



Request for new I-20 Form

Full Name

Visa Status

Student ID or SS#

Date of Birth

Country of Birth

Country of Citizenship

Local address (physical address – not campus mailbox #)

Phone number

Alternative phone number

E-mail Address

Permanent address in home country

Each time you request a new I-20, you must submit the following documents:

1. Copies of current immigration documents (I-20, I-94, visa, passport)
2. Original financial documents showing your ability to pay for all expenses listed on the new I-20
3. This completed form (front and back)

Reason for requesting the new I-20		The following additional documents are needed to process your request:
†	Change of major	The Registrar must update our university database with your new major. If you will need more time to complete the program, submit a letter from your academic advisor stating the new program completion date.
†	Change level of program	Admission letter for new program.
†	Extension of current program	Letter from division chair stating the unforeseen academic circumstances that necessitate the extension. The letter must also state the new expected date of completion.
†	Lost I-20	
†	Bring spouse and/or children to the U.S.	Copy of the marriage license, passports, (official English translation). Also, proof of funds to cover their expenses.
†	Change visa status to F-1	Set up an appointment to discuss the change of status application process with the Director of International Programs & Services.
	Other	



Source of your financial support

Source	Amount	Documentation to be submitted:
† Personal funds		Your original bank statement
† Family funds or other personal sponsor		Sponsor’s original bank statement and letter of sponsorship – if the sponsor is a U.S. citizen or permanent resident, they must also submit a notarized Form I-134 (available at www.uscis.gov)
† Sponsoring organization or government scholarship		Official letter of sponsorship
† Assistantship award		Copy of the assistantship contract
† Scholarship		Official scholarship letter
† Other (describe):		Check with the Director of International Programs & Services

Note: You must provide adequate, updated funding for yourself and all dependents. The document of financial support must be within 6 months old.

For 2014-2015, the estimated undergraduate expenses are as follows:

Tuition and Academic Fees	\$16,929
Room and Board	\$ 10,600
Miscellaneous (books, insurance, travel)	\$2,500
Total	\$40,029

If you plan to bring dependents, please complete the following section:

Last (Family) Name	First Name	Date of Birth	Country of Birth	Country of Citizenship	Relationship	Gender

Signature _____ Date _____