history of religious education in the Church, but the various significant people and the methods and values that have been critical to competent catechesis (i.e. instruction), making known to the faithful the CONTENT of the faith. People with a spirituality, must also have the content of the faith presented and explained. A people who know the content of the faith, must see how it is spiritually significant, i.e., how the “Big Story” of salvation, can be the context for the smaller but significant “Little Stories” of the faith lives of individuals. The course employs an historical methodology that indicates both successes and failures in the history of catechetics and especially how, in the years since Vatican II, the Church has returned to the catechumate (in the form of the RCIA), to reappropriate the communal and experiential aspect of embracing the faith; something that was missing when instruction in the faith was limited to the memorization of the Catechism. In other words, at the bottom of this course in not only an historical presentation and analysis of the enterprise of catechetics, but a presentation of the importance of understanding enculturation and missionary work as well as the unique
Roman Catholic anthropology that is the foundation for proper and successful instruction in the faith.

NUR 632: Teaching Strategies in Nursing Education
This course explores instructional frameworks, learning environments including traditional and virtual classrooms as well as clinical environments, and student management and motivation techniques. Students will examine theories associated with optimizing the teaching experience and student outcomes and gain an understanding of evidence-based teaching, learning, communication, and motivation strategies used for specific learning situations and student populations.

CONCENTRATION IN PARISH ADMINISTRATION

THEO 651 Parish Administration 3 sem. hrs
This course provides students with a comprehensive overview of civil, legal and financial issues which may be encountered in a parish setting. It also provides a structured overview of various scenarios likely to present themselves in a parochial setting, and does so in both the context of civil and canon law. Topics addressed include: overview of civil law, contracts, negligence and premise liability; land use and zoning, employment law, worker’s compensation and unemployment compensation; civil law regarding marriages and families, festivals, Bingo and games of chance; casinos, game-nights and liquor liability, tax exempt status, confidentiality and privileged communication; protection of children, and financial management. This course has been developed and reviewed by experienced attorneys, accountants, and pastors/deacon administrators of wide and varying experience.

CULMINATING ASSIGNMENT

THEO 700 Seminar 1-3 sem. hrs.
The seminar will promote the integration of theory and practice as well as collaboration and partnership in developing ecclesial leadership praxis. The nature of the seminar is to integrate pastorally what the student has learned academically throughout their courses, while linking their research to the data of social science. In conjunction with the seminar, a student is expected to begin identifying the argument that will serve as the thesis for their culminating assignment. The seminar will begin to prepare their research by creating an annotated bibliography and begin a rough draft of their introductory chapter and review of their literature. Students are expected to exhibit a growing ability to integrate theology and practice within a particular context of ecclesial leadership. Completion of this seminar involves successful preparation of an acceptable final comprehensive project or thesis in a selected area of ecclesial leadership, attesting to the student’s successful integration of theological knowledge and pastoral/professional expertise with its appropriate application.

THEO 701 and THEO 702 Integration Project/Integration Thesis
Requirements for the Master of Arts in Theology degree include completing either an Integration Capstone Project or Integration Thesis, normally in the last semester of the degree program. The project/thesis assists the student in integrating various foundational and elected courses within the program with the past, present, and future ecclesial leadership role/ministerial context of the students. Students develop the project/thesis using the particular interest or emphasis that has been identified within the seminar and which has been supported throughout the course of study. This culminating assignment is intended to foster an internalized appropriation of the foundational doctrines of the Church in a way that relates them to Christian life and ecclesial leadership. It will help develop the skills necessary for sound theological and ecclesial/ministerial judgment, promoting integration of theory and practice. Through project/thesis involving a contribution to the wider community, (e.g., related to social justice, spiritual renewal, education and formation, pastoral administration or pastoral care), students will demonstrate in a structured format the ability to articulate, exercise and apply the skills and knowledge acquired during the degree program. Typically a paper of approximately 60-75 pages is required. Students should present a substantive, well crafted and focused project/thesis that is of significant pastoral interest. The student will demonstrate competence in a specific area chosen in consultation with a major advisor. The completed project/thesis will reflect the student’s graduate-level ability for in-depth research and will include:

* Scholarly exposition of appropriate primary and secondary literature.
* Informed, critical analysis of major issues involved, and
* Thoughtful and academically defensible disclosure reflecting the student’s position on the chosen research question.

Although the project/thesis format may vary according to the nature of the topic to be explored, scholarly and academic standards are expected throughout. The student is not expected to conduct research with the expansive rigor of a doctoral dissertation. However, he or she is expected to demonstrate both familiarity with scholarly literature and growing expertise in the chosen area. The student will be responsible for proof-reading the final work, checking for clear grammar, academically appropriate style, expressing oneself clearly and effectively, and exploring abstract thinking. The last component of the CULMINATING ASSIGNMENT is a one-hour oral qualifying exam/discussion with a panel of the theology faculty. The work signifies that, through this project/thesis and this discussion, one has developed an integrated framework in ecclesial leadership praxis.
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>NURS 600</td>
<td>Theoretical Development of Nursing Science</td>
<td>3 sem. hrs</td>
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<tr>
<td>NURS 601</td>
<td>Research Methods &amp; Evidence Based Nursing Inquiry</td>
<td>3 sem. hrs</td>
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<td>NURS 602</td>
<td>Statistical and Epidemiological Methods for Health Sciences</td>
<td>2 sem. hrs</td>
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<td>NURS 603</td>
<td>Professional Role Development and Ethical Issues</td>
<td>2 sem. hrs</td>
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<td>NURS 604</td>
<td>Health Promotion and Disease Prevention</td>
<td>2 sem. hrs</td>
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<td>NURS 606</td>
<td>Health Care Policy, Organization, and Financing</td>
<td>2 sem. hrs</td>
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<tr>
<td>NURS 607</td>
<td>Statistical and Epidemiological Methods for Health Sciences</td>
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<tr>
<td>NURS 610</td>
<td>Advanced Pathophysiology</td>
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<td>NURS 612</td>
<td>Advanced Pharmacology</td>
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<td>NURS 614</td>
<td>Advanced Health Assessment</td>
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<td>NURS 615</td>
<td>Seminar in Advanced Clinical Specialty</td>
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<tr>
<td>NURS 616</td>
<td>Practicum in Advanced Clinical Specialty</td>
<td>3 sem. hrs</td>
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<tr>
<td>NURS 618</td>
<td>Health Informatics</td>
<td>2 sem. hrs</td>
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This course explores the development of nursing knowledge, theory and their relationship to nursing education, practice and research. A historical overview of concept and theory development in nursing and related disciplines is explored as well as the process of critiquing, evaluating, and utilizing nursing theories. Students will examine the relationship between the components of theory and the role that theory plays in research, practice and education. Projections for the future of theory development in nursing are also discussed.

This course focuses on emerging methodologies for the study of advanced nursing. Students will discuss utilization and application of research pertaining to nursing education and practice. The role of the nurse researcher in promoting evidence-based practice is emphasized. Processes for implementation and evaluation of evidence-based nursing practice are included.

This course explores the determinants and distribution of health and illness; application of epidemiological principles and biostatistics to advanced nursing practice and health care delivery. Multidisciplinary and legislative issues will be addressed.

This course explores the professional role of the nurse in health care delivery, research, and education. Emphasis will be placed on practice that improves patient health outcomes and nursing education, utilizing areas targeted by national health-care objectives. Students will critically analyze theory and research from nursing and related sciences to understand ethical, social, cultural, economic, and political issues in the health care environment. Ethical, legislative and regulatory requirements related to the practice of advanced nursing will be appraised, with an emphasis on understanding how to promote health and prevent illnesses of the public within appropriate ethical and legal boundaries. The context of practice within an interdisciplinary setting will be accentuated.

This course focuses on advanced nursing assessment and therapeutics across the lifespan from adolescence to old age. Applies theories, concepts, and research findings related to health promotion, health protection, and disease prevention as a basis for clinical decision-making with adolescent and adult patients and their families within a variety of care settings.

This course focuses on analysis and synthesis of organizational theories within the health care environment and the impact of ethics, values, politics, and market forces on the structure and function of nursing and health care organizations. The evaluation of system level coordination and policy issues and the analysis of contributions of nurse executives to improving the health care systems are explored. The course focuses on the application of economic and financial theories in understanding the strategic impact of market dynamics, utilities, incentive structures, and driving and restraining forces in health care change. The emphasis is on critically analyzing the actual and potential impact of these dynamics on the structure and function of the health care system.

This course focuses on the inter-relationships of human biological systems, biochemical, genetic and cellular concepts, providing the framework for study of advanced pathological concepts. Case studies illustrate theoretical concepts and assist in the application of theory to practice.

This course builds on prior knowledge of pathophysiology and human physiology. It provides the basis for pharmacotherapeutics and therapeutic management guidelines for treatment of select disease processes, drug information by classification, and principles of pharmacodynamics and pharmacokinetics. Clinical application, adverse reactions and patient education implications are presented.

This course explores the development of nursing knowledge, theory and their relationship to nursing education, practice and research. A historical overview of concept and theory development in nursing and related disciplines is explored as well as the process of critiquing, evaluating, and utilizing nursing theories. Students will examine the relationship between the components of theory and the role that theory plays in research, practice and education. Projections for the future of theory development in nursing are also discussed.

Theory and research based methodologies will be used to assist students with advanced physical assessment skills across the lifespan. The course emphasizes development of advanced physical assessment and communication skill for a diverse client population. Interpretation of data for the purpose of differentiating normal from abnormal findings as well as for recognition of potential and/or actual health problems will be addressed. (30 clinical hours)

This course includes didactic content to expand knowledge of procedures, skills and clinical reasoning related to acute and chronic health conditions in one of the following areas: pediatric, women’s health/maternity or adult health. A primary health care framework is used as a framework to focus on the needs of individuals, families and communities. Collaborative skills and the importance of interdisciplinary team development are emphasized.

This course provides practicum opportunities for the clinical management of clients. Settings and populations are chosen according to the student specialty selection. Primary health care provides the framework for care to clients in a variety of inpatient and outpatient clinical settings. Students work in partnership with others to provide individualized health care to those in culturally and socio-economic diverse settings. (100 clinical hours)

Students will explore healthcare informatics concepts, theories, legal and ethical implications, and applications within the healthcare environment and classroom. Critical issues affecting the development and implementation of information technologies (clinical, administrative and learning), knowledge management principles, and professional practice trends will be analyzed. Emerging information and communication technology in health care will be explored. Emphasize the health informatics resources to implement health care outcome improvement and support practice and administrative decision-making. Students will apply new knowledge, manage individual and aggregate level information, and assess the efficacy of patient care technology appropriate to their area of practice. (20 clinical hours)
NURS 620  **Clinical Leadership I**  3 sem. hrs
This course explores the application and analysis of theory and use of critical thinking skills to assimilate and apply evidence-based information in the design, implementation, and evaluation of plans of care for individuals and cohorts. Cultural, ethical, epidemiological and organizational factors that impact at-risk populations are explored. Practicum hours provide opportunity to advance practice in clinical management of select client populations. Settings and populations are chosen according to student specialty selection. (80 clinical hours)

NUR 621  **Clinical Leadership II**  3 sem. hrs
This course examines components of assessment and evaluation of clinical systems including risk management, health care economics, quality and human resource management. Students learn to serve as both leader and partner in interdisciplinary healthcare teams. Emphasis is placed on the integration of theory and research discussed in earlier courses. Students begin to learn to effectively delegate and manage nursing resources. (120 clinical hours)

NUR 625  **Clinical Immersion Project**  5 sem. hrs
This course builds on the knowledge and competencies acquired throughout the program of study. Students will work with preceptors to develop and practice CNL role skills within an organization and network while working with a selected client population. The theoretical component provides a framework for analyzing organizational cultures, diagnosing organization problems and developing corresponding strategies around clinical service. CNL competencies are verified during the immersion project in the clinical setting. (230 clinical hours)

NURS 630  **Assessment, Measurement & Evaluation in Nursing Education**  2 sem. hrs
This course explores evidence-based assessment and evaluation practices and the use of a variety of tools and strategies, including information technology, to assess and evaluate learning. Students will develop appropriate formative and summative assessment techniques that address intended learning outcomes and promote learning.

NURS 631  **Curriculum Design in Nursing Education**  3 sem. hrs
This course explores curriculum development and appropriate evaluation models to assess curriculum design. Students will evaluate the influence of accreditation requirements on curriculum development and the accreditation evaluation process.

NURS 632  **Teaching Strategies in Nursing Education**  2 sem. hrs
This course explores instructional frameworks, learning environments including traditional and virtual classrooms as well as clinical environments, and student management and motivation techniques. Students will examine theories associated with optimizing the teaching experience and student outcomes and gain an understanding of evidence-based teaching, learning, communication, and motivation strategies used for specific learning situations and student populations.

NURS 635  **Practicum in Nursing Education**  4 sem. hrs
This practicum course is designed to combine practice and theory and provide an opportunity to apply knowledge and competencies acquired throughout the program of study to educational environments. It is a time intensive practicum in an educational setting of the student’s choice (160 clinical hours).
NURS 701  Nursing Science in Advanced Practice Theories and Foundations
This course explores the development of advanced practice nursing knowledge. The process of critiquing, evaluating and utilizing theoretical knowledge as a context for nursing practice is emphasized. The development and use of various theories in practice are brought together from the perspective of clinical nursing and other scientific disciplines as a foundation for achieving optimal client outcomes.

NURS 702  Advanced Nursing Research
This course focuses on the interaction of the components of the research process with application to the theory and practice of nursing. Students explore the foundational concepts and processes of meaningful, rigorous research within the context of clinical phenomena. Students have the opportunity to apply and practice these processes throughout the course. The role of the nurse in making the connection between theory, research and practice is emphasized. A research proposal related to a phenomenon of interest in nursing will be developed. The analysis and critique of research studies and reports is a primary method for developing the knowledge and skills relevant to application and implementation of research studies.

NURS 703  Biostatistics for Outcomes Evaluation
This course will provide students with the basis for understanding and interpreting commonly used statistical tests and their application in the evaluation of clinical outcomes. Students will apply statistical methods in the analysis of existing outcome data.

NURS 705  Applications of Epidemiology to Health Service
This course explores the determinants and distribution of health and illness; application of epidemiological principles and biostatistics to advanced nursing practice and health care delivery. Nurse executives and clinical nurse leaders are provided the conceptual orientation and the knowledge of techniques from epidemiology to design, manage, and evaluate nursing and health care delivery systems which are focused on populations. The epidemiologic approach along with evidence based practice serves as the basis for analysis and application of the theory and skills needed to assess, plan and evaluate the care of populations within integrated health-care systems. Cultural, ethical, and organizational factors impacting at-risk populations are explored.

NURS 706  Health Care Policy, Organization, and Financing
The course focuses on analysis and synthesis of organizational theories within the health care environment, and particularly on the impact of ethics, values, politics, and market forces on the structure and function of nursing and health care organizations. System level coordination and policy issues are evaluated, and the contributions of nurse executives to improving the health care system are analyzed. The course focuses on the application of economic and financial theories to understanding the strategic impact of market dynamics, utilities, incentive structures, and driving and restraining forces in health care change. The emphasis will be on critically analyzing the actual and potential impact of these dynamics on the structure and functioning of the health care system.

NURS 708  Translating Evidence to Clinical Practice
This course provides students with the knowledge and tools to develop and implement evidence based clinical and administrative programs in nursing and healthcare delivery systems. Emphasis is on the synthesis of evidence for evaluating program planning frameworks and strategic ways of implementing them.

NURS 710  Nsg Leadership Role and Ethics in Complex Health Care Systems
In this course students synthesize ethical theoretical leadership concepts with personal and professional values and gain an appreciation for the changing socio-cultural context in which clinical leadership is practiced. Within a clinical context, working with multiple disciplines and stakeholders, communication, negotiation, and conflict management is addressed. Transformation of systems, informatics, demographic and cultural trends, and advocating for ethical decision-making are emphasized. Using principles of chaos and complexity theory, students will explore methods for assessing organizations, identifying emerging issues, and facilitating organization-wide changes.

NURS 718  Health Informatics
Students will explore health informatics concepts, theories, legal and ethical implications, and applications within the healthcare environment and classroom. Critical issues affecting the development and implementation of information technologies (clinical, administrative and learning), knowledge management principles, and professional practice trends will be analyzed. Emerging information and communication technology in healthcare will be explored. Emphasis is on the health informatics resources to implement health care outcome improvement and support practice and administrative decision-making. Students will apply new knowledge, manage individual and aggregate level information, and assess the efficacy of patient care technology appropriate to their area of practice (30 clinical hours).

NURS 720  Organizational Systems Analysis and Design
In this course, students will learn to identify aggregate health or system needs, work with diverse stakeholders to achieve health related organizational or public policy goals and design patient centered care delivery systems or policy level delivery models. Management of legal and ethical dilemmas also will be addressed. (150 clinical hours)

NURS 721  Mgmt. for Quality Improvement & Health Care Outcomes Evaluation
This course provides students with the tools needed to evaluate and improve health care programs and clinical outcomes through the development of reliable evaluation designs. Emphasis is placed on the process of care delivery and its related components including program evaluation of clinical outcomes, efficiency, resource allocation and cost reduction.
NURS 725  Advanced Leadership 3-4 sem. hrs
in Clinical Practice
This course includes an advanced level overview of nursing practice by examining leadership in the areas of finance, practice trends, information technology, leadership development, and human resources management. This course is designed to advance the student’s ability to use leadership and management theory to improve the care of particular patient populations within current and emerging organizational systems. The professional nurse’s role in management of care will be examined. Management of legal and ethical dilemmas also will be addressed (150 clinical hours).

NURS 730  Residency Practicum 6-10 sem. hrs
This course is designed to provide a culminating practicum experience for the DNP leadership student. Students will focus on promoting evidence based practice as interdisciplinary team members and providing high quality, cost effective care in a dynamic health care environment. Emphasis is placed on further refinement of competencies related to the leadership complex issues, organizations, and systems (210 clinical hours).

NURS 731  DNP Scholarly Project 1-4 sem. hrs
Students will undertake a systematic investigation of a clinical based or administration based problem selected by the student and supported by faculty. The student will identify the problem to be addressed, review and critique of pertinent literature, and implementation of the project. The student will experience a mentored and supervised immersion in a clinical practice where the project designed and approved and will be implemented and evaluated. The project will use evidence-based practice model, and it will be systematically developed in consultation with the student’s scholarly project committee who will evaluate each step of the process (150 clinical hours).
PT 603  Human Anatomy  6 sem. hrs.
This course is a study of normal gross anatomy of the human body using regional and functional approaches. Emphasis is on the musculoskeletal, peripheral nervous, circulatory and the respiratory systems. Normal structural development and changes occurring during the lifespan are addressed. The laboratory experience involves study of human cadavers.

PT 604  Foundations of Neuroscience  4 sem. hrs.
This course expands on previous science courses to provide a more in-depth understanding of the structure and function of the human nervous system. Changes in the structure of the nervous system that occur with development, responses of the nervous system to injury, blood supply of the central nervous system, the ventricular system, and regional anatomy of the brain and spinal cord are examined. Basic function of the nervous system is examined at the molecular, cellular, and systems level. In addition, the course introduces the basis for complex human functions.

PT 605  Functional Neuroscience  3 sem. hrs.
This course will introduce students to basic mechanisms of major categories of nervous system disease through presentation of clinical cases. The course includes introductory material on the medical, surgical and physical therapeutic management of neurological disorders.

PT 606  Foundations of Pharmacology  2 sem. hrs.
This course presents the foundational concepts of pharmacology emphasizing basic mechanisms of drug action such as pharmacokinetics, pharmacodynamics and pharmacotherapeutics. Drug classes illustrated using prototypic drugs. Examples drawn from various body systems, i.e., neuromuscular, respiratory and so forth.

PT 607  Life Span Geriatrics  3 sem. hrs.
The content of this course includes study of the changes that normally occur in human functional movement, physiology, and psychosocial issues across the lifespan. Course content focuses on the normal development of gross motor skills and the related postural and locomotion changes that occur from newborn to old age. Students are also introduced to techniques of pediatric muscle testing, testing of motor developmental level, and principles of wellness across the lifespan.

PT 608  Foundations of Clinical Exercise  4 sem. hrs.
This course examines in depth the physiological response to intense and frequent periods of exercise in apparently healthy individuals across the lifespan and in those individuals with disease and special needs. The course employs a systems approach that serves as the foundation for designing an appropriate exercise program for any patient referred to the physical therapist. Pre-requisite: undergraduate exercise physiology course.

PT 611  Foundations of Clinical Science  4 sem. hrs.
This course introduces the student physical therapist to the clinical evaluation process—problem solving and clinical decision-making. Using the Guide to Physical Therapist Practice the course focuses on physical therapy evaluation as preparation for intervention for individuals with functional limitations related to movement. The course includes an introduction to examination techniques (tests and measurements) common to the evaluation process including history, goniometry, muscle strength testing, deep tendon reflex testing, pain assessment, and body alignment evaluation. The course also includes instruction in basic patient handling and intervention techniques of physical agents.

PT 612  Physical Therapy Management of Musculoskeletal Impairment I  3 sem. hrs.
This course is the first in a series of three courses on evaluation and treatment of general musculoskeletal conditions. All relevant physiologic, anatomic, pathologic, medical and therapeutic concepts related to general musculoskeletal conditions is integrated into this course. Information in this course includes the general physical therapy evaluation process, basic pathology, tissue injury and the healing process, and the integration of previous information covered in the curriculum. The course utilizes classroom and laboratory experiences to expose the student to simple problems in order to begin to develop the clinical reasoning skills required in entry-level practice. Emphasis is on basic evaluation technique in orthopedic and manual physical therapy and the implementation of therapeutic intervention techniques learned in other courses. This course provides the foundation for PT 613/614.

PT 613  Physical Therapy Management of Musculoskeletal Impairment II  5 sem. hrs.
An integrated approach to the study of all relevant physiologic, anatomic, pathologic, medical and therapeutic concepts related to entry-level physical therapy practice. The course is a continuation of PT 612 Musculoskeletal Impairments I and includes the physical therapy evaluation process, physical therapeutic intervention techniques and procedures, and patient care plan development for spinal impairments. This course is to build on foundational skills in neuro-musculoskeletal assessment. The course presents classroom and laboratory experiences to develop simple to complex problems to assist the student in developing the necessary clinical reasoning and clinical skills. Emphasis is on basic evaluation techniques in orthopedic and manual physical therapy with an introduction to specialization diagnostic accuracy and interpretation. It provides the foundation for selection of appropriate assessment and treatment planning in orthopedics. Students learn an algorithm approach to screening, examination, evaluation which all involve a critical thinking process to establish an orthopedic impairment based physical therapy diagnosis.

PT 614  Physical Therapy Management of Musculoskeletal Impairment III  5 sem. hrs.
An integrated approach to the study of all relevant physiologic, anatomic, pathologic, medical and therapeutic concepts related to entry-level physical therapy practice. The course is a continuation of PT 613 Musculoskeletal Impairments II and includes the physical therapy evaluation process, physical therapeutic intervention techniques and procedures, and patient care plan development for impairments related to the extremities. This course is designed to build on foundational skills in neuro-musculoskeletal assessment learned during the first two semesters. This course utilizes classroom, laboratory, and off-
campus experiences to expose the students to progressively more complex problems related to general musculoskeletal conditions encountered in any clinical setting. This will assist the student in continuing to develop the necessary clinical reasoning and clinical skills required for entry-level physical therapy practice. Emphasis is on completing the basic evaluation techniques in orthopedic and manual physical therapy including specific extremity pathology, tests and measures and the diagnostic accuracy and interpretation of these tools, and management of upper and lower extremity impairments. It provides the foundation for selecting appropriate assessment and treatment plans in orthopedics. Students learn an individualized approach to screening, examination, and evaluation of extremity impairments that involve a critical thinking process in order to establish an orthopedic, impairment based physical therapy diagnosis.

**PT 615 Foundations of Biomechanics**  
4 sem. hrs.  
The first of two biomechanics courses offered. Material in this course includes: 1) the basic principles of mechanics, engineering, and physics, the conceptual basis of the function of the musculoskeletal system; 2) the structural and functional features of major joints of the human body; and 3) the introductory experimental methods that quantify motor functions.

**PT 701 Professional Issues I**  
1 sem. hr.  
This course introduces the student physical therapist to physical therapy as a profession and principles of learning that the student physical therapist will use in both the curriculum and in professional practice. Students learn the distinguishing factors of a profession, including the Code of Ethics, and responsibilities of health care professionals to patients. The course also introduces the students to national, state and regional professional organizations and cultural and ethical issues impacting healthcare practice.

**PT 702 Professional Issues II**  
1 sem. hr.  
This course presents content related to professional issues in clinical practice. Students build upon knowledge gained in Professional Issues I relating to patient-practitioner interaction and physical therapy legal and ethical issues. Students participate in OPTA District Meetings as part of professional development. Students also prepare for Professional Experience I through introduction to the roles of the various participants in clinical/professional experiences.

**PT 703 Professional Experience I**  
4 sem. hrs.  
During this experience, students become familiar with the general organization of a physical therapy care setting. They evaluate and treat patients with musculoskeletal diagnoses.

**PT 704 Professional Experience II**  
4 sem. hrs.  
This experience includes evaluating and treating patients with cardiopulmonary diagnoses, complex neurological diagnoses and musculoskeletal problems. Students gain experience in participating in multi-disciplinary team management of patients. They gain a broader appreciation of other health care service providers including nursing, occupational therapists, psychologists, social workers, physicians, and speech therapists.

**PT 705 Professional Experience III**  
5 sem. hrs.  
During this experience, students evaluate and treat patients with all diagnoses; they gain experience in supervising physical therapy assistants.

**PT 706 Professional Experience IV**  
6 sem. hrs.  
During this experience, students evaluate and treat patients with all diagnoses; they have the opportunity to select an area of specialized care, e.g., pediatrics, sports physical therapy.

**PT 710 Health Care Business Management I**  
2 sem. hrs.  
The course is the first course addressing health care business management issues impacting physical therapy practice. Students are introduced to special topics related to access, cost and quality of care. Particular emphasis on the United States Health Care delivery system, personnel and resource management issues and autonomous practice are the basis for tutorials.

**PT 711 Health Care Business Management II**  
2 sem. hrs.  
The course is the second course addressing health care business management issues impacting physical therapy practice. Students are introduced to special topics related to access, cost and quality of care. Particular emphasis in the second course in this series pertains to quality of health care services in the United States, risk management and legal and ethical issues impacting delivery of service, and marketing of services.

**PT 712 Community Health in Physical Therapy**  
3 sem. hrs.  
This course introduces the concepts of health prevention, promotion and wellness across the lifespan in community and non-traditional settings. Guided experiences provide students the opportunity to identify health needs of target populations and develop strategies and resources to meet those community needs.

**PT 713 Service Project**  
1 sem. hr.  
Students develop and carry out an individual or group community service project that focuses on the needs of disadvantaged populations. The projects relate to service beyond one’s role as a professional in health care.

**PT 720 Research Methodology**  
3 sem. hrs.  
This course helps students learn to evaluate elements of research design, to perform and interpret descriptive statistics, to perform and interpret ANOVA, to evaluate critical features of a research journal article, integrate research findings, and formulate a clinically significant research hypothesis.

**PT 721 Research Proposal**  
2 sem. hrs.  
Students identify the topic of their clinical research project and identify their faculty advisor. Students design their research study and complete their written proposal.

**PT 722 Research Project**  
1 sem. hr.  
Students collect and analyze the data for their original research, interpret their research findings and write a manuscript according to journal article format.

**PT 723 Research Seminar**  
2 sem. hrs.  
Students present their research using the professional format of poster and platform presentations used at the American Physical Therapy Association (APTA) scientific meetings.
PT 730 Physical Therapy Management of Neuromuscular Impairment I

This course is the first part of the PT 730 series, presenting an integrated approach to neurologic physical therapy including relevant physiologic, anatomic, psychological, medical, and therapeutic concepts. Students will apply current motor control and motor learning theories to gain an understanding of different neurotherapeutic approaches. This particular course will emphasize the central nervous system components of the neuro axis, with students exploring diseases, conditions, and trauma that affects motor, sensory, cognitive, and perceptual nervous system functions. A functional, problem-solving approach to neurological rehabilitation integrates treatment techniques and strategies to manage related impairments throughout recovery. Lab experiences will emphasize clinical reasoning, practice patterns, and techniques for screening, evaluation, treatment planning, treatment approaches, consultations relative to adaptive equipment and orthotics, and outside referral. A community balance clinic and off-site visits are included.

PT 731 Physical Therapy Management of Neuromuscular Impairment II

This course is the second part of the PT 730 series. This sequence is designed to develop knowledge, skills and attitudes relevant to the evaluation and treatment of children and adults with neurologic impairment and disabilities in the lower neuro-axis beginning at spinal cord level and considering diseases, conditions, and injuries thus related. Lab experiences will emphasize practice patterns and techniques for screening, evaluation, treatment planning, treatment techniques, consultations relative to adaptive equipment and orthotics, and outside referral, related to these conditions as well as comprehensively. Site visits are an integral part of this class, with active journaling of clinical learning.

PT 732 Physical Therapy Management of Multi-System Impairment

An integrated approach to the study of all relevant physiologic, anatomic, pathologic, medical and therapeutic concepts related to entry-level physical therapy practice. The course includes the physical therapy evaluation process, diagnosis, prognosis, patient care plan development, and physical therapeutic intervention techniques and procedures. The course sequence presents classroom and laboratory experiences building from simple to complex problems to assist the student in developing the necessary competencies in physical therapy. Experiences related to psychological, social, cultural, economic, and vocational aspects of illness and disability are included. The courses offer learning experiences presented using the problem/case study approach, organized around the study of body systems, with an orientation toward wellness/preventative care. Concepts are cumulative throughout the course sequence and continued enrollment depends upon mastery and use of previous concepts.

PT 734 Physical Therapy Management of Cardiovascular and Respiratory Impairments I

An integrated approach to the study of all relevant anatomic, physiologic, pathological, medical and therapeutic (invasive and surgical) concepts related to physical therapy practice in the area of cardiovascular, pulmonary, endocrine (diabetes) and integumentary impairments. The course includes commonly used physical therapy examination and therapeutic techniques and procedures, along with patient-care program development focused on the inpatient setting. Emphasis is placed on thorough review of medical history to help ensure safety during patient care.

PT 735 Physical Therapy Management of Cardiovascular and Respiratory Impairments II

This course is an extension of PT 734 and further examines all relevant physiologic, anatomic, pathological, medical and therapeutic concepts related to physical therapy practice in the area of cardiovascular, pulmonary, integumentary, endocrine, hematologic, immunologic, oncology, genitourinary and gastrointestinal impairments. Focus remains on patient care in the inpatient setting and concepts are cumulative throughout this course sequence. Management aspects such as exercise prescription, wound care interventions, lymphedema reduction, prosthetic training is covered in this course. Additionally, further investigation into the medical history and subsequent implications for physical therapy management are continued to be emphasized. Lastly this course will provide a foundation for medical screening and differential diagnosis that will be covered in PT 732.

PT 736 Capstone Seminar: Clinical Decision Making

This seminar presents students with selected clinical case studies that represent complex, multi-system impairments. In small groups the students go through the clinical decision-making process and develop a patient care plan for each case. Students also participate in a self-analysis of their academic and professional abilities, identify professional needs, and develop a personal lifelong learning plan.

PT 740 Special Topics

This elective course involves advanced study (beyond entry level) of selected examination and/or intervention techniques. Topics vary from semester to semester and from year to year. Students may enroll in a maximum of three topic courses over the last two years of the program.

PT 741 Life Span: Pediatrics

This course is designed to provide an overview of general pediatric practice, including developmental parameters and legal historical perspectives. It will progress through foundational basis for pediatric premises and proceed to overview of assessment, evaluation, and intervention approaches for specific diagnosis in the specialty areas of pediatric patients. While depth of all diagnosis will not be explored, different case studies will be used to clarify the contextual bases of evidence based practice across settings and within relevant service provision models.
CAREER DEVELOPMENT
The Office of Career Development - located in the David Campus Center - empowers students and alumni to make the connection between academic preparation and the world of work. The office is a resource available to all students starting in their freshman year. Through our web site students can have access to the office 24/7. The staff of the Career Development office uses a systematic approach of self-assessment, experiential learning, and their knowledge of the changing marketplace. The Career Office conducts occupational interest inventories and provides information on career related work experiences, resume writing and interviewing skills training, and networking. The Career Office also develops and cultivates employer relations to enhance recruitment activities of businesses, educational institutions and other organizations.

Resume referral and interview appointments with employers are scheduled for students registered with the Career Office at the employers' request. The Career Development Office maintains and constantly updates The Career Resource Library that includes career/job search resource books; graduate school information; and local and national internship/fellowship information. The Web-based resume referral system is updated daily with employment opportunities available to students and alumni. The Office of Career Development sponsors various career related events throughout the year that are designed to inform students about career options and opportunities. The Career Development office collaborates with other colleges to sponsor The Stark County Collegiate Job Fair, The Northeast Ohio Teacher Education Day (NOTED), and CareerFest. In addition to these job fairs a Summer Job Fair is held on campus.

COMMUTER STUDENT SERVICES
Walsh University offers a broad range of commuter student services, including the Going the Distance newsletter, the Snowbird Program, commuter incentive programs and programs designed specifically for commuters. Commuter Student Services supports joint efforts with other departments to meet the special needs of the Walsh commuter student population.

The David Campus Center and the Barrette Center are commuter hubs on campus, with numerous lounges, TV access, fitness center, Cavalier Cafe, cafeteria, the Grille and more. For further information please contact the Coordinator of Commuter Student Services located in the David Campus Center.

COUNSELING SERVICES
Like everyone, graduate students face difficult life transitions and circumstances, experience painful emotions, and need assistance in developing clear and meaningful goals. Counseling Services employs counselors who are professionally trained to help students cope with a wide variety of educational, adjustment, and mental health issues. Counselors also facilitate academic progress and help students successfully achieve their career goals. A counseling relationship allows students to confidentially discuss their personal thoughts and feelings. Some of the skills counselors employ include listening, informing, empathizing, collaborating, brainstorming, problem solving, co-constructing goals, and modeling appropriate behaviors.

Counselors are glad to talk with you about any issue causing you concern or distress. Depending on the nature of the concern, counseling may be one session, short-term, or long-term. In some cases, a referral to a specialist may be required. All counseling is discontinued at the end of each semester and students can return in the future if they choose.

Counseling Services is also the initial contact for students with learning and psychological disabilities who are requesting special services. Counseling Services provides verification of disability and processes appropriate accommodations. Students with physical disabilities contact the Director of Wellness.

INTRAMURALS
The Walsh University Department of Intramurals plans, coordinates, and implements a broad range of activities and programs designed to help meet the physical, social, and recreational interest and needs of the Walsh Community. Intramurals are open to all members of the Walsh Community including residential students, commuter students, faculty/staff, and alumni.

Intramurals offers competitive league play in sports such as flag football, dodgeball, softball, indoor soccer, 5-on-5 basketball, volleyball, and bowling. Each year, participants compete in teams to win the annual Dean’s Cup award for participation throughout the year. Intramurals also sponsors various weekend tournaments, including golf, billiards, table tennis, and corn-hole.

For information on upcoming events, contact the Intramurals Office at 330-244-4743 or go to www.walsh.edu/intramurals

OFFICE OF MULTICULTURAL AFFAIRS
The University believes that diversity should not be merely tolerated, but embraced and celebrated. With this belief as its guiding principle, the Office of Multicultural Affairs seeks to foster awareness, understanding and sensitivity to the perspectives of groups who have currently and historically been subject to unfair treatment and perceptions due to race, gender, class, sexual preference and others. The office offers support services to under-represented groups to increase their chances of a successful academic experience, presents an opportunity for cultural exploration through programming, and acts as a liaison to various departments on campus for the multicultural student. In addition, the office actively educates and promotes multicultural learning and development for the entire Walsh community. The
Multicultural Affairs Office is located in the Paul and Carol David Family Campus Center, we encourage all students, faculty and staff to participate in our activities and services.

ON-CAMPUS LIVING/OFFICE OF RESIDENCE LIFE
Walsh University offers its residents the opportunity for a rich experience in group living as it strives to provide an atmosphere conducive to learning. To be eligible for campus residence, students must be full-time and in good academic and judicial standing with the University. Summer housing is also available.

Menard Hall is a four-story residence hall providing comfortable accommodations for about 240 students. 1st year student rooms are designed for double-occupancy, and each two-room suite includes a private bathroom with shower. Fully carpeted, the rooms have twin, loftable beds as well as desks, chairs, dressers, sinks, and closets. The Betzler Tower features single room, double room, and suite style accommodations for upperclass students. Each room is equipped with twin sized loftable beds, dressers, desk, private bathroom and shower, a refrigerator, and a microwave. Menard Hall also features a fitness center, computer lab, television lounges, and a laundry facility.

Alexis Hall is a three-story residence hall providing comfortable accommodations for about 200 students. This 1st year building features double-occupancy rooms. Each two-room suite includes a private bathroom and shower. Fully carpeted, the rooms have twin, loftable beds as well as desk, chairs, dressers, sinks, and closets.

As many as three students may occupy one double-occupancy room in either Alexis or Menard due to fluctuations in enrollment. Triples are usually a temporary situation with a discount in cost provided after three weeks.

Lemmon Hall, opened in 1995, offers apartment-style suites, complete with kitchenettes. A meeting room, computer lab and laundry facilities are located on the first floor. Students with disabilities or special needs are encouraged to apply for housing in Lemmon Hall.

Brauchler, Meier and Stein Halls offer apartment style living with a focus on privacy. Each 1,200 square-foot apartment comes with a full kitchen, washer and dryer, a private bedroom for each resident, and a bathroom for every two students. The Towers, our newest residential facility, offers single-room, double-room, and suite style accommodations for 140 students. Each room is equipped with twin size loftable beds, dressers, desk, a private bathroom and shower, a refrigerator, and a microwave. A weight room and computer lab are also located in this facility.

If space permits, private rooms are available in each hall at an additional cost per semester.

All student rooms are equipped with telephone and internet connection. Students must provide their own phone and computer, if desired.

INTERNATIONAL STUDENT SERVICES
The Office of International Student Services aims to broaden the cultural experiences of both American and international students. The office meets the particular needs of international students to help them succeed both in and out of the classroom while providing opportunities to connect with American culture through orientations, excursions, and personal interaction.

THE OFFICE OF CAMPUS MINISTRY
The crux of Catholic Campus Ministry, rooted in the sacraments of the Church, is to help students recognize and respond to God’s transformative grace in their lives. The office of Campus Ministry is dedicated to modeling Christ’s self-giving love in a very practical way and challenging others to do the same. Offering a variety of opportunities for prayer, reception of the sacraments, retreats, service programs and fellowship, Campus Ministry is a safe place where students can grow holistically, mind, body and spirit and discern how God is calling them in a given vocation and profession. Campus Ministry at Walsh University commits to the 6 aspects of Catholic Campus Ministry outlined by the United States Conference of Catholic Bishops:

1. Forming the Faith Community
2. Appropriating the Faith
3. Forming the Christian Conscience
4. Educating for Justice
5. Facilitating Personal Development
6. Developing Leaders for the Future

The department of Campus Ministry embraces diversity of faith and religion and is here to serve students of all faith backgrounds, connecting them to appropriate faith communities.

Campus Ministry also houses the office of student service and outreach, which provides a plethora of service opportunities and experiences for students who wish to dedicate their time and talents to better the community, locally and globally. Campus Ministry, committed to justice, educates and challenges students to be a voice for the voiceless in the world, especially the most vulnerable.

The offices of Campus Ministry are located in the Campus Ministry Center in the lower level of the Paul and Carol David Family Campus Center and in Residence Hall Towers Connector.
STUDENT SUPPORT SERVICES
The Office of Student Support Services, located in the David Campus Center, maintains an early warning system for students in academic, financial, social and/or emotional difficulty. The office director communicates regularly with students regarding their general well being and assists in resolution of their concerns with referrals to appropriate offices.

HEALTH SERVICES
Health services are provided by Mercy Medical Center; a nurse coordinates medical care/services at the Student Health Center located in the Cecchini Center. A working relationship with area hospitals provides students with physician and emergency care coverage.

BOOKSTORE
The bookstore/gift shop, located in the David Campus Center, sells new and used textbooks, school supplies, books, newspapers, magazines, novelties, gift items, sundries, greeting cards, toiletries, clothing, accessories, and other items.

MERCY WELLNESS CENTER
The Mercy Wellness Center offers community outreach programs and clinics in conjunction with Walsh University Divisions of Physical Therapy and Counseling and Human Development. These programs offer our students supervised, clinical opportunities while providing local community members with preventative, awareness and behavior modification programs. For more information contact the Wellness Center Programming Director at 330-244-4735.

STUDENT WELLNESS
Student wellness programs focus on the health and well-being of the total individual: mind, body and spirit. Programming is offered throughout the year and can range from yoga, zumba, weight watchers, step classes; relaxation massage; annual health fair with information from internal and external community resources; and awareness offerings such as blood pressure, cholesterol and body mass index. Lifestyle programming is also offered throughout the year which focuses primarily on cardiovascular health, including nutrition and cardio challenge programs. Tobacco cessation facilitated support groups and CPR certification are offered each semester. Please see the Walsh University website for a complete list of programs. (my.walsh.edu - click on Student Life Tab, click on Wellness drop down.)

Wellness is also the initial contact for students with physical disabilities who are requesting special services. The Wellness Department provides verification of disability and processes accommodations. Students with learning and psychological disabilities contact Counseling Services.

FITNESS CENTERS
Walsh University offers four separate fitness centers. The Cavalier Fitness Center, located in the Gaetano M. Cecchini Family Health and Wellness Complex, is fully staffed and equipped with free weights and power stations. This fitness center caters to all students, athletic teams, faculty/staff and community clinic participants. Students may obtain up to 3 one-day passes to the fitness center for their visiting family members/guests per semester. Guests need to be above the age of 12, must be in the company of the Walsh student, who maintains responsibility for their guest while in the fitness center. A waiver of liability must be completed at the Cavalier Fitness Center front desk. The David Center Fitness Center caters to all students, faculty and staff. Locker and shower rooms are located across the hall. There are two residential fitness centers located in Betzler and Towers Two. A current Walsh ID, full t-shirt, and clean tennis shoes are required for all fitness center participants.

DINING SERVICES
The Schervish Dining Centre and the Cavalier Cafe in the David Campus Center are open at designated hours, as well as the Betzler Grille in the Barrette Business and Community Center.

OFFICE OF STUDENT ACTIVITIES
The Office of Student Activities (OSA) serves the needs of Walsh University students through providing diverse social and educational programming that enhances the collegiate experience. The office also provides resources and services for Walsh's many student organizations. If you are interested in learning about the extra-curricular and co-curricular opportunities at Walsh University, e-mail the Office of Student Activities at osa@walsh.edu or visit www.walsh.edu/osa.

UNIVERSITY PROGRAM BOARD
The University Programming Board (UPB) is a student run organization responsible for providing diverse social programming for Walsh University. The organization is comprised of students who design and implement a wide range of programs. These programs include events such as Homecoming, on campus concerts and comedians, outdoor festivals, trips to professional sporting events and much more. If you would like more information or are interested in joining the University Programming Board, e-mail osa@walsh.edu or visit www.walsh.edu/upb.
ACADEMIC INTEGRITY POLICY AND PROCEDURES

I. POLICY STATEMENT
Academic integrity lies at the heart of student–teacher relationships involving learning, free inquiry, and the search for knowledge and truth. Inspired by the spirit of the Judeo-Christian tradition expressed in the University’s mission statement, Walsh University requires all faculty and students to act honestly, morally, and ethically in the maintenance of professional standards for learning, research, writing, and assessment. To maintain the academic integrity of the University, students are responsible for their own academic work. Academic dishonesty is not acceptable.

II. PENALTIES AND SANCTIONS
Violations of academic integrity and appropriate penalties vary in severity, and range from failure of a specific test or assignment, reduced course grade, failure of the course, probation, suspension, to expulsion from the University. The faculty member has the primary responsibility in determining the severity of the impact on a student’s grades in a course. In cases where the faculty member believes the severity of the offense warrants academic probation, suspension, or dismissal, such a recommendation should proceed through the division chair or school dean to the Dean of Graduate Studies. It is the responsibility of the faculty member to provide all documentation and supporting materials related to violations of academic integrity.

III. PROCEDURES FOR HANDLING ALLEGED VIOLATIONS
If a faculty member discovers, and/or has reason to believe that the student has committed an academic integrity violation, the faculty member checks the Academic Integrity Repository for prior offences and communicates to the student the nature of the charge, the information collected, and the penalty warranted. The faculty member determines the violation, the student’s grade, and the penalty imposed.

If the student concurs with the decision, the faculty member notifies the division chair/school dean in writing of the decision and the penalty and includes any supporting materials and documentation related to the decision. The chair will send a copy of the report to the Associate Vice-President for Academic Affairs for inclusion in the Academic Integrity Repository file. If the student maintains that the allegation is in error, or that the decision was unfair, he or she may appeal the decision in accordance with the University’s Academic Appeals procedures. Formal written appeals involving academic decisions in graduate programs will be adjudicated by the Dean of Graduate Studies.

IV. DEFINITIONS
Academic Dishonesty. The definition of Academic dishonesty is the fabrication or misrepresentation of work, either intentional or unintentional, which includes, but is not limited to, plagiarism, cheating, forgery, sabotage, bribery, and the multi-submission of work.

Plagiarism. Plagiarism is the representation of the works, ideas, data, or arguments of others as one’s own. Whether quoting, paraphrasing, or reiterating others’ ideas, students are responsible for documenting any materials taken from other sources. This means that students identify the source through footnotes, quotation marks and/or other forms of documentation. Sources include books, magazines, newspapers, electronic media, private letters, interviews, or other individuals’ work. Additionally, a classroom paper must not be merely a series of phrases, sentences, or paragraphs copied from a source or sources.

Cheating. Cheating is using, or attempting to use, unacknowledged or unauthorized materials, information, data, or ideas. In addition to plagiarism, looking at another student’s materials and/or using unauthorized external aids of any sort during an exam or completion of assignments is also cheating.

Forgery. Forgery is the fabricating, altering or counterfeiting of images, documents, or signatures on any information, data, or documents.

Sabotage. Sabotage means deliberately impairing, destroying, damaging, or stealing another’s work or working materials such as lab experiments, library resources, computer programs, term papers, exams, or projects.

Bribery. Bribery means offering any service or article with the purpose or effect of receiving a grade or other academic benefit not earned on the merits of the academic work.

Multi-submission of work. A classroom paper of any type must be the work of the student submitting it. Student should normally submit credit work for only one course, unless the instructor(s) grant prior written consent for submission to meet requirements for any other course.

Academic Integrity Repository. A confidential file of student academic Integrity violations kept in the office of Academic Affairs. Faculty may request confirmation of prior student offences.
OFFICIAL TRANSCRIPT REQUESTS

Normal Submission
All transcripts must include your social security number, phone number, dates of attendance at Walsh University, address you would like the transcript(s) mailed to and any former name(s). All transcript requests must include your signature (this is mandatory for release of your transcript, Public Law 93-579, Privacy Act of 1974).

Transcripts CANNOT be released if a Financial or Administrative hold exists.

An Official Transcript Request Form is available online at www.walsh.edu under Registrar-Forms via the “Transcript Request” button. Requests may be ordered in person, at the Student Service Center, mailed to the University, or faxed to (330) 490-7372.

Transcripts may be picked up at the Student Service Center located in Farrell Hall, first floor. A photo ID is required.

Mail requests to: Walsh University - 2020 East Maple Street - North Canton, OH 44720- Attention: Transcripts (Office of the Registrar)

Online Submission
To better serve you, the Office of the Registrar has implemented on-line transcript requests. This feature is available to students who were enrolled beginning Summer 2000. Students who attended prior to Summer 2000 will need to use the Normal Submission process.

The On-line Transcript Request option may be accessed through the Cavalier Center at www.walsh.edu. With Online Submission students have the ability to request transcripts AND check on the status of the request.

All transcripts will be processed in 3-5 business days and will be mailed to the address provided by the student or picked up at the Student Service Center.

NOTIFICATION OF RIGHTS UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)
Walsh University is covered by, and subscribes to, the Family Educational Rights and Privacy Act (FERPA) – informally known as the Buckley Amendment. Passed by the U.S. Congress, Public Law 93-380, as amended and effective November 19, 1974.

This law permits students the right of confidentiality and the right to inspect and review their educational record as maintained by the appropriate offices and agencies of the University. Also, it affords students the right to request that amendments be made to ensure that their records are accurate.

Copies of the Act and the Federal Regulations are available for examination in the University Library, the Office of the Registrar, or by accessing the Department of Education’s FERPA website at www.ed.gov/offices/OM/fpc.html. FERPA information is published yearly in the University catalog and student handbook.

DEFINITIONS
Student is any person who attends or has attended Walsh University.

Educational Record is any record in handwriting, print, tape, microfilm, electronic file or other medium maintained by Walsh University which directly relates to a student. The following exemptions are not part of the educational record or subject to this Act:

1. Personal records maintained by University staff/faculty if kept in the sole possession of that individual, and the information is not accessible or revealed to any other person — for example, a faculty grade book
2. Employment records not contingent on student’s enrollment
3. Law enforcement records that are created by a law enforcement agency for that purpose
4. Medical and psychological records used solely for treatment
5. Alumni records disclosing information about a student who is not considered “enrolled”

RIGHT TO INSPECT AND REVIEW EDUCATIONAL RECORDS
Students have the right to inspect and review their educational records within 45 days of the day the University receives a request for access.

PROCEDURE: A student should submit to the appropriate University official a written request that identifies the records to be inspected. Arrangements for access will be made by the University official, and notification will be given to the student of the day, time, and location where records will be inspected.

EXCEPTIONS: Students are granted the right to inspect and review all their educational records except for the following:
1. Information regarding other students
2. Financial records of parents
3. Confidential letters of recommendation, confidential letters or statements of recommendation for admission, employment, or honorary recognition put in education files before 1/1/75

DISCLOSURE OF EDUCATIONAL RECORDS

Walsh University accords all rights under the Act to each student. Outside individuals or agencies will not have access to, nor will the University disclose any information from a student’s educational record without the written consent of the student. The University may, however, furnish information within the University’s community serving in the educational interest of the student (i.e. faculty, administration, support staff, advisors, campus security, campus student service departments such as financial aid and housing).

Exceptions made to the disclosure policy are:

1. To University officials listed in the above paragraph;
2. To federal/state educational officials in connection with legislative requirements;
3. In connection with financial aid for which the student has applied;
4. To organizations conducting studies on behalf of the University;
5. To accrediting organizations; to the parents of dependent students (e.g., parent information listed on the FAFSA [Free Application for Federal Student Aid]);
6. To comply with a lawful judicial order or subpoena;
7. To appropriate individuals in health safety emergencies;
8. Limited directory information.

DIRECTORY INFORMATION

Walsh University, in accordance with the Act, has designated the following information as “directory information.” The University may release directory information to anyone without the student’s consent unless the student requests otherwise in writing to the Office of the Registrar PRIOR to the first day of the academic semester or term in which the request is to become effective. This will remain effective until removed by the student.

Information the University may release, unless the student wishes all information to be withheld, includes:

1. Name;
2. Address (local and home);
3. Telephone (local and home);
4. Major field of study;
5. Participation in officially recognized University activities and sports;
6. Weight and height of member of athletic teams;
7. Dates of attendance;
8. Enrollment status;
9. Degrees and awards received;
10. Most recent previous educational agency or institution attended.

The student has the right to consent to disclosures of personally identifiable information contained in the educational records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to University officials with legitimate educational interests. Personally identifiable information is information that, if disclosed, would make a student’s identity easily traceable — e.g., Social Security number. If a student does not want Directory Information released, he/she must contact the Office of the Registrar immediately.

AMENDMENT OF EDUCATIONAL RECORDS

Under the Act, students have the right to request an amendment to educational records they believe are inaccurate, misleading, or in violation of their privacy rights under this Act. Procedures are as follows:

Students must submit a written request to the appropriate University official to amend a record. In doing so, the student should clearly identify the part of the record to be amended, and clearly state why it is inaccurate or misleading.

If the University determines that the information is inaccurate, misleading, or in violation of the student’s right of privacy, it will amend the record and notify the student, in writing, that the record has been amended.

If the University determines that it is not appropriate to change the record, the appropriate University official will notify the student of the decision. The student will be advised of his or her right to a hearing regarding the request for amendment. At that time, information regarding the hearing procedures will be provided to the student.
COMPLIANCE OFFICE
Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by Walsh University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

NONDISCRIMINATORY POLICY
Walsh University admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

SMOKING POLICY
All Walsh University buildings are smoke-free environments. Exceptions are made for the residence area of La Mennais Hall (Brothers’ residence). Additionally, Walsh University has implemented a policy regarding smoking in accordance with Ohio Revised Code Chapter 3794.

In view of the requirements of this legislation, and our desire to promote the health and well-being of students, visitors, faculty and staff, the University policy provides a working environment that is free from tobacco smoke. Smoking is not permitted in, or within 20 feet of, Walsh University buildings, shelters and indoor athletic facilities. Smoking is also not permitted in University vehicles.

The policy applies to all staff and students throughout University premises. It also applies to visitors, contractors and sub-contractors while on University premises.

Smoking is not permitted near entrances to any University buildings. Smoking receptacles have been removed from these entrance areas. Please do not throw cigarette butts on the ground near entrances. Designated smoking areas have been provided in certain areas with effective ventilation. In addition, smoking receptacles will be located in these areas. While smoking is permitted outdoors, we are asking that preferential consideration be given to non-smokers whenever it is clear they are exposed to involuntary smoke.

Appropriate signage, as required by the new law, has been added to all non-smoking areas including all University buildings, athletic facilities, and vehicles.

In addition to complying with the new legislation, it is hoped that these efforts will have the following results: everyone will know where smoking is permitted and non-smokers will know that they can, with few exceptions, avoid contact with second-hand smoke if they so choose. Your cooperation is critical to making this effort a success.
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<table>
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<tr>
<th>FACULTY AND STAFF DIRECTORY</th>
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<tr>
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<th>Position/Department</th>
<th>Years</th>
</tr>
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<tbody>
<tr>
<td>RICK BLACK</td>
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<td></td>
</tr>
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<tr>
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<td>Custodial (2007)</td>
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<tr>
<td>MARCI HANE</td>
<td>330-490-7076</td>
<td>Custodial (2009)</td>
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<td>MARGIE HILL, Housekeeper</td>
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<tr>
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</tr>
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<tr>
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<tr>
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<td>Custodial (1999)</td>
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<tr>
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**UNIVERSITY ADVANCEMENT**

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
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</tr>
</thead>
<tbody>
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</table>
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LOCATION
Walsh University is located in North Canton, five miles north of Canton in northeastern Ohio. Akron is 20 miles away, and both Cleveland and Youngstown are within an hour’s drive.

Canton is an urban and diversified industrial center with a population of about 84,000. The city offers a variety of opportunities for cultural and recreational activities, entertainment, sports, dining and shopping. Cultural opportunities in the Canton area include a symphony orchestra, art gallery, theater, ballet, civic opera and lecture series. Canton also is home to the Pro Football Hall of Fame and the National First Ladies Library.

Canton is served through Akron-Canton Regional Airport by major and feeder airlines. Interstate 77 runs north-south and U.S. Route 30 runs east-west through Canton. I-76 and I-80 are north of the city and I-71 is west. Amtrak trains and Greyhound buses also serve the area.

Walsh University also conducts classes at three off-campus locations for the School for Professional Studies Program. The locations are near I-77 on Arlington Road in Akron and near I-71 on Route 18 in Medina and at the Ursuline Center/Canfield in the Mahoning Valley.

THE CAMPUS
Walsh University has 18 major buildings on its 140-acre campus (see map on page 68).

FARRELL HALL (1960) is the main classroom building and administrative center. It houses the Library, Printing Services, and the Student Service Center (Financial Aid, Registrar and Business Services). Offices in Farrell Hall include those of the President, Academic Affairs, Finance, Development and Alumni. The Writing and Learning Resource Centers are located on the second floor (FH209). The Eastgate parking lot is adjacent to Farrell Hall.

THE BROTHER EDMOND DROUIN LIBRARY The Brother Edmond Drouin Library connects students to information they can use to gain success in attaining academic goals and teaches them to become lifelong learners. Finding articles, books, media and other resources is enhanced by a large collection of electronic resources, many available 24/7. Librarians are available to assist students in many ways—by telephone, through email or in chat sessions to help students find the best information for their needs. Access to books, articles, media and other resources in the Walsh collection is augmented by membership in OhioLINK, giving students a unique advantage to utilize resources found in academic libraries throughout Ohio. In addition to more traditional formats, the library collection includes online databases and journal articles, electronic books and digital media and music. Research guides are available on line to give students a pathway to effective research. The library staff strives to help students attain academic excellence.

THE AULTMAN HEALTH FOUNDATION HEALTH SCIENCES CENTER (2000) The Aultman Health Foundation Health Sciences Center is home to Walsh’s first-rate nursing program, which for the past 3 years has had 100% of its students pass the National Counsel of Licensure Exam for Registered Nurses. This three-story facility houses multi-media classrooms and labs that provide students with opportunities to extend learning beyond textbooks to real-life situations.

BARRETTE BUSINESS AND COMMUNITY CENTER (formerly the Rannou Campus Center—1966; renovated in 2005) The Barrette Business and Community Center is a state-of-the-art resource for our business, marketing, accounting, and management majors, as well as our business community. In addition to traditional classrooms and learning spaces, the Barrette Business and Community Center houses The DeVille School of Business and MBA Program, the School for Professional Studies—Main Campus Location (accelerated degree completion program for adult learners); the Brother Robert Francoeur Convocation Center, a 400-seat conference/meeting space; state-of-the-art Media and Communications Center; the Walsh University Leadership Institute; a snack bar, courtyard, atrium and outdoor patio.

OUR LADY OF PERPETUAL HELP CHAPEL. (2006) Our Lady of Perpetual Help, is named in honor of the patroness of the Brothers of Christian Instruction—Walsh’s founders. In 1960, the Brothers relocated their college in Maine to Ohio. LaMennais College in Alfred, Maine, became Walsh College in North Canton, Ohio, and, in 1992, Walsh University.

Since its founding, the Brothers have continued a dedicated mission to Walsh University, affirming others by assisting them to develop their intellectual and spiritual gifts so that they, in turn, can become persons who serve others. Their vowed life, with the person of Jesus as focal point, makes them available to meet today’s needs, particularly those of Christian education and related areas.
Through the offering of substantial investments, the Brothers have overcome many hardships in the past 50 years, allowing Walsh University to prosper. Even when facing assumption of the college’s initial funding debt of $750,000, limited faculty and staff, meager living allowances and daily time constraints, the Brothers were undaunted in their purpose and commitment to providing a quality and values-based education to “all who seek it.”

In reverence of the founder’s mission of providing for students’ spiritual needs, Walsh University dedicated its new, free-standing Chapel and religious education complex to the Brothers. The facility serves as a visible commitment to the Catholic heritage of Walsh University. A center for spiritual development, the complex offers space for quiet contemplation, prayer services, spiritual education, Bible study and Mass. This religious center is designed to also accommodate new faculty and staff offices, the Jewish Catholic Institute and additional meeting space.

**THE BIRK CENTER FOR THE ARTS** (Spring 2012) The new 13,000 square-foot facility will be connected to the south end of the Cecchini Center and will include a visual art studio, atrium, music library, instrument storage, Fine and Performing Arts offices, rehearsal hall and practice rooms for the Walsh Chorale/Chamber Singers and the Cavalier Pride Marching Band.

**THE DON AND IDA BETZLER SOCIAL AND BEHAVIORAL SCIENCES CENTER** (1972) The resources found in the Don and Ida Betzler Social and Behavioral Sciences Center, home to the University’s counseling program, include classrooms, learning labs, small meeting rooms, a 120-seat amphitheater, a 167-seat auditorium, faculty offices, and the Department of Communication.

**THE FATHER MATTHEW HERTTTNA COUNSELING CENTER** (2009) is located adjacent to the Don & Ida Betzler Social and Behavioral Sciences Center. With more than 100 students pursuing a career in Counseling, the Father Matthew Herttna Counseling Center was developed to serve as an alternative site for students interested in pursuing their clinical experience on the campus of Walsh University. The Counseling and Human Development (CHD) program will provide students with practicum experience under the direct supervision of experienced faculty. Clinical services at the new Walsh clinic will focus on lower-income, uninsured clients and those less fortunate to acquire counseling services in the community.

**THE PAUL AND CAROL DAVID FAMILY CAMPUS CENTER** (2002) contains the offices of Admissions, Student Affairs, Career Development, Intramurals, Student Activities, Student Organizations, Multicultural Affairs, Campus Ministry, Commuter Services, Counseling Services, Student Support Services, Residence Life, the Schervish Dining Centre, a post office, a bookstore/gift shop, a wellness center, and various meeting and dining rooms.

**THE GAETANO M. CECCHINI FAMILY HEALTH AND WELLNESS COMPLEX** (2008) Located on the west side of campus, the complex houses a 1,200 seat gymnasium, athletic offices, Cavalier Fitness Center, weight room, the Mercy Wellness Center, weight rooms, locker and shower rooms. Classrooms and faculty offices are located on the second floor, along with the Management Conference Center. The Gaetano M. Cecchini Family Health and Wellness Complex includes the following athletic facilities:

- **The Cecchini Center** (2009) serves as the primary performance arena and as the home court for Walsh’s men’s and women’s basketball teams. The facility has seating for 1,900 fans.

- **Kle kotka Tennis Complex** includes six courts in maroon color to reflect Walsh’s school colors. Spectator stands and team bleachers are situated in the middle of the courts. The entire facility is enclosed within fencing.

- **Ball Fields** - Located near the main entrance of Walsh’s campus is the baseball field, which includes team dug outs in Walsh’s signature school color of maroon, a fence-enclosed field and spectator bleachers. The women’s softball team home field is located on the beautiful acres of Walsh University’s Hoover Park.

- **Milazzo Soccer Field** is located directly across from Walsh’s Westgate entrance and is the home field to Walsh’s men’s and women’s soccer teams and various youth summer soccer clinics. Milazzo Soccer Field is surrounded by an eight lane, accelerator surface, 440 meter running track with an infield area that features a stainless steel steeplechase water pit hazard and a high jump area. The north end of the facility features two runways for pole-vault and long jump events.

- **VascoSports Athletic Field** is a state-of-the-art artificial turf, low maintenance surface that will conserve water usage and
upkeep. Game-like markings are part of the field. It will serve as practice/conditioning home for Walsh’s athletic teams.

Health Services A nurse coordinates student health services from an office in the Wellness Center, located in the Student Health Services in the Mercy Wellness Center of the Cecchini Center. A working relationship with area hospitals provides students with physician and emergency care coverage.

THE HANNON CHILD DEVELOPMENT CENTER (1990) is home to Walsh’s Division of Education. It has specialized teaching stations used by education majors as they work with children; classrooms; educational technology/media lab; a large computer lab; reception, meeting, resource, and conference rooms; and faculty offices. The Hannon Center also is home to the After School Enrichment Program, and several grant projects.

THE TIMKEN NATURAL SCIENCES CENTER (2005) The Timken Natural Sciences Center is a 30,000 square foot teaching center, where students apply classroom learning in practical research settings. In addition to multi-media classrooms and lecture halls, the Timken Center houses state-of-the-art laboratories for biology and microbiology, organic and general chemistry, anatomy, biochemistry, computer science, and bioinformatics, a field that uses sophisticated computer equipment to study new diagnostic procedures, treatments for diseases, and genetic research.

RESIDENCE HALLS are open to graduate students in the fall and spring semester. Information is available in the Student Affairs Office.

THE SCHOOL FOR PROFESSIONAL STUDIES PROGRAM (Adult Accelerated Degree Completion Program) classes are held at specially designed facilities in four convenient locations for easy access from Canton, Akron or Cleveland: near I-77 on Arlington Road in Akron and near I-71 on Route 18 in Medina. There is also a location at the Ursuline Center in Canfield. Advising, registration, and tuition payments are all made at each site. Classrooms are designed specifically for adults, to be comfortable and conducive to learning.

MEDINA MASTER OF ARTS IN BUSINESS ADMINISTRATION Classes are held at the Walsh University facility in Medina, Ohio. The facility is located near I-71 on Route 18 in Medina. Students enrolled in the MBA Program offered at the Medina facility may register, and make tuition payments at this site.

YOUNGSTOWN MASTER OF ARTS IN EDUCATION Classes are held at the Ursuline Center. Master of Arts in Education (Canfield Location). Classes are held in the Youngstown area in Canfield, Ohio at the Ursuline Center. This new, accelerated MAED is fully accredited and designed to provide the same, high-quality and comprehensive instruction that students expect from Walsh, yet in a format to better accommodate the schedules of working teachers and other professionals. Students enrolled in the MAED program at this facility may receive advising, register for classes, and make tuition payments at this site.

HOOVER HISTORICAL CENTER/WALSH UNIVERSITY A vibrant part of Walsh University, the Hoover Historical Center preserves the Hoover legacy in the Hoover family’s Victorian home. Elegant Victorian décor, family furnishings, and a history of Hoover products, tell the story of the Hoover Company and family history. Ladies fashions are displayed throughout. Herb gardens grace the grounds. The Center is located inside Walsh University’ Hoover Park on original Hoover farmland, across the street from the main campus.

HOOVER PARK Located directly across from the main campus, Hoover Park offers unique rental facilities in a private park setting. The facilities are perfect for group meetings, retreats, receptions, and special events. In addition to the 500-seat Hoover banquet hall, 160-seat outdoor pavilion, and two quaint meeting cottages, guests can enjoy the use of playground equipment, baseball fields, basketball court, bocce court, and a volleyball court.
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